



Director: Fraud and Ethics Management (ODG08/2022)

Salary: An all-inclusive annual remuneration package of R 1 073 187 per annum. The remuneration package includes a basic salary (70% of package), state's contribution to the Government Employee Pension Fund (13% of basic salary) and a flexible portion, which can be structured according to the individual's personal needs

Centre(s): Pretoria

Requirements:

- An Undergraduate (NQF 7) qualification in risk management or relevant qualification as recognized by SAQA.
- Five years of experience at a middle/senior managerial level in the relevant field, affiliation with relevant bodies (IRMSA, IIA, Ethics), successful completion of Public Service Senior Management Leadership Programme.
- Knowledge of the Public Service Act, Public service Act, Professional Standard of the Associations of Certified Fraud Examiners, criminal law, criminal procedures and law of evidence, knowledge of prevention and combating of corrupt activities, the Protected Disclosure Act, Promotion of Access to Information Act, minimum information security standard.
- Understanding of risk management practices, PFMA and Treasury regulations, government priorities, policies and legislations, departmental policies and strategies, project management, strategic management and personnel management.
- Ability to work long hours, gather and analyse information, develop, and apply policies, work individually, work under extreme pressure, ability to work with difficult persons and to resolve conflict.
- Sound organising and planning skills, good communication, computer literate, leadership, facilitation, and creativity skills.
- Honest, articulate, sense of responsibility, loyalty, character beyond reproach, initiative, and creativity

Duties:

- Manage investigations of fraud and corruption allegations manage fraud risks.
- Provide governance oversight on ethics and fraud prevention processes:

- Manage ethics functions in terms of the public service regulations.
- Ensure organisational awareness on fraud, corruption, and ethics processes:
 - Manage awareness on fraud processes, manage awareness on ethics processes
 - Manage awareness on corruption and whistle blowing processes and ethics training

Enquiries: Ms K Gutshwa
Tel: 012 399 9387

For attention: Human Resource Management

Closing date: 10 October 2022

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- All applications must be submitted on a signed **new Z83 application form** (*click bold underlined text to download PDF form*) accompanied by a recent detailed curriculum vitae to be considered.
 - Please note that ***should you not use the newly amended Z83 and completed, initialed and signed in full, the department reserves the rights to disqualify your application.***
 - **Applications may be forwarded to:** The Director-General, Department of Forestry, Fisheries and the Environment, Private Bag X447, Pretoria, 0001 **or** hand-delivered to: Environment House, Erf 1563 Arcadia Extension 6, Cnr Soutpansberg and Steve Biko Road, Arcadia, Pretoria **marked for the attention:** Human Resources Management.
 - It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). Correspondence will be limited to successful candidates only.
 - The National Department Forestry, Fisheries and the Environment, is an equal opportunity, affirmative action employer. Preference may be given to appointable applicants from the underrepresented designated groups in terms of the department's equity plan. Persons with disabilities are encouraged to apply.
 - Correspondence will be limited to successful candidates only.
 - Short-listed candidates will be subjected to screening and security vetting to determine their suitability for employment, including but not limited to: criminal records; citizenship status; credit worthiness; previous employment (reference checks); social media checks, and qualification verification.
 - Short-listed candidates will be expected to avail themselves at the department's convenience.
 - **Entry level requirements for senior management service (SMS) posts:**
 - In terms of the Directive on Compulsory Capacity Development, Mandatory Training Days and Minimum Entry Requirements for SMS that was introduced on 1 April 2015, a pre-entry certificate obtained from National School of Government (NSG) is required for all SMS applicants.
 - The course is available at the NSG under the name "certificate for entry into SMS" and the full details can be obtained by following the below link: <https://www.thensg.gov.za/training-course/sms-pre-entryprogramme/>
 - Shortlisted candidates must provide proof of successful completion of the course.
 - Furthermore, candidates shortlisted for the SMS post will be subjected to a technical exercise that intends to test relevant technical elements of the job.
 - Following the interview and the technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment in compliance with the DPSA directive on the implementation of competency-based assessments.
 - The person appointed to this position will be subjected to a security clearance, the signing of a performance agreement and an employment contract.
 - The department reserves the right not to make an appointment.
 - If you have not been contacted within three (03) months after the closing date of the advertisement, please accept that your application was unsuccessful.