



## Deputy Director: Internal Audit | Marine Living Resources Fund (MLRF) and Fisheries (ODG11/2022)

**Salary:** R744 255.00 per annum (all-inclusive remuneration package)

**Centre(s):** Cape Town

### Requirements:

- National Diploma (NQF6) / Bachelor's Degree in Auditing/Risk Management or equivalent relevant qualification.
- A minimum of three (3) years' experience required in the relevant field of which three (3) of them should be at entry/junior managerial level (assistant director level or equivalent).
- Registration with a professional body/Certified Internal Auditor (CIA).
- Knowledge of the standards for the professional practice of internal audits and the code of ethics developed by the Institute of Internal Audit.
- Extensive knowledge of internal auditing and risk management.
- Extensive knowledge of Public Finance Management Act and Treasury regulations.
- Skills: leadership and management, coordination skills, organisational and planning, communication skills (written and spoken), programme and project management, listening skills, writing skills, decision-making skills, report writing skills, organisational skills and management accounting skills.
- Personal attribute: innovative and proactive, ability to work long hours voluntarily, ability to gather and analyse information, proven leadership skills, ability to develop and apply policies, ability to work independently and in a team, ability to lead multidisciplinary team, good interpersonal relations skills, ability to work under extreme pressure, conflict management and resolution, ability to organise and plan under pressure and ability to collect and interpret information and reports

### Duties:

- Provide management support on the facilitation of internal audit services within the department.
- Support the development of a three-year rolling strategic internal audit plan and an annual internal audit plan.
- Manage the implementation of the approved operational and strategic plans, policies and procedures and internal audit guideline.
- Manage and coordinate the planning and execution of internal audits.

- Monitor and facilitate reporting on internal audits.
- Perform and manage ad-hoc audits as requested by management

**Enquiries:** Mr W Oelofse  
Tel 012 399 9013

**For attention:** Human Resource Management

**Closing date:** 10 October 2022

- All applications must be submitted on a signed **new Z83 application form** (*click bold underlined text to download PDF form*) accompanied by a recent detailed curriculum vitae to be considered.
- Please note that ***should you not use the newly amended Z83 and completed, initialed and signed in full, the department reserves the rights to disqualify your application.***
- **Applications may be forwarded to:** The Director-General, Department of Forestry, Fisheries and the Environment, Private Bag X4390, Cape Town, 8000 or hand-deliver to 14 Loop Street Cape Town. **Marked for attention:** Human Resources Management.
- It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). Correspondence will be limited to successful candidates only.
- The National Department Forestry, Fisheries and the Environment, is an equal opportunity, affirmative action employer. Preference may be given to appointable applicants from the underrepresented designated groups in terms of the department's equity plan. Persons with disabilities are encouraged to apply.
- Correspondence will be limited to successful candidates only.
- Short-listed candidates will be subjected to screening and security vetting to determine their suitability for employment, including but not limited to: criminal records; citizenship status; credit worthiness; previous employment (reference checks); social media checks, and qualification verification.
- Short-listed candidates will be expected to avail themselves at the department's convenience.
- **Entry level requirements for senior management service (SMS) posts:**
  - In terms of the Directive on Compulsory Capacity Development, Mandatory Training Days and Minimum Entry Requirements for SMS that was introduced on 1 April 2015, a pre-entry certificate obtained from National School of Government (NSG) is required for all SMS applicants.
  - The course is available at the NSG under the name "certificate for entry into SMS" and the full details can be obtained by following the below link: <https://www.thensg.gov.za/training-course/sms-pre-entryprogramme/>
  - Shortlisted candidates must provide proof of successful completion of the course.
  - Furthermore, candidates shortlisted for the SMS post will be subjected to a technical exercise that intends to test relevant technical elements of the job.
  - Following the interview and the technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment in compliance with the DPSA directive on the implementation of competency-based assessments.
- The person appointed to this position will be subjected to a security clearance, the signing of a performance agreement and an employment contract.
- The department reserves the right not to make an appointment.
- If you have not been contacted within three (03) months after the closing date of the advertisement, please accept that your application was unsuccessful.