



# forestry, fisheries & the environment

Department:  
Forestry, Fisheries and the Environment  
REPUBLIC OF SOUTH AFRICA

Environment House, Cnr Steve Biko Road & Soutpansberg Street, Cnr Steve Biko Road & Soutpansberg Street.  
Private Bag X447, Pretoria, 0001

## REQUEST FOR QUOTATION OF GOODS AND SERVICES:

**RFQ NO: DFFEQ 049 CPT OC SANAE PHARMACEUTICALS (2024/2025)**

### NOTE:

- Tenderers are required to use this Request For Quotation (RFQ) Form when quoting and include VAT per item (where applicable), and the quote must be in your company's letterhead, correct banking details should be also included on the quotation.
- Quotations received after the closing date and time, at the [onyanda@dffe.gov.za](mailto:onyanda@dffe.gov.za) will NOT be accepted for consideration.
- For quotes with a Rand value up to R50 000 000, the preference point system of **80/20** will apply, where **80** points will be for (Price) and **20** points will be for **Specific Goals** (Black, Women & Disability) in terms of section 2(1)(d) of the Preferential Procurement Policy Framework Act, 2000, (Act No 5 of 2000),
- Unless specifically stated by DFFE in the specification, all received prices must be firm until the required goods or services are delivered to the specified location. **No price adjustment will be accepted, except those that are subject to rate of exchange**
- For bidders to claim preference points, the following must be adhered to;
  - Submit a complete and signed SBD 6.1,
  - Submit a Medical Certificate/ completed Departmental Disability Claim Form signed by a medical practitioner with a practice number.(where applicable)
  - Submit CSD report
- DFFE reserves the right to:
  - Perform due diligence during evaluation of quotations on information submitted by tenderes
  - NOT to appoint any tenderer.
- Tenderers must Indicate delivery timelines and quotation expiry date (Unless otherwise stated on the quote, quotes will be deemed valid for a period of 30 days)
- Tenderers are required to duly complete and sign the **SBD 4, SBD 6.1** forms respectively,
- DFFE reserves the right to negotiate price with the preferred tenderers in line with the legislative requirements.
- In a case where there are pictures on the specification, tenderers must note that those pictures are for illustration purpose and the same or equivalent brands will be accepted by the Department

### DETAILS OF SUPPLIER (TO BE COMPLETED BY THE USER)

SUPPLIER NAME:			
TEL NO:		FAX NO:	
CENTRAL SUPPLIER DATABASE (CSD) NUMBER			
ATTENTION TO:			
DATE REQUESTED:	20 September 2024		
SERVICE/GOODS LOCATION			

### SUBMIT QUOTATION TO DEPARTMENT OF FORESTRY, FISHERIES AND THE ENVIRONMENT

ATTENTION TO:	Andiswa Charlie				
TEL NO:	081 493 7149	EMAIL ADDRESS:	<a href="mailto:acharlie@dffe.gov.za">acharlie@dffe.gov.za</a>		
CC EMAIL ADD :	<a href="mailto:LMatiwane@dffe.gov.za">LMatiwane@dffe.gov.za</a>				
CLOSING DATE:	04 October 2024	CLOSING TIME:	1	1	H 0 0
(Quotations to be advertised for at least 5 days)					

MANDATORY REQUIREMENTS (YES/NO)		Proof Attached (to be completed by DFFE)	
Certification to supply medicals	YES		
Food Premises Certificate issued by the Municipality	N/A		

The above mandatory requirements will apply, and bidders' must submit the requested requirements indicated above with the RFQ documents at the closing date and time of the RFQ. Bidders who fail to comply with any of the mandatory requirements will be disqualified and not be evaluated further.



NO	BRIEF DESCRIPTION OF ITEM(S)/ SERVICE(S) REQUIRED	QUANTITY OF ITEM(S)	ITEM QUOTED YES/NO
<b>(1) Anti-diarrheal / Gastro-intestinal</b>			
1.	Aluminum Hydroxide, Magnesium Hydroxide, Simethicone, Silicon Dioxide – ( <b>Gelusil, Gaviscon</b> ) Chewable tablets (30's)	5 x 30 tablets	
2.	Omeprazole - 20 mg (28's)	3 x 28 tablets	
3.	Hyoscine Butylbromide - 10 mg (10's)	4 x 10 tablets	
4.	Hyoscine Butylbromide- 20mg/1ml	5 ampoules	
5.	Metoclopramide hydrochloride 10 mg tablets	50 tablets	
6.	Soflax tablets (sennokot)	3 x 6 tablets	
7.	Mucaine suspension Acid (Oxethazaine, Aluminium, Magnesium hydroxide) 100ml	5 x 100ml bottles	
8.	Anusol Ointment 25g	2 tubes	
<b>(2) Respiratory / Colds &amp; Flu</b>			
9.	Budesonide Aerosol Inhalation 200 mcg/dose 300 metered doses	3 inhalers	
10.	Atrovent 20 HFA 10ml	3 inhalers	
11.	Ipratropium bromide 05mg/2ml Inhalation solution (60's)	1 box of 60	
12.	Fenoterol 1.25mg/2ml Inhalation solution (60's)	1 box of 60	
13.	Salbutamol 50mg/25ml Inhalation solution Nebules (60's)	1 box of 60	
14.	Chlorpheniramine, Phenylephrine, Paracetamol, Salicylamide, Caffeine, Ascorbic Acid <b>Flutex / Famucaps</b> (20's)	4 x 20 capsules	
15.	Benzylamine HCl, Chlorhexidine Gluconate ( <b>Andolex-C Antibacterial</b> or Coversyl) mouthwash 200ml	2 x 200ml bottles	
16.	Pseudoephedrine HCl, Paracetamol ( <b>Sudafed</b> )	2 boxes	
17.	Chlorpheniramine Maleate-4mg <b>Rhineton / Allergex</b> tablets (30)	3 x 30 tablets	

18.	Cetirizine 10mg box of 30	3 x 30 tablets	
19.	Promethazine - 25 mg (100's)	1x 100 tablets	
20.	Alcophyllex Cough Syrup 200ml	10 x 200ml bottles	
21.	Pholtex Forte Cough Syrup 100ml	6 x 100ml bottles	
22.	Brohexine hydrochloride, Orciprenaline( <b>Bronkese Compound</b> )- 100ml	6 x 100ml bottles	
23.	Fluticasone Propionate Aqueous Nasal Spray ( <b>Flomist</b> ) 120 metered doses 12ml	4 x 12ml Sprays	
24.	Vicks <b>VapoRub</b> 10g tins	5 x 10mg/12mg tins	
<b>(3) Skin</b>			
25.	Selenium Sulphide 25% shampoo (Selsun) 100mL	2 x 100ml bottles	
26.	Emulsifying Ointment, Phenoxyethanol (Aqueous) Cream – 500 ml	12 x 500ml tubs	
27.	Epizone Ointment 500ml tub	6 x 500ml tubs	
28.	Nivea SPF 50 Sunscreen or equivalent 200 ml	10 x tubes/bottles	
<b>(4) Topicals (Mucosal / Dermal)</b>			
29.	Nystatin oral suspension 20ml	1 bottle	
30.	KY-Jelly (Water based Lubricating Jelly) 3g	1 box	
31.	Hydrogel ( <b>Intrasite</b> ) Gel 15g	3 units	
32.	Clotrimazole Cream 1% - 10 mg / g (50 g) ( <b>A – POR vaginal cream</b> ) with 6 applicators	3 boxes	
33.	Clotrimazole 1% - 10 mg/g 20g	4 tubes	
34.	Canespor(Bifonazole) cream 15g	3 tubes	
35.	Ketazol Cream (Ketoconazole) 20g	3 tubes	
36.	Econazole ( <b>Pevaryl</b> ) cream - 15g	3 tubes	
37.	Flurbiprofen ( <b>Trans Act</b> ) Patch - 40 mg (10's)	4 boxes of 10	
38.	Deep Heat Gel 50g	10 tubes	
39.	Deep Heat Spray 150ml	3 sprays	
40.	Zinc undecenoic acid 20% cream (Mycota)	4 tubes	
41.	Mupirocin 2% Ointment - 15 g	4 tubes	

42.	Betadine Antisptic Ointment (Povidone-Iodine) 25g	8 tubes	
43.	Silbecor Cream( Silver Sulphadiazine 1%) 50g	2 tubes	
44.	Hydrocortisone 1% Cream - 20g tube ( <b>Mylocort</b> )	4 tubes	
45.	Aciclovir 5% Topical Cream 2g (e.g. Acitop)	10 tubes	
46.	Advantan Ointment 0,1% - 20g tube	3 tubes	
47.	Betamethasone valerate 01% Ointment / Cream - 15 g (Persivate)	2 tubes	
48.	Promethazine Cream 25g tube	2 tubes	
49.	Terbane Cream 10mg (15g)	4 tubes	
50.	Tetracaine HCl 50mg ( <b>Dynexan</b> ) oral gel - 10g	3 tubes	
51.	Zam-Buk Real Makoya 7g (36's)	1 box	
<b>(5) Vitamins &amp; Supplements</b>			
52.	Vit D (DS 24) 30's	8 x 30 tablets	
53.	Vitamin B Complex Tablets 100's	2 x 100 tablets	
54.	Vitamin K (Phytomenadione)- 10mg/1ml (10's) (Konakion)	1 x 10 ampoules	
55.	Sodium Chloride, Potassium Chloride, Sodium Bicarbonate, Glucose, Sucrose - <b>Rehidrat</b> Oral Electrolyte Solution (10-Sachet packs)	8 x 10 sachet	
56.	Probiotic ( <b>ProbiFlora</b> - Adult Intensive Rescue 9 Strain) (60's )	2 x 60 caps	
57.	Multivitamin / DS24 / RDA 24 Multivitamin tablets 30's	8 x 30 tablets	
58.	Calvit 500	5 x box of 60	
59.	Ferrous Sulphate 170mg (100's)	1 x bottle of 100	
60.	Magup Capsules (Magnesium amino acid chelate) (60's)	1 x box of 60	
<b>(6) Scheduled / Controlled Drugs (Injection / IV)</b>			
61.	Hydroxyzine 100mg/2ml ampoules	1	
62.	Haloperidol 5mg/mL ampoule	1	
63.	Flumazenil 0,5mg/5ml injection	1	
64.	Morphine - 10 mg / 1 mL (10's)	1	
65.	Tramadol Hydrochloride 100mg/2ml ampoules	2	

(7) Scheduled / Controlled Drugs (Oral)			
66.	Amitriptyline - 25 mg tablets	100 tablets	
67.	Lorazepam ( <b>Tranqipam</b> ) - 1mg tablets (100's)	100 tablets	
68.	Zolpidem - 10mg tablets (30's)	3 x 30 tablets	
69.	Tramadol 50mg capsules (20's)	3 x 20 capsules	
70.	Fluoxetine Hydrochloride 20 mg (30's)	56x 30 tablets	
(8) Analgesia / Anaesthetic (Injection / IV)			
71.	Paracetamol infusion-1g (10mg/1ml) IV 100ml vial	8 vials	
72.	Diclofenac injection - 75mg / 3ml (10s)	3 x 10 ampoules	
73.	Xylotox 1.8ml Dental Cartridges with vasoconstrictor (100's)	1 x 100 cartridges	
(9) Analgesia / Anti-inflammatories (Oral)			
74.	Aspirin ( <b>Bayer</b> ) - 300 mg tablets (30's)	3 x 30 tablets	
75.	Diclofenac - 50 mg tablets (18's)	16 x box of 18	
76.	Codeine, Doxylamine, Cafeine, Paratamol ( <b>Adco-Dol</b> ) 40 tablets	3 x box of 40	
77.	Ibuprofen 200mg (24's)	10 x 24 tablets	
78.	Gen-payne Capsules / equivalent generic (30's)	10 x box of 30	
79.	Rizatriptan - 10 mg wafers (3 wafers / box)	2 x pack of 3	
(10) Antibiotics / Anti-microbials			
80.	Amoxicillin, Clavulanic Acid ( <b>Co-Amoxyclav</b> ) 1.2g / 20mL (10's)	1x pack of 10	
81.	Ampicillin 500 mg (10's)	1 x pack of 10	
82.	Ceftriaxone - 1g for IV infusion single ampoules	10 x ampoules	
83.	Cefuroxime 500mg 10 tablets / box	3 x pack of 10	
84.	Azithromycin 500mg tablets (3')	2 x pack of 3	
85.	<b>Co-Amoxiclav</b> - Amoxicillin 875 mg/Clavulanic Acid 125 mg tablets (10's)	4 x pack of 10	
86.	Ciprofloxacin 500mg tablets (10's)	3 x pack of 10	

87.	Clindamycin Actor 150mg Capsules (20's)	3 x pack of 20	
88.	Flucloxacillin 250mg (20's)	6 x pack of 20	
89.	Doxycycline - 100 mg (100's)	1 x tub of 100	
90.	Metronidazole - 400 mg (100s)	1 x pack of 100	
91.	Griseofulvin 125mg ( <b>Microcidal 125mg</b> ) 100 tablets	1 x 100 tabs	
92.	Nitrofurantoin - 100 mg (50's)	1 x bottle of 50	
93.	Valacyclovir - 500 mg (42's)	1 x bottle of 42	
94.	Fluconazole 150mg Capsules (1's)	2 caps	
<b>(11) Cardiovascular</b>			
95.	Actilyse 50mg ampoule kit	1 kit	
96.	Adrenaline (1:1000) - 1 mg / 1 mL ampoule	2 x 10 ampoules	
97.	Amiodarone - 150 mg / 3 mL injection	1 pack of 6	
98.	Labetalol HCl 5mg/ml (Trandate)-20ml	1 pack	
99.	Amiodarone HCl 200mg (30's)	1 x 30	
100.	Furosemide 40mg (250's) tablets	1 bottle of 250	
101.	Enalapril Maleate 10mg tablets (30's)	5 boxes of 30	
102.	Hydrochlorothiazide 25 mg (100's)	1 pack of 100	
103.	Simvastatin - 20 mg (30's)	4 boxes of 30	
104.	Glyceryl trinitrate sublingual spray 04mg	1 spray	
<b>(12) Dental</b>			
105.	Listerine mouthwash 250 ml	3	
106.	Sensodyne toothpaste repair	5	
107.	X-ray Film - Dental X-ray film frames Kodak 'Ultra-speed' DF-42 (100 per box)	1	
<b>(13) Ophthalmic</b>			
108.	Acular 0,4% eye drops- 5ml	2 bottles	
109.	Ciloxan eye drops-5ml	2 bottles	
110.	Ciprofloxacin Eye Drops - 3mg/mL (5mL)	2 bottles	
111.	Eyegene 10ml tubes	8 tubes	

112.	Chloramphenicol ophthalmic ointment - 35g	5 tubes	
113.	Aciclovir 3% Eye Ointment - 30mg/g	2 tubes	
114.	Chloramphenicol <b>Minims</b> - 2,5mg/0,5mL single-use vials (20's) (cold chain / fridge drug)	1 x 20 vials	
115.	Carmellose (Carboxymethylcellulose) ( <b>Refresh</b> ) - 10 mg / mL (10 mL)	2 bottles	
116.	Prednisolone 0,5% <b>Minims</b> - 2,5mg/0,5mL single-use vials (20's) (cold chain / fridge drug)	1 x 20 vials	
<b>(14) Ear</b>			
117.	Polymyxin B Sulphate, Neomycin Sulphate, Hydrocortisone (Otosporin) – 10 mL	2 bottles	
118.	<b>Cilodex</b> - Ciprofloxacin/Dexamethasone drops - 5mL	2 bottles	
119.	Adco-Otised ear drops – 15 mL	2 bottles	
120.	Betnesol-N eye, ear & nose drops-10ml	6 bottles	
<b>(15) Emergency</b>			
121.	Heparin Sodium - 5000IU / 1mL (10's)	1 x 10 ampoules	
122.	Warfarin 5 mg tablets (100's)	1 x tablets	
123.	N-Acetylcysteine - 200 mg / mL in 10 mL (10's)	1 x 10 ampoules	
124.	Phenytoin - 250 mg / 5 mL (10's)	1 x 10 ampoules	
125.	Magnesium Sulphate - 1g / 2mL (10's)	1 x 10 ampoules	
126.	Rocuronium 50mg / 5 ml x 10 ampoules fridge drug/cold chain	1 x 10 ampoules	
127.	Suxamethonium Chloride - 100 mg / 2mL (10's) fridge drug/cold chain	1 x 10 ampoules	
128.	Phenylephrine HCl 10mg/10ml	1 x 10 ampoules	
129.	Prednisone 5mg tablets (100's)	1 x bottle of 100	
130.	Pantoprazole 40mg ampoules (10's)	1 x 10 ampoules	
131.	Glucagon 1mg/1ml vial	1 vial	
132.	Potassium Chloride 15% 10ml Flexivail (20's)	1 x 10 vials	
<b>(16) Genito-urinary</b>			

133.	Nur-Isterate 200mg/ml ampoule	5 ampoules	
134.	Levonorgestrel 0,75mg ( <b>Norvelo emergency contraception</b> )	5 packs	
135.	Levonorgestrel, Ethinylestradiol ( <b>Tri-Phasil</b> ) - 21 active + 7 inactive tablets	10 boxes	
136.	Tranexamic Acid 500mg/5mL	1 pack of 10	
<b>(17) Infection Control</b>			
137.	Cetrimide 15% & Chlorhexidine Gluconate 1.5% ( <b>Cetidine</b> ) Solution (50 mL, 1 L, 5 L)	3 x 1L	
138.	70% Isopropyl Alcohol (Webcols), Sterile, Individually packed in aluminium foil (200's)	1	
139.	Chlorhexidine Gluconate 5% ( <b>HiBiTane® Plus</b> 5% Concentrate) Solution (500 mL)	2	
140.	Betadine antiseptic solution (iodine-povidine 10%) 250ml bottle	3	
141.	Betadine antiseptic solution (iodine-povidine 10%) 1 L bottle	2 x 1 L bottle	
<b>(18) Insulin &amp; Anti-diabetic</b>			
142.	Insulin Aspart (rDNA origin) - Ultra Fast-acting Analogue ( <b>NovoRapid</b> ) - 100 U / mL (10 mL) (cold chain / fridge)	4 vials	
<b>(19) Intravenous Fluids</b>			
143.	045% Sodium Chloride & 5% Glucose Solution (1 Litre)	2	
144.	09% Sodium Chloride (1 Litre)	8	
145.	09% Sodium Chloride (100 mL)	10	
146.	09% Sodium Chloride (200 mL)	6	
147.	25% Mannitol (50ml IV Bag - 125 g / 50 mL)	4	
148.	5% Dextrose (1 Litre)	6	
149.	50% Dextrose (50mL)	2	
150.	8.4% Sodium Bicarbonate (50 mL) sterile infusion bag	4 bags	
151.	Ringers Lactate (1 Litre)	8	
152.	Sterile Water for Injection (10 mL) (50's)	50 vials	
<b>(20) Local Anaesthesia / Misc</b>			
153.	Xylotox 1.8ml Dental Cartridges with vasoconstrictor (100's)	1 x 100 cartridges	
154.	Lignocaine Hydrochloride 2% 20ml reusable rubber-cap vials (10's)	1 pack of 10	



(21) Nausea & Vomiting			
155.	Cinnarizine - 25 mg (10's)	3 x box of 10	
156.	Metoclopramide 10mg/2ml injection (10's)	1 x 10 vials	
157.	Promethazine - 10 mg (100's)	1 bottle of 100	
(22) Steroids			
158.	Hydrocortisone - 100mg / 2mL (box of 5)	2 boxes of 5	
159.	Methylprednisolone (IV & Intra-articular) - 40 mg / 1 mL	1 x 10 vials	
160.	Methylprednisolone (IV) - 500 mg / 8 mL	1 x 10 vials	
161.	Dexamethasone (IV & Intra-articular) - 4 mg/1mL (10's)	1 x 10 ampoules	
162.	Celestonesoluspan 1ml vial	1 x 10 ampoules	
(23) Vaccinations			
163.	Tetanus Toxoid Vaccine Prefilled Injection - ≥40IU / 0.5mL (cold chain / fridge drug)	4 vials	
(24) Miscellaneous / Other			
164.	Phenytoin - 100 mg (90's)	1 x 90 tablets	
(25) Medical Consumables			
165.	Diagnostic Test Strips for <b>One Touch</b> HGT machine (50's)	1	
166.	Diagnostic Test Strips for <b>Urit-12</b> Haemoglobin Meter	1	
167.	Diagnostic Test - Faecal Occult Blood (FOB) Test (Rapid)	2	
168.	Diagnostic Test Strips (Solus V2 - Cipla- Model 621001) Accu-Chek Active	1	
169.	Diagnostic Test Strips for <b>Priva</b> Cholesterol monitoring machine	1	
170.	Diagnostic Test - HIV 1/2 Test Kits (Rapid) single unit	2	
171.	Diagnostic Test - Cardiac Combo (Trop I/Myoglobin/CK-MB) test kits	3	
172.	Diagnostic Test - Pregnancy single unit	4	
173.	Diagnostic Urinalysis Test Strips(Urine dipstick) ( <b>Combi-9</b> ) (100's)	1	
174.	Condoms box of 100	2	
175.	Blood-pack unit without anticoagulant 600ml single unit	3	
176.	Suprapubic Catheter Kit	1	

177.	Surgical Cricothyrotomy Kit-Adult	1	
178.	Tracheostomy sterile kit	1	
179.	Tracheostomy Tube - Adult (Portex or Shiley Mallinckrodt) cuffed tracheostomy tubes)	1	
180.	IV Administration-Set Add-a-Line - 20 drops	6	
181.	IV Administration-Set- Blood set	2	
182.	Syringe - Disposable - Luer Lock - 10 mL(50's)	1	
183.	Suture Material – Vicryl 1/0 (10's)	1	
184.	Tongue depressors box of 100	1	
185.	Band-Aid plasters box of 25 assorted sizes	10	
186.	Inadine(Povidone-Iodine) 95cm x 95cm Dressings(50's)	1	
187.	Dressing Pack- Sterile Disposable-Medium	10	
188.	Crepe Bandages-100mm	10	
189.	Crepe Bandages-50mm	10	
190.	Granuflex dressing 10 x 10 cm Box of 5	2	
191.	Batteries- size AA (4's)	3	
192.	Batteries-size AAA (4's)	3	
193.	Gloves-Non Sterile Examination Gloves-Large(100's)-Nitrile latex & free powder free	2	
194.	Gloves-Non Sterile Examination Gloves- X-Large (100's)- Nitrile latex free & powder free	2	
195.	Gloves Sterile Surgical Gloves-6.5 (100's)	1	
196.	Endotracheal Tube(ET), Cuffed-8	1	
197.	Endotracheal Tube(ET), Cuffed-7,5	1	
198.	Endotracheal Tube(ET), Cuffed-7,0	1	
199.	Endotracheal Tube(ET), Cuffed-6.5	1	
<b>(26) Oxygen Gas &amp; LP Gas</b>			
199	Medical oxygen Bull nose 106 kg /7760 litres	2	
200	LP Gas 48kg	4	
<p>Note: All delivery costs all applicable taxes, includes value- added tax, pay as you earn, income tax, unemployment insurance fund contributions, and skills development levies must be included in the bid price, for delivery at the prescribed destination.NB: the service provider must submit a valid quotation as per the above guideline on his/ her letterhead reflecting the item descriptions; validity; banking details contact details and CSD MAAA number.</p>			

## BIDDER'S DISCLOSURE

### 1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

### 2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship

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<sup>1</sup> the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....  
 .....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....  
 .....

### **3 DECLARATION**

I, \_\_\_\_\_ the \_\_\_\_\_ undersigned,  
 (name)..... in  
 submitting the accompanying bid, do hereby make the following  
 statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring

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<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....	.....
Signature	Date
.....	.....
Position	Name of bidder

## PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

**NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022**

### 1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**

*(delete whichever is not applicable for this tender).*

- a) The applicable preference point system for this tender is the **90/10** preference point system.
- b) The applicable preference point system for this tender is the **80/20** preference point system.
- c) Either the **90/10 or 80/20 preference point system** will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
<b>Total points for Price and SPECIFIC GOALS</b>	<b>100</b>

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

## 2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

## 3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

### 3.1. POINTS AWARDED FOR PRICE

#### 3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\ \\ \mathbf{Ps = 80 \left( 1 - \frac{Pt - P_{min}}{P_{min}} \right)} & \mathbf{or} & \mathbf{Ps = 90 \left( 1 - \frac{Pt - P_{min}}{P_{min}} \right)} \end{array}$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

### 3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

#### 3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\ \mathbf{Ps = 80 \left( 1 + \frac{Pt - P_{max}}{P_{max}} \right)} & \mathbf{or} & \mathbf{Ps = 90 \left( 1 + \frac{Pt - P_{max}}{P_{max}} \right)} \end{array}$$

Where

- Ps = Points scored for price of tender under consideration  
Pt = Price of tender under consideration  
Pmax = Price of highest acceptable tender

### 4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
  - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
- then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.



**Table 1: Specific goals for the tender and points claimed are indicated per the table below.**

***(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.)***

***Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)***

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
more than 50% (fifty percent) ownership by Black people	10	20		
more than 50% (fifty percent) ownership by Women	10	20		
more than 50% (fifty percent) ownership by people with disabilities	10	20		

#### **DECLARATION WITH REGARD TO COMPANY/FIRM**

4.3. Name of company/firm.....

4.4. Company registration number: .....

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
  - (a) disqualify the person from the tendering process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
  - (e) forward the matter for criminal prosecution, if deemed necessary.

..... <b>SIGNATURE(S) OF TENDERER(S)</b>	
<b>SURNAME AND NAME:</b>	.....
<b>DATE:</b>	.....
<b>ADDRESS:</b>	.....
	.....
	.....
	.....