

**OBSERVER FORUM REVIEW OF THE RIGHTS  
ALLOCATION PROCESS FOR SMALL-SCALE  
FISHERIES PERMITS**

**MASTER REPORT**

FINAL REPORT  
REVISION 00

**MARCH 2023**

---



**forestry, fisheries  
& the environment**

Department:  
Forestry, Fisheries and the Environment  
REPUBLIC OF SOUTH AFRICA



## EXECUTIVE SUMMARY

The below table indicates on a high-level how each part of the process scored for this area. Detailed information for each part of the process can be found in the annexure below.

**Table 1-1: Overview of observation**

| LOCATION                                      | AREA 62 |
|---|---------|
| MOBILISATION COMPLIANCE RATING                | 56%     |
| DISTRIBUTION COMPLIANCE RATING                | 100%    |
| CATCH - ALL COMPLIANCE RATING                 | 100%    |
| MOBILISATION FOR RECEIPTING COMPLIANCE RATING | 100%    |
| RECEIPTING COMPLIANCE RATING                  | 100%    |
| VERIFICATION COMPLIANCE RATING                | 92%     |
| AVERAGE COMPLIANCE RATING                     | 91%     |

## TABLE OF CONTENTS

|   |           |
|---|-----------|
| <b>ANNEXURE BJ: AREA 62</b> .....   | <b>1</b>  |
| <b>1 INTRODUCTION</b> .....   | <b>7</b>  |
| 1.1 BACKGROUND.....   | 7         |
| 1.2 PURPOSE OF REPORT.....  | 8         |
| 1.3 STRUCTURE OF REPORT.....  | 8         |
| <b>2 APPROACH</b> .....   | <b>9</b>  |
| <b>3 MOBILISATION</b> .....   | <b>10</b> |
| 3.1 OVERVIEW.....   | 10        |
| 3.2 CRITERIA TO BE MET TO BE SUCCESSFUL.....                              | 10        |
| 3.2.1 POSTER.....   | 11        |
| 3.2.2 BULK SMS'S.....   | 12        |
| 3.2.3 RADIO BROADCAST.....  | 13        |
| 3.3 DATA COLLECTED:.....  | 13        |
| 3.3.1 OBSERVER FORUM FEEDBACK FORMS.....                                  | 13        |
| 3.3.2 LETTERS FROM VARIOUS SERVICE PROVIDERS.....                         | 13        |
| <b>4 DISTRIBUTION</b> .....   | <b>15</b> |
| 4.1 OVERVIEW.....   | 15        |
| 4.2 CRITERIA TO BE MET FOR DISTRIBUTION TO BE SUCCESSFUL.....             | 16        |
| 4.3 WHATSAPP MESSAGES.....  | 18        |
| <b>5 CATCH-ALL DISTRIBUTION</b> .....                                     | <b>22</b> |
| 5.1 OVERVIEW.....   | 22        |
| 5.2 CRITERIA TO BE MET FOR CATCH-ALL DISTRIBUTION TO BE SUCCESSFUL.....   | 23        |
| 5.3 WHATSAPP MESSAGES.....  | 25        |
| <b>6 MOBILISATION FOR RECEIPTING</b> .....                                | <b>29</b> |
| 6.1 OVERVIEW.....   | 29        |
| 6.2 NEW POSTER.....   | 29        |
| <b>7 RECEIPTING</b> .....   | <b>31</b> |
| 7.1 OVERVIEW.....   | 31        |
| 7.2 CRITERIA TO BE MET FOR RECEIPTING TO BE SUCCESSFUL.....               | 32        |
| 7.3 WHATSAPP MESSAGES.....  | 37        |
| <b>8 VERIFICATION</b> .....   | <b>41</b> |
| 8.1 OVERVIEW.....   | 41        |
| 8.2 OBSERVER FORUM INVOLVEMENT.....                                       | 41        |
| 8.3 ASSESSMENT TEAM.....  | 41        |
| 8.3.1 CRITERIA TO BE MET FOR THE VERIFICATION PHASE TO BE SUCCESSFUL..... | 42        |
| 8.3.1.1 Issues.....   | 44        |
| 8.3.2 DATA COLLECTED:.....  | 45        |
| 8.3.2.1 Attendance register.....  | 45        |
| 8.3.2.2 Photo's.....  | 52        |
| 8.3.2.3 Checklist signed by all parties involved.....                     | 52        |
| 8.4 QUALITY CONTROL TEAM.....   | 53        |
| 8.4.1 QUALITY CONTROL TEAM.....   | 53        |
| 8.4.2 CRITERIA TO BE MET FOR THE QUALITY CONTROL TO BE SUCCESSFUL.....    | 54        |
| 8.4.2.1 Comments/Issues.....  | 54        |
| 8.4.3 DATA COLLECTED:.....  | 55        |
| 8.4.3.1 Attendance register.....  | 55        |

|         |   |           |
|---------|---|-----------|
| 8.4.3.2 | Checklist signed by all parties involved..... | 55        |
| 9       | <b>CONCLUSION.....</b>                        | <b>56</b> |

## LIST OF FIGURES

|  |    |
|--|----|
| Figure 6-1: Mobilisation for Receipting – New poster .....               | 30 |
| Figure 6-2: Mobilisation for Receipting – Poster .....                   | 30 |
| Figure 8-1: Verification - 26/01/2023 Attendance Register .....          | 45 |
| Figure 8-2: Verification - 27/01/2023 Attendance Register .....          | 45 |
| Figure 8-3: Verification - 30/01/2023 Team 1A Attendance Register .....  | 46 |
| Figure 8-4: Verification - 30/01/2023 Team 1B Attendance Register.....   | 46 |
| Figure 8-5: Verification - 31/01/2023 Team 1A Attendance Register .....  | 46 |
| Figure 8-6: 31/01/2023 Team 1B Attendance Register .....                 | 47 |
| Figure 8-7: Verification - 01/02/2023 Team 1A Attendance Register .....  | 47 |
| Figure 8-8: Verification - 01/02/2023 Team 1B Attendance Register.....   | 47 |
| Figure 8-9: Verification - 02/02/2023 Team 1A Attendance Register .....  | 48 |
| Figure 8-10: Verification - 02/02/2023 Team 1B Attendance Register.....  | 48 |
| Figure 8-11: Verification - 03/02/2023 Team 1A Attendance Register ..... | 48 |
| Figure 8-12: Verification - 03/02/2023 Team 1B Attendance Register.....  | 49 |
| Figure 8-13: Verification - 06/02/2023 Team 1A Attendance Register ..... | 49 |
| Figure 8-14: Verification - 06/02/2023 Team 1B Attendance Register.....  | 50 |
| Figure 8-15: Verification - 07/02/2023 Team 1A Attendance Register.....  | 50 |
| Figure 8-16: Verification - 07/02/2023 Team 1B Attendance Register.....  | 50 |
| Figure 8-17: Verification - 08/02/2023 Team 1A Attendance Register.....  | 51 |
| Figure 8-18: Verification - 08/02/2023 Team 1B Attendance Register.....  | 51 |
| Figure 8-19: Verification - 09/02/2023 Team 1A Attendance Register.....  | 51 |
| Figure 8-20: Verification - 09/02/2023 Team 1B Attendance Register.....  | 52 |
| Figure 8-21: Verification - 10/02/2023 Team 1A Attendance Register.....  | 52 |
| Figure 8-22: Verification - 10/02/2023 Team 1B Attendance Register.....  | 52 |
| Figure 8-23: Quality Control - 10/02/2023 Attendance Register .....      | 55 |

## LIST OF TABLES

|   |    |
|---|----|
| Table 1-1: Overview of observation  | 11 |
| Table 3-1: Mobilisation - Planned start vs Actual start                     | 10 |
| Table 3-2: Mobilisation – Poster criteria to be met                         | 11 |
| Table 3-3: Mobilisation - Bulk SMS's criteria to be met                     | 12 |
| Table 3-4: Mobilisation - Radio broadcast criteria to be met                | 13 |
| Table 3-5: Mobilisation - Data collected                                    | 13 |
| Table 4-1: Distribution - Planned start vs Actual start                     | 15 |
| Table 4-2: Distribution -Criteria to be met                                 | 16 |
| Table 4-3: WhatsApp conversation, evidence for Table 4-2 item 1,2,3,4 and 5 | 21 |
| Table 5-1: Catch-All Distribution - Date and Venue                          | 22 |
| Table 5-2: Distribution -Criteria to be met                                 | 23 |
| Table 5-3: Catch-All Distribution - WhatsApp messages                       | 25 |
| Table 6-1: Mobilisation for Receipting - Overview of the process            | 29 |
| Table 7-1: Receipting - Planned start vs Actual start                       | 31 |
| Table 7-2: Receipting - Criteria to be met                                  | 32 |
| Table 7-3: Receipting - WhatsApp  | 37 |
| Table 8-1: Verification - Criteria to be met                                | 42 |
| Table 8-2: Comments and Issues  | 44 |
| Table 8-3: Verification - Data collected                                    | 45 |
| Table 8-4: Verification– Overview   | 53 |

|   |           |
|---|-----------|
| <b>Table 8-5: Verification – Quality control criteria to be met</b> | <b>54</b> |
| <b>Table 8-6: Comments and Issues</b>                               | <b>54</b> |
| <b>Table 8-7: Verification - Data collected</b>                     | <b>55</b> |

---

## GLOSSARY OF TERMS AND ABBREVIATIONS

|       |  |
|-------|--|
| CBO   | Community Bases Organisation                           |
| Comms | Communications   |
| DFFE  | Department of Forestry, Fisheries, and the Environment |
| RoD   | Reason of Decision                                     |
| SP    | Service Provider                                       |
| SSFM  | Small-Scale Fisheries Management                       |
| SSF   | Small Scale Fisheries                                  |
| SE    | Stakeholder Engagement                                 |

# 1 INTRODUCTION

This chapter will be presented in the following sections:

- Background
- Purpose of the report
- Structure of the report.

## 1.1 BACKGROUND

In 2016, the former Department of Agriculture, Forestry and Fisheries verified approximately eight thousand four hundred and eighty-eight individuals in fishing communities that expressed interest in small-scale fishery. Thereafter, the Department declared two thousand eight hundred and two individual's small-scale fishers. However, after the announcement of declared small-scale fishers, the Department received several complaints implying that the process followed in the Western Cape was unjust and not transparent. The Minister of Forestry, Fisheries and the Environment, Ms Barbara Creecy ("the Minister"), engaged with various fishing communities and other fisheries stakeholders in the Western Cape to note the challenges faced by fishers and to respond to the concerns raised by the fishers. The fishers showed unhappiness about the entire process in the Western Cape. Subsequently to that, the Department decided to launch an audit on the entire process of verifying and registering fishers in the Western Cape. The findings proved that the process in the Western Cape was ambiguous, unfair, and not transparent and thereby recommended that the Minister should start the process afresh.

The audit report further concluded that the verification criteria used were not in line with the Small-Scale Fisheries Policy, the verification form was ambiguous, the community panel members excluded fishers unfairly and deliberately, officials assessing verification information were not consistent, the service provider did not capture information correctly, and the process followed for the Western Cape (WC) was wholly inadequate and unfair. Furthermore, the audit report concluded that the criteria on the verification form were not clear for fishers to understand. The verification form allowed for inconsistent information and confusion to fishers who were completing the form without assistance. The Criteria (SSF Regulation 4 (1)) were not defined, hence a possibility of ambiguity. In redoing the process, the Department is determined to ensure consistency; hence, the appointment of an observer committee, which will include the recognised Community-Based Organisations (CBOs).

This project involves the observation of the mobilisation, distribution, receipting and verification processes of Small-Scale Fishers in the Western Cape. The purpose of the observer forum is to observe that all processes are adhered to in the manner outlined in the implementation plan. The implementation plan with an additional checklist can be found below.

Delta Built Environment Consultants (Delta BEC) was appointed to ensure the management of the observer committee as well as the documentation, processing and reporting on any documentation that emanates from the observer committee's duties.

## 1.2 PURPOSE OF REPORT

This report aims to give the reader feedback as to how well the Department of Forestry, Fisheries and the Environment did with following the due procedure set out to issue individuals with small-scale fishing permits fairly. The high-level process that was followed is as follows:

- Step 1: Mobilisation
- Step 2: Distribution
- Step 3: Catch-All Distribution
- Step 4: Mobilisation for Receipting
- Step 5: Receipting
- Step 6: Verification (3 Phases).

Steps 3 and 4 were not part of the original process; these processes were added after step 2 by DFFE as a necessity. The catch-all distribution phase was implemented as DFFE noticed that the number of fishers who collected forms was a lot lower than initially anticipated. The mobilisation for receipting phase was brought in by DFFE for two reasons; firstly, the DFFE wanted to give the fishers who collected during the catch-all phase additional time to get their documentation in order, and secondly, because the fisher representative organisations requested additional time for the fishers to collate their documentation.

Delta BEC is not employed to observe the appeals and final list announcement process. The appeals process will be handled by an external department. Once the appeals process has run its course, the final list will be announced.

The report will include the purpose of each stage, methodology, types of data collected and summaries of the results from the days observed, and detailed checklists and photo evidence will be included as appendices.

## 1.3 STRUCTURE OF REPORT

The report comprises the following sections:

- Section 2: Approach
- Section 3: Mobilisation
- Section 4: Distribution
- Section 5: Catch-All Distribution
- Section 6: Mobilisation for Receipting
- Section 7: Receipting
- Section 8: Verification
- Section 9: Conclusion



## 2 APPROACH

The difficulty that the observer forum faces is that the members reside all over the Western Cape and do not have access to office space. Furthermore, the availability of the observers posed a risk as many of the observers are also fishers and, therefore, cannot commit to full-time observing. The solution implemented is one that uses WhatsApp to administer the checklist questions to the observer on the day of the observation. Delta BEC asked the observers a variety of questions throughout the day, to which the relevant observers responded and provided relevant proof for the questions asked. All these conversations and proof received are presented in this report.

## 3 MOBILISATION

The mobilisation phase of the process refers to the phase where the local fisherman interested in obtaining fishing rights is notified with that the distribution phase (further detailed in section 4) will commence. This communication is done via posters, bulk SMSs and radio broadcasts.

This chapter is detailed in the following sections:

- Overview
- Criteria to be met for distribution to be successful
- Data collected.

### 3.1 OVERVIEW

The table below presents the findings for the planned start date and the actual start date and elaborates on the observer responsible for this location with his/her comments.

**Table 3-1: Mobilisation - Planned start vs Actual start**

| ITEM                        | DESCRIPTION  |
|-----------------------------|--|
| <b>Venue</b>                | Langebaan Thusong Centre   |
| <b>Planned Start Date</b>   | 19 September 2022  |
| <b>Actual Start date</b>    | 19 September 2022, this date is not definite as DFFE issue us with information retrospectively, this date was deduced by looking at the file name of the photo provided. The photo file name is "IMG-20220919-WA0063Thusong Service Center Langebaan". |
| <b>Data collector</b>       | DFFE – No specific person from DFFE observed on the day. The information was received in bulk through Sindisa Sigam.   |
| <b>Effect on applicants</b> | The project is on track to be completed as committed by the department.  |
| <b>Additional Comments</b>  | No observer forum had been formed by the time DFFE commenced with mobilisation, therefore, all mobilisation information was received from DFFE officials through pictures which they downloaded from their WhatsApp group chat.                        |

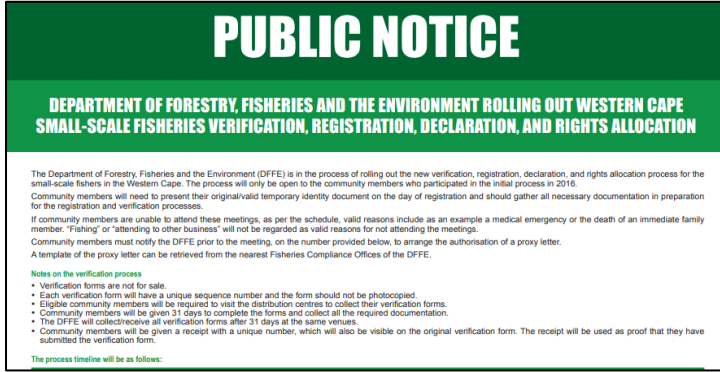
### 3.2 CRITERIA TO BE MET TO BE SUCCESSFUL


This section presents the posters put up, SMSs sent, and radio broadcasts made by DFFE to communicate the initial timelines to the fishers.

### 3.2.1 POSTER

The posters were put up at various locations in the vicinity of the main centre where fishers could clearly see them. The posters below (Table 3-2) were also made available online through the DFFE website.

**Table 3-2: Mobilisation – Poster criteria to be met**

| #                                     | CRITERIA TO BE MET  | YES/NO                      |  |                      |                   |  |  |  |  |           |       |                             |                        |                      |                   |            |                             |                   |                |                 |             |           |           |  |  |  |  |           |                         |                   |                |                 |             |             |                         |                   |                |                  |             |            |                         |                   |                |                  |             |               |                  |                   |                |                 |             |            |                           |                   |                |                 |             |            |                   |                   |                |                  |             |          |                      |                   |                |                 |             |           |                          |                   |                |                  |             |             |                          |                   |                |                 |             |                                       |  |  |  |  |  |                  |                          |                   |                |                  |             |                       |                  |                   |                |                 |             |             |                            |                   |                |                 |             |                       |                                |                   |                |                 |             |                    |  |  |  |  |  |          |                         |                   |                |                  |             |           |                           |                   |                |                  |             |             |                            |                   |                   |                 |             |         |                        |                   |                   |                 |             |       |                            |                   |                   |                 |             |          |                      |                   |                   |                 |             |          |                        |                   |                   |                 |             |
|---------------------------------------|---|-----------------------------|--|----------------------|-------------------|--|--|--|--|-----------|-------|-----------------------------|------------------------|----------------------|-------------------|------------|-----------------------------|-------------------|----------------|-----------------|-------------|-----------|-----------|--|--|--|--|-----------|-------------------------|-------------------|----------------|-----------------|-------------|-------------|-------------------------|-------------------|----------------|------------------|-------------|------------|-------------------------|-------------------|----------------|------------------|-------------|---------------|------------------|-------------------|----------------|-----------------|-------------|------------|---------------------------|-------------------|----------------|-----------------|-------------|------------|-------------------|-------------------|----------------|------------------|-------------|----------|----------------------|-------------------|----------------|-----------------|-------------|-----------|--------------------------|-------------------|----------------|------------------|-------------|-------------|--------------------------|-------------------|----------------|-----------------|-------------|---------------------------------------|--|--|--|--|--|------------------|--------------------------|-------------------|----------------|------------------|-------------|-----------------------|------------------|-------------------|----------------|-----------------|-------------|-------------|----------------------------|-------------------|----------------|-----------------|-------------|-----------------------|--------------------------------|-------------------|----------------|-----------------|-------------|--------------------|--|--|--|--|--|----------|-------------------------|-------------------|----------------|------------------|-------------|-----------|---------------------------|-------------------|----------------|------------------|-------------|-------------|----------------------------|-------------------|-------------------|-----------------|-------------|---------|------------------------|-------------------|-------------------|-----------------|-------------|-------|----------------------------|-------------------|-------------------|-----------------|-------------|----------|----------------------|-------------------|-------------------|-----------------|-------------|----------|------------------------|-------------------|-------------------|-----------------|-------------|
| 1                                     | Have posters been designed with the following information:  |                             |    |                      |                   |  |  |  |  |           |       |                             |                        |                      |                   |            |                             |                   |                |                 |             |           |           |  |  |  |  |           |                         |                   |                |                 |             |             |                         |                   |                |                  |             |            |                         |                   |                |                  |             |               |                  |                   |                |                 |             |            |                           |                   |                |                 |             |            |                   |                   |                |                  |             |          |                      |                   |                |                 |             |           |                          |                   |                |                  |             |             |                          |                   |                |                 |             |                                       |  |  |  |  |  |                  |                          |                   |                |                  |             |                       |                  |                   |                |                 |             |             |                            |                   |                |                 |             |                       |                                |                   |                |                 |             |                    |  |  |  |  |  |          |                         |                   |                |                  |             |           |                           |                   |                |                  |             |             |                            |                   |                   |                 |             |         |                        |                   |                   |                 |             |       |                            |                   |                   |                 |             |          |                      |                   |                   |                 |             |          |                        |                   |                   |                 |             |
| 1.1                                   | <ul style="list-style-type: none"> <li>Visitation schedule</li> </ul>                             | Yes                         |  |                      |                   |  |  |  |  |           |       |                             |                        |                      |                   |            |                             |                   |                |                 |             |           |           |  |  |  |  |           |                         |                   |                |                 |             |             |                         |                   |                |                  |             |            |                         |                   |                |                  |             |               |                  |                   |                |                 |             |            |                           |                   |                |                 |             |            |                   |                   |                |                  |             |          |                      |                   |                |                 |             |           |                          |                   |                |                  |             |             |                          |                   |                |                 |             |                                       |  |  |  |  |  |                  |                          |                   |                |                  |             |                       |                  |                   |                |                 |             |             |                            |                   |                |                 |             |                       |                                |                   |                |                 |             |                    |  |  |  |  |  |          |                         |                   |                |                  |             |           |                           |                   |                |                  |             |             |                            |                   |                   |                 |             |         |                        |                   |                   |                 |             |       |                            |                   |                   |                 |             |          |                      |                   |                   |                 |             |          |                        |                   |                   |                 |             |
| 1.2                                   | <ul style="list-style-type: none"> <li>Location of the venues</li> </ul>                          | Yes                         |  |                      |                   |  |  |  |  |           |       |                             |                        |                      |                   |            |                             |                   |                |                 |             |           |           |  |  |  |  |           |                         |                   |                |                 |             |             |                         |                   |                |                  |             |            |                         |                   |                |                  |             |               |                  |                   |                |                 |             |            |                           |                   |                |                 |             |            |                   |                   |                |                  |             |          |                      |                   |                |                 |             |           |                          |                   |                |                  |             |             |                          |                   |                |                 |             |                                       |  |  |  |  |  |                  |                          |                   |                |                  |             |                       |                  |                   |                |                 |             |             |                            |                   |                |                 |             |                       |                                |                   |                |                 |             |                    |  |  |  |  |  |          |                         |                   |                |                  |             |           |                           |                   |                |                  |             |             |                            |                   |                   |                 |             |         |                        |                   |                   |                 |             |       |                            |                   |                   |                 |             |          |                      |                   |                   |                 |             |          |                        |                   |                   |                 |             |
| 1.3                                   | <ul style="list-style-type: none"> <li>Dates and times for distribution and receipting</li> </ul> | Yes                         |  |                      |                   |  |  |  |  |           |       |                             |                        |                      |                   |            |                             |                   |                |                 |             |           |           |  |  |  |  |           |                         |                   |                |                 |             |             |                         |                   |                |                  |             |            |                         |                   |                |                  |             |               |                  |                   |                |                 |             |            |                           |                   |                |                 |             |            |                   |                   |                |                  |             |          |                      |                   |                |                 |             |           |                          |                   |                |                  |             |             |                          |                   |                |                 |             |                                       |  |  |  |  |  |                  |                          |                   |                |                  |             |                       |                  |                   |                |                 |             |             |                            |                   |                |                 |             |                       |                                |                   |                |                 |             |                    |  |  |  |  |  |          |                         |                   |                |                  |             |           |                           |                   |                |                  |             |             |                            |                   |                   |                 |             |         |                        |                   |                   |                 |             |       |                            |                   |                   |                 |             |          |                      |                   |                   |                 |             |          |                        |                   |                   |                 |             |
| 1.4                                   | <ul style="list-style-type: none"> <li>Documents required for registration</li> </ul>             | Yes                         |  |                      |                   |  |  |  |  |           |       |                             |                        |                      |                   |            |                             |                   |                |                 |             |           |           |  |  |  |  |           |                         |                   |                |                 |             |             |                         |                   |                |                  |             |            |                         |                   |                |                  |             |               |                  |                   |                |                 |             |            |                           |                   |                |                 |             |            |                   |                   |                |                  |             |          |                      |                   |                |                 |             |           |                          |                   |                |                  |             |             |                          |                   |                |                 |             |                                       |  |  |  |  |  |                  |                          |                   |                |                  |             |                       |                  |                   |                |                 |             |             |                            |                   |                |                 |             |                       |                                |                   |                |                 |             |                    |  |  |  |  |  |          |                         |                   |                |                  |             |           |                           |                   |                |                  |             |             |                            |                   |                   |                 |             |         |                        |                   |                   |                 |             |       |                            |                   |                   |                 |             |          |                      |                   |                   |                 |             |          |                        |                   |                   |                 |             |
| 1.5                                   | <ul style="list-style-type: none"> <li>That forms are free</li> </ul>                             | Yes                         | <table border="1"> <thead> <tr> <th colspan="6">WEST COAST REGION</th> </tr> <tr> <th>COMMUNITY</th> <th>VENUE</th> <th>ESTIMATED MOBILISATION DATE</th> <th>ESTIMATED DISTRIBUTION</th> <th>DFFE COLLECTION DATE</th> <th>REGISTRATION TIME</th> </tr> </thead> <tbody> <tr> <td>Ebenhaezer</td> <td>Ebenhaezer Community Centre</td> <td>19 September 2022</td> <td>3 October 2022</td> <td>7 November 2022</td> <td>09:00-16:00</td> </tr> <tr> <td>Lutzville</td> <td>Lutzville</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Papendorp</td> <td>Papendorp Church Centre</td> <td>19 September 2022</td> <td>4 October 2022</td> <td>8 November 2022</td> <td>09:00-16:00</td> </tr> <tr> <td>Leipolville</td> <td>Leipolville Church Hall</td> <td>19 September 2022</td> <td>6 October 2022</td> <td>10 November 2022</td> <td>09:00-16:00</td> </tr> <tr> <td>Graafwater</td> <td>Leipolville Church Hall</td> <td>19 September 2022</td> <td>6 October 2022</td> <td>10 November 2022</td> <td>09:00-16:00</td> </tr> <tr> <td>Lambert's Bay</td> <td>Don Burrell Hall</td> <td>19 September 2022</td> <td>5 October 2022</td> <td>9 November 2022</td> <td>09:00-16:00</td> </tr> <tr> <td>Eiland Bay</td> <td>Elands Bay Community Hall</td> <td>19 September 2022</td> <td>3 October 2022</td> <td>7 November 2022</td> <td>09:00-16:00</td> </tr> <tr> <td>Doring Bay</td> <td>Miriam Owles Hall</td> <td>19 September 2022</td> <td>7 October 2022</td> <td>11 November 2022</td> <td>09:00-16:00</td> </tr> <tr> <td>Veldrift</td> <td>Noordhoek Civic Hall</td> <td>19 September 2022</td> <td>4 October 2022</td> <td>8 November 2022</td> <td>09:00-16:00</td> </tr> <tr> <td>Wodenberg</td> <td>Witteklip Community Hall</td> <td>19 September 2022</td> <td>7 October 2022</td> <td>11 November 2022</td> <td>09:00-16:00</td> </tr> <tr> <td>Sandy Point</td> <td>St Helena Community Hall</td> <td>19 September 2022</td> <td>5 October 2022</td> <td>9 November 2022</td> <td>09:00-16:00</td> </tr> <tr> <td>Stompneus Bay/Duyker Island/Columbine</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Steenberg's Cove</td> <td>Steenberg Community Hall</td> <td>19 September 2022</td> <td>6 October 2022</td> <td>10 November 2022</td> <td>09:00-16:00</td> </tr> <tr> <td>Laingville/West Point</td> <td>Sports Clubhouse</td> <td>19 September 2022</td> <td>3 October 2022</td> <td>7 November 2022</td> <td>09:00-16:00</td> </tr> <tr> <td>Paternoster</td> <td>Paternoster Community Hall</td> <td>19 September 2022</td> <td>4 October 2022</td> <td>8 November 2022</td> <td>09:00-16:00</td> </tr> <tr> <td>Saldanha (White City)</td> <td>White City Multipurpose Centre</td> <td>19 September 2022</td> <td>5 October 2022</td> <td>9 November 2022</td> <td>09:00-16:00</td> </tr> <tr> <td>Saldanha Diaz Vlle</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Hopfield</td> <td>Hopfield Community Hall</td> <td>19 September 2022</td> <td>6 October 2022</td> <td>10 November 2022</td> <td>09:00-16:00</td> </tr> <tr> <td>Langebaan</td> <td>Langebaan Thuisong Centre</td> <td>19 September 2022</td> <td>7 October 2022</td> <td>11 November 2022</td> <td>09:00-16:00</td> </tr> <tr> <td>Yzerfontein</td> <td>Yzerfontein Community Hall</td> <td>14 September 2022</td> <td>28 September 2022</td> <td>2 November 2022</td> <td>09:00-16:00</td> </tr> <tr> <td>Darling</td> <td>Darling Community Hall</td> <td>12 September 2022</td> <td>27 September 2022</td> <td>1 November 2022</td> <td>09:00-16:00</td> </tr> <tr> <td>Manre</td> <td>Manre Moravian Church Hall</td> <td>12 September 2022</td> <td>27 September 2022</td> <td>1 November 2022</td> <td>09:00-16:00</td> </tr> <tr> <td>Blouberg</td> <td>Melkbos Country Club</td> <td>12 September 2022</td> <td>26 September 2022</td> <td>31 October 2022</td> <td>09:00-16:00</td> </tr> <tr> <td>Atlantis</td> <td>Saxon Sea Civic Centre</td> <td>12 September 2022</td> <td>26 September 2022</td> <td>31 October 2022</td> <td>09:00-16:00</td> </tr> </tbody> </table> | WEST COAST REGION    |                   |  |  |  |  | COMMUNITY | VENUE | ESTIMATED MOBILISATION DATE | ESTIMATED DISTRIBUTION | DFFE COLLECTION DATE | REGISTRATION TIME | Ebenhaezer | Ebenhaezer Community Centre | 19 September 2022 | 3 October 2022 | 7 November 2022 | 09:00-16:00 | Lutzville | Lutzville |  |  |  |  | Papendorp | Papendorp Church Centre | 19 September 2022 | 4 October 2022 | 8 November 2022 | 09:00-16:00 | Leipolville | Leipolville Church Hall | 19 September 2022 | 6 October 2022 | 10 November 2022 | 09:00-16:00 | Graafwater | Leipolville Church Hall | 19 September 2022 | 6 October 2022 | 10 November 2022 | 09:00-16:00 | Lambert's Bay | Don Burrell Hall | 19 September 2022 | 5 October 2022 | 9 November 2022 | 09:00-16:00 | Eiland Bay | Elands Bay Community Hall | 19 September 2022 | 3 October 2022 | 7 November 2022 | 09:00-16:00 | Doring Bay | Miriam Owles Hall | 19 September 2022 | 7 October 2022 | 11 November 2022 | 09:00-16:00 | Veldrift | Noordhoek Civic Hall | 19 September 2022 | 4 October 2022 | 8 November 2022 | 09:00-16:00 | Wodenberg | Witteklip Community Hall | 19 September 2022 | 7 October 2022 | 11 November 2022 | 09:00-16:00 | Sandy Point | St Helena Community Hall | 19 September 2022 | 5 October 2022 | 9 November 2022 | 09:00-16:00 | Stompneus Bay/Duyker Island/Columbine |  |  |  |  |  | Steenberg's Cove | Steenberg Community Hall | 19 September 2022 | 6 October 2022 | 10 November 2022 | 09:00-16:00 | Laingville/West Point | Sports Clubhouse | 19 September 2022 | 3 October 2022 | 7 November 2022 | 09:00-16:00 | Paternoster | Paternoster Community Hall | 19 September 2022 | 4 October 2022 | 8 November 2022 | 09:00-16:00 | Saldanha (White City) | White City Multipurpose Centre | 19 September 2022 | 5 October 2022 | 9 November 2022 | 09:00-16:00 | Saldanha Diaz Vlle |  |  |  |  |  | Hopfield | Hopfield Community Hall | 19 September 2022 | 6 October 2022 | 10 November 2022 | 09:00-16:00 | Langebaan | Langebaan Thuisong Centre | 19 September 2022 | 7 October 2022 | 11 November 2022 | 09:00-16:00 | Yzerfontein | Yzerfontein Community Hall | 14 September 2022 | 28 September 2022 | 2 November 2022 | 09:00-16:00 | Darling | Darling Community Hall | 12 September 2022 | 27 September 2022 | 1 November 2022 | 09:00-16:00 | Manre | Manre Moravian Church Hall | 12 September 2022 | 27 September 2022 | 1 November 2022 | 09:00-16:00 | Blouberg | Melkbos Country Club | 12 September 2022 | 26 September 2022 | 31 October 2022 | 09:00-16:00 | Atlantis | Saxon Sea Civic Centre | 12 September 2022 | 26 September 2022 | 31 October 2022 | 09:00-16:00 |
| WEST COAST REGION                     |   |                             |  |                      |                   |  |  |  |  |           |       |                             |                        |                      |                   |            |                             |                   |                |                 |             |           |           |  |  |  |  |           |                         |                   |                |                 |             |             |                         |                   |                |                  |             |            |                         |                   |                |                  |             |               |                  |                   |                |                 |             |            |                           |                   |                |                 |             |            |                   |                   |                |                  |             |          |                      |                   |                |                 |             |           |                          |                   |                |                  |             |             |                          |                   |                |                 |             |                                       |  |  |  |  |  |                  |                          |                   |                |                  |             |                       |                  |                   |                |                 |             |             |                            |                   |                |                 |             |                       |                                |                   |                |                 |             |                    |  |  |  |  |  |          |                         |                   |                |                  |             |           |                           |                   |                |                  |             |             |                            |                   |                   |                 |             |         |                        |                   |                   |                 |             |       |                            |                   |                   |                 |             |          |                      |                   |                   |                 |             |          |                        |                   |                   |                 |             |
| COMMUNITY                             | VENUE   | ESTIMATED MOBILISATION DATE | ESTIMATED DISTRIBUTION   | DFFE COLLECTION DATE | REGISTRATION TIME |  |  |  |  |           |       |                             |                        |                      |                   |            |                             |                   |                |                 |             |           |           |  |  |  |  |           |                         |                   |                |                 |             |             |                         |                   |                |                  |             |            |                         |                   |                |                  |             |               |                  |                   |                |                 |             |            |                           |                   |                |                 |             |            |                   |                   |                |                  |             |          |                      |                   |                |                 |             |           |                          |                   |                |                  |             |             |                          |                   |                |                 |             |                                       |  |  |  |  |  |                  |                          |                   |                |                  |             |                       |                  |                   |                |                 |             |             |                            |                   |                |                 |             |                       |                                |                   |                |                 |             |                    |  |  |  |  |  |          |                         |                   |                |                  |             |           |                           |                   |                |                  |             |             |                            |                   |                   |                 |             |         |                        |                   |                   |                 |             |       |                            |                   |                   |                 |             |          |                      |                   |                   |                 |             |          |                        |                   |                   |                 |             |
| Ebenhaezer                            | Ebenhaezer Community Centre   | 19 September 2022           | 3 October 2022   | 7 November 2022      | 09:00-16:00       |  |  |  |  |           |       |                             |                        |                      |                   |            |                             |                   |                |                 |             |           |           |  |  |  |  |           |                         |                   |                |                 |             |             |                         |                   |                |                  |             |            |                         |                   |                |                  |             |               |                  |                   |                |                 |             |            |                           |                   |                |                 |             |            |                   |                   |                |                  |             |          |                      |                   |                |                 |             |           |                          |                   |                |                  |             |             |                          |                   |                |                 |             |                                       |  |  |  |  |  |                  |                          |                   |                |                  |             |                       |                  |                   |                |                 |             |             |                            |                   |                |                 |             |                       |                                |                   |                |                 |             |                    |  |  |  |  |  |          |                         |                   |                |                  |             |           |                           |                   |                |                  |             |             |                            |                   |                   |                 |             |         |                        |                   |                   |                 |             |       |                            |                   |                   |                 |             |          |                      |                   |                   |                 |             |          |                        |                   |                   |                 |             |
| Lutzville                             | Lutzville   |                             |  |                      |                   |  |  |  |  |           |       |                             |                        |                      |                   |            |                             |                   |                |                 |             |           |           |  |  |  |  |           |                         |                   |                |                 |             |             |                         |                   |                |                  |             |            |                         |                   |                |                  |             |               |                  |                   |                |                 |             |            |                           |                   |                |                 |             |            |                   |                   |                |                  |             |          |                      |                   |                |                 |             |           |                          |                   |                |                  |             |             |                          |                   |                |                 |             |                                       |  |  |  |  |  |                  |                          |                   |                |                  |             |                       |                  |                   |                |                 |             |             |                            |                   |                |                 |             |                       |                                |                   |                |                 |             |                    |  |  |  |  |  |          |                         |                   |                |                  |             |           |                           |                   |                |                  |             |             |                            |                   |                   |                 |             |         |                        |                   |                   |                 |             |       |                            |                   |                   |                 |             |          |                      |                   |                   |                 |             |          |                        |                   |                   |                 |             |
| Papendorp                             | Papendorp Church Centre   | 19 September 2022           | 4 October 2022   | 8 November 2022      | 09:00-16:00       |  |  |  |  |           |       |                             |                        |                      |                   |            |                             |                   |                |                 |             |           |           |  |  |  |  |           |                         |                   |                |                 |             |             |                         |                   |                |                  |             |            |                         |                   |                |                  |             |               |                  |                   |                |                 |             |            |                           |                   |                |                 |             |            |                   |                   |                |                  |             |          |                      |                   |                |                 |             |           |                          |                   |                |                  |             |             |                          |                   |                |                 |             |                                       |  |  |  |  |  |                  |                          |                   |                |                  |             |                       |                  |                   |                |                 |             |             |                            |                   |                |                 |             |                       |                                |                   |                |                 |             |                    |  |  |  |  |  |          |                         |                   |                |                  |             |           |                           |                   |                |                  |             |             |                            |                   |                   |                 |             |         |                        |                   |                   |                 |             |       |                            |                   |                   |                 |             |          |                      |                   |                   |                 |             |          |                        |                   |                   |                 |             |
| Leipolville                           | Leipolville Church Hall   | 19 September 2022           | 6 October 2022   | 10 November 2022     | 09:00-16:00       |  |  |  |  |           |       |                             |                        |                      |                   |            |                             |                   |                |                 |             |           |           |  |  |  |  |           |                         |                   |                |                 |             |             |                         |                   |                |                  |             |            |                         |                   |                |                  |             |               |                  |                   |                |                 |             |            |                           |                   |                |                 |             |            |                   |                   |                |                  |             |          |                      |                   |                |                 |             |           |                          |                   |                |                  |             |             |                          |                   |                |                 |             |                                       |  |  |  |  |  |                  |                          |                   |                |                  |             |                       |                  |                   |                |                 |             |             |                            |                   |                |                 |             |                       |                                |                   |                |                 |             |                    |  |  |  |  |  |          |                         |                   |                |                  |             |           |                           |                   |                |                  |             |             |                            |                   |                   |                 |             |         |                        |                   |                   |                 |             |       |                            |                   |                   |                 |             |          |                      |                   |                   |                 |             |          |                        |                   |                   |                 |             |
| Graafwater                            | Leipolville Church Hall   | 19 September 2022           | 6 October 2022   | 10 November 2022     | 09:00-16:00       |  |  |  |  |           |       |                             |                        |                      |                   |            |                             |                   |                |                 |             |           |           |  |  |  |  |           |                         |                   |                |                 |             |             |                         |                   |                |                  |             |            |                         |                   |                |                  |             |               |                  |                   |                |                 |             |            |                           |                   |                |                 |             |            |                   |                   |                |                  |             |          |                      |                   |                |                 |             |           |                          |                   |                |                  |             |             |                          |                   |                |                 |             |                                       |  |  |  |  |  |                  |                          |                   |                |                  |             |                       |                  |                   |                |                 |             |             |                            |                   |                |                 |             |                       |                                |                   |                |                 |             |                    |  |  |  |  |  |          |                         |                   |                |                  |             |           |                           |                   |                |                  |             |             |                            |                   |                   |                 |             |         |                        |                   |                   |                 |             |       |                            |                   |                   |                 |             |          |                      |                   |                   |                 |             |          |                        |                   |                   |                 |             |
| Lambert's Bay                         | Don Burrell Hall  | 19 September 2022           | 5 October 2022   | 9 November 2022      | 09:00-16:00       |  |  |  |  |           |       |                             |                        |                      |                   |            |                             |                   |                |                 |             |           |           |  |  |  |  |           |                         |                   |                |                 |             |             |                         |                   |                |                  |             |            |                         |                   |                |                  |             |               |                  |                   |                |                 |             |            |                           |                   |                |                 |             |            |                   |                   |                |                  |             |          |                      |                   |                |                 |             |           |                          |                   |                |                  |             |             |                          |                   |                |                 |             |                                       |  |  |  |  |  |                  |                          |                   |                |                  |             |                       |                  |                   |                |                 |             |             |                            |                   |                |                 |             |                       |                                |                   |                |                 |             |                    |  |  |  |  |  |          |                         |                   |                |                  |             |           |                           |                   |                |                  |             |             |                            |                   |                   |                 |             |         |                        |                   |                   |                 |             |       |                            |                   |                   |                 |             |          |                      |                   |                   |                 |             |          |                        |                   |                   |                 |             |
| Eiland Bay                            | Elands Bay Community Hall   | 19 September 2022           | 3 October 2022   | 7 November 2022      | 09:00-16:00       |  |  |  |  |           |       |                             |                        |                      |                   |            |                             |                   |                |                 |             |           |           |  |  |  |  |           |                         |                   |                |                 |             |             |                         |                   |                |                  |             |            |                         |                   |                |                  |             |               |                  |                   |                |                 |             |            |                           |                   |                |                 |             |            |                   |                   |                |                  |             |          |                      |                   |                |                 |             |           |                          |                   |                |                  |             |             |                          |                   |                |                 |             |                                       |  |  |  |  |  |                  |                          |                   |                |                  |             |                       |                  |                   |                |                 |             |             |                            |                   |                |                 |             |                       |                                |                   |                |                 |             |                    |  |  |  |  |  |          |                         |                   |                |                  |             |           |                           |                   |                |                  |             |             |                            |                   |                   |                 |             |         |                        |                   |                   |                 |             |       |                            |                   |                   |                 |             |          |                      |                   |                   |                 |             |          |                        |                   |                   |                 |             |
| Doring Bay                            | Miriam Owles Hall   | 19 September 2022           | 7 October 2022   | 11 November 2022     | 09:00-16:00       |  |  |  |  |           |       |                             |                        |                      |                   |            |                             |                   |                |                 |             |           |           |  |  |  |  |           |                         |                   |                |                 |             |             |                         |                   |                |                  |             |            |                         |                   |                |                  |             |               |                  |                   |                |                 |             |            |                           |                   |                |                 |             |            |                   |                   |                |                  |             |          |                      |                   |                |                 |             |           |                          |                   |                |                  |             |             |                          |                   |                |                 |             |                                       |  |  |  |  |  |                  |                          |                   |                |                  |             |                       |                  |                   |                |                 |             |             |                            |                   |                |                 |             |                       |                                |                   |                |                 |             |                    |  |  |  |  |  |          |                         |                   |                |                  |             |           |                           |                   |                |                  |             |             |                            |                   |                   |                 |             |         |                        |                   |                   |                 |             |       |                            |                   |                   |                 |             |          |                      |                   |                   |                 |             |          |                        |                   |                   |                 |             |
| Veldrift                              | Noordhoek Civic Hall  | 19 September 2022           | 4 October 2022   | 8 November 2022      | 09:00-16:00       |  |  |  |  |           |       |                             |                        |                      |                   |            |                             |                   |                |                 |             |           |           |  |  |  |  |           |                         |                   |                |                 |             |             |                         |                   |                |                  |             |            |                         |                   |                |                  |             |               |                  |                   |                |                 |             |            |                           |                   |                |                 |             |            |                   |                   |                |                  |             |          |                      |                   |                |                 |             |           |                          |                   |                |                  |             |             |                          |                   |                |                 |             |                                       |  |  |  |  |  |                  |                          |                   |                |                  |             |                       |                  |                   |                |                 |             |             |                            |                   |                |                 |             |                       |                                |                   |                |                 |             |                    |  |  |  |  |  |          |                         |                   |                |                  |             |           |                           |                   |                |                  |             |             |                            |                   |                   |                 |             |         |                        |                   |                   |                 |             |       |                            |                   |                   |                 |             |          |                      |                   |                   |                 |             |          |                        |                   |                   |                 |             |
| Wodenberg                             | Witteklip Community Hall  | 19 September 2022           | 7 October 2022   | 11 November 2022     | 09:00-16:00       |  |  |  |  |           |       |                             |                        |                      |                   |            |                             |                   |                |                 |             |           |           |  |  |  |  |           |                         |                   |                |                 |             |             |                         |                   |                |                  |             |            |                         |                   |                |                  |             |               |                  |                   |                |                 |             |            |                           |                   |                |                 |             |            |                   |                   |                |                  |             |          |                      |                   |                |                 |             |           |                          |                   |                |                  |             |             |                          |                   |                |                 |             |                                       |  |  |  |  |  |                  |                          |                   |                |                  |             |                       |                  |                   |                |                 |             |             |                            |                   |                |                 |             |                       |                                |                   |                |                 |             |                    |  |  |  |  |  |          |                         |                   |                |                  |             |           |                           |                   |                |                  |             |             |                            |                   |                   |                 |             |         |                        |                   |                   |                 |             |       |                            |                   |                   |                 |             |          |                      |                   |                   |                 |             |          |                        |                   |                   |                 |             |
| Sandy Point                           | St Helena Community Hall  | 19 September 2022           | 5 October 2022   | 9 November 2022      | 09:00-16:00       |  |  |  |  |           |       |                             |                        |                      |                   |            |                             |                   |                |                 |             |           |           |  |  |  |  |           |                         |                   |                |                 |             |             |                         |                   |                |                  |             |            |                         |                   |                |                  |             |               |                  |                   |                |                 |             |            |                           |                   |                |                 |             |            |                   |                   |                |                  |             |          |                      |                   |                |                 |             |           |                          |                   |                |                  |             |             |                          |                   |                |                 |             |                                       |  |  |  |  |  |                  |                          |                   |                |                  |             |                       |                  |                   |                |                 |             |             |                            |                   |                |                 |             |                       |                                |                   |                |                 |             |                    |  |  |  |  |  |          |                         |                   |                |                  |             |           |                           |                   |                |                  |             |             |                            |                   |                   |                 |             |         |                        |                   |                   |                 |             |       |                            |                   |                   |                 |             |          |                      |                   |                   |                 |             |          |                        |                   |                   |                 |             |
| Stompneus Bay/Duyker Island/Columbine |   |                             |  |                      |                   |  |  |  |  |           |       |                             |                        |                      |                   |            |                             |                   |                |                 |             |           |           |  |  |  |  |           |                         |                   |                |                 |             |             |                         |                   |                |                  |             |            |                         |                   |                |                  |             |               |                  |                   |                |                 |             |            |                           |                   |                |                 |             |            |                   |                   |                |                  |             |          |                      |                   |                |                 |             |           |                          |                   |                |                  |             |             |                          |                   |                |                 |             |                                       |  |  |  |  |  |                  |                          |                   |                |                  |             |                       |                  |                   |                |                 |             |             |                            |                   |                |                 |             |                       |                                |                   |                |                 |             |                    |  |  |  |  |  |          |                         |                   |                |                  |             |           |                           |                   |                |                  |             |             |                            |                   |                   |                 |             |         |                        |                   |                   |                 |             |       |                            |                   |                   |                 |             |          |                      |                   |                   |                 |             |          |                        |                   |                   |                 |             |
| Steenberg's Cove                      | Steenberg Community Hall  | 19 September 2022           | 6 October 2022   | 10 November 2022     | 09:00-16:00       |  |  |  |  |           |       |                             |                        |                      |                   |            |                             |                   |                |                 |             |           |           |  |  |  |  |           |                         |                   |                |                 |             |             |                         |                   |                |                  |             |            |                         |                   |                |                  |             |               |                  |                   |                |                 |             |            |                           |                   |                |                 |             |            |                   |                   |                |                  |             |          |                      |                   |                |                 |             |           |                          |                   |                |                  |             |             |                          |                   |                |                 |             |                                       |  |  |  |  |  |                  |                          |                   |                |                  |             |                       |                  |                   |                |                 |             |             |                            |                   |                |                 |             |                       |                                |                   |                |                 |             |                    |  |  |  |  |  |          |                         |                   |                |                  |             |           |                           |                   |                |                  |             |             |                            |                   |                   |                 |             |         |                        |                   |                   |                 |             |       |                            |                   |                   |                 |             |          |                      |                   |                   |                 |             |          |                        |                   |                   |                 |             |
| Laingville/West Point                 | Sports Clubhouse  | 19 September 2022           | 3 October 2022   | 7 November 2022      | 09:00-16:00       |  |  |  |  |           |       |                             |                        |                      |                   |            |                             |                   |                |                 |             |           |           |  |  |  |  |           |                         |                   |                |                 |             |             |                         |                   |                |                  |             |            |                         |                   |                |                  |             |               |                  |                   |                |                 |             |            |                           |                   |                |                 |             |            |                   |                   |                |                  |             |          |                      |                   |                |                 |             |           |                          |                   |                |                  |             |             |                          |                   |                |                 |             |                                       |  |  |  |  |  |                  |                          |                   |                |                  |             |                       |                  |                   |                |                 |             |             |                            |                   |                |                 |             |                       |                                |                   |                |                 |             |                    |  |  |  |  |  |          |                         |                   |                |                  |             |           |                           |                   |                |                  |             |             |                            |                   |                   |                 |             |         |                        |                   |                   |                 |             |       |                            |                   |                   |                 |             |          |                      |                   |                   |                 |             |          |                        |                   |                   |                 |             |
| Paternoster                           | Paternoster Community Hall  | 19 September 2022           | 4 October 2022   | 8 November 2022      | 09:00-16:00       |  |  |  |  |           |       |                             |                        |                      |                   |            |                             |                   |                |                 |             |           |           |  |  |  |  |           |                         |                   |                |                 |             |             |                         |                   |                |                  |             |            |                         |                   |                |                  |             |               |                  |                   |                |                 |             |            |                           |                   |                |                 |             |            |                   |                   |                |                  |             |          |                      |                   |                |                 |             |           |                          |                   |                |                  |             |             |                          |                   |                |                 |             |                                       |  |  |  |  |  |                  |                          |                   |                |                  |             |                       |                  |                   |                |                 |             |             |                            |                   |                |                 |             |                       |                                |                   |                |                 |             |                    |  |  |  |  |  |          |                         |                   |                |                  |             |           |                           |                   |                |                  |             |             |                            |                   |                   |                 |             |         |                        |                   |                   |                 |             |       |                            |                   |                   |                 |             |          |                      |                   |                   |                 |             |          |                        |                   |                   |                 |             |
| Saldanha (White City)                 | White City Multipurpose Centre  | 19 September 2022           | 5 October 2022   | 9 November 2022      | 09:00-16:00       |  |  |  |  |           |       |                             |                        |                      |                   |            |                             |                   |                |                 |             |           |           |  |  |  |  |           |                         |                   |                |                 |             |             |                         |                   |                |                  |             |            |                         |                   |                |                  |             |               |                  |                   |                |                 |             |            |                           |                   |                |                 |             |            |                   |                   |                |                  |             |          |                      |                   |                |                 |             |           |                          |                   |                |                  |             |             |                          |                   |                |                 |             |                                       |  |  |  |  |  |                  |                          |                   |                |                  |             |                       |                  |                   |                |                 |             |             |                            |                   |                |                 |             |                       |                                |                   |                |                 |             |                    |  |  |  |  |  |          |                         |                   |                |                  |             |           |                           |                   |                |                  |             |             |                            |                   |                   |                 |             |         |                        |                   |                   |                 |             |       |                            |                   |                   |                 |             |          |                      |                   |                   |                 |             |          |                        |                   |                   |                 |             |
| Saldanha Diaz Vlle                    |   |                             |  |                      |                   |  |  |  |  |           |       |                             |                        |                      |                   |            |                             |                   |                |                 |             |           |           |  |  |  |  |           |                         |                   |                |                 |             |             |                         |                   |                |                  |             |            |                         |                   |                |                  |             |               |                  |                   |                |                 |             |            |                           |                   |                |                 |             |            |                   |                   |                |                  |             |          |                      |                   |                |                 |             |           |                          |                   |                |                  |             |             |                          |                   |                |                 |             |                                       |  |  |  |  |  |                  |                          |                   |                |                  |             |                       |                  |                   |                |                 |             |             |                            |                   |                |                 |             |                       |                                |                   |                |                 |             |                    |  |  |  |  |  |          |                         |                   |                |                  |             |           |                           |                   |                |                  |             |             |                            |                   |                   |                 |             |         |                        |                   |                   |                 |             |       |                            |                   |                   |                 |             |          |                      |                   |                   |                 |             |          |                        |                   |                   |                 |             |
| Hopfield                              | Hopfield Community Hall   | 19 September 2022           | 6 October 2022   | 10 November 2022     | 09:00-16:00       |  |  |  |  |           |       |                             |                        |                      |                   |            |                             |                   |                |                 |             |           |           |  |  |  |  |           |                         |                   |                |                 |             |             |                         |                   |                |                  |             |            |                         |                   |                |                  |             |               |                  |                   |                |                 |             |            |                           |                   |                |                 |             |            |                   |                   |                |                  |             |          |                      |                   |                |                 |             |           |                          |                   |                |                  |             |             |                          |                   |                |                 |             |                                       |  |  |  |  |  |                  |                          |                   |                |                  |             |                       |                  |                   |                |                 |             |             |                            |                   |                |                 |             |                       |                                |                   |                |                 |             |                    |  |  |  |  |  |          |                         |                   |                |                  |             |           |                           |                   |                |                  |             |             |                            |                   |                   |                 |             |         |                        |                   |                   |                 |             |       |                            |                   |                   |                 |             |          |                      |                   |                   |                 |             |          |                        |                   |                   |                 |             |
| Langebaan                             | Langebaan Thuisong Centre   | 19 September 2022           | 7 October 2022   | 11 November 2022     | 09:00-16:00       |  |  |  |  |           |       |                             |                        |                      |                   |            |                             |                   |                |                 |             |           |           |  |  |  |  |           |                         |                   |                |                 |             |             |                         |                   |                |                  |             |            |                         |                   |                |                  |             |               |                  |                   |                |                 |             |            |                           |                   |                |                 |             |            |                   |                   |                |                  |             |          |                      |                   |                |                 |             |           |                          |                   |                |                  |             |             |                          |                   |                |                 |             |                                       |  |  |  |  |  |                  |                          |                   |                |                  |             |                       |                  |                   |                |                 |             |             |                            |                   |                |                 |             |                       |                                |                   |                |                 |             |                    |  |  |  |  |  |          |                         |                   |                |                  |             |           |                           |                   |                |                  |             |             |                            |                   |                   |                 |             |         |                        |                   |                   |                 |             |       |                            |                   |                   |                 |             |          |                      |                   |                   |                 |             |          |                        |                   |                   |                 |             |
| Yzerfontein                           | Yzerfontein Community Hall  | 14 September 2022           | 28 September 2022  | 2 November 2022      | 09:00-16:00       |  |  |  |  |           |       |                             |                        |                      |                   |            |                             |                   |                |                 |             |           |           |  |  |  |  |           |                         |                   |                |                 |             |             |                         |                   |                |                  |             |            |                         |                   |                |                  |             |               |                  |                   |                |                 |             |            |                           |                   |                |                 |             |            |                   |                   |                |                  |             |          |                      |                   |                |                 |             |           |                          |                   |                |                  |             |             |                          |                   |                |                 |             |                                       |  |  |  |  |  |                  |                          |                   |                |                  |             |                       |                  |                   |                |                 |             |             |                            |                   |                |                 |             |                       |                                |                   |                |                 |             |                    |  |  |  |  |  |          |                         |                   |                |                  |             |           |                           |                   |                |                  |             |             |                            |                   |                   |                 |             |         |                        |                   |                   |                 |             |       |                            |                   |                   |                 |             |          |                      |                   |                   |                 |             |          |                        |                   |                   |                 |             |
| Darling                               | Darling Community Hall  | 12 September 2022           | 27 September 2022  | 1 November 2022      | 09:00-16:00       |  |  |  |  |           |       |                             |                        |                      |                   |            |                             |                   |                |                 |             |           |           |  |  |  |  |           |                         |                   |                |                 |             |             |                         |                   |                |                  |             |            |                         |                   |                |                  |             |               |                  |                   |                |                 |             |            |                           |                   |                |                 |             |            |                   |                   |                |                  |             |          |                      |                   |                |                 |             |           |                          |                   |                |                  |             |             |                          |                   |                |                 |             |                                       |  |  |  |  |  |                  |                          |                   |                |                  |             |                       |                  |                   |                |                 |             |             |                            |                   |                |                 |             |                       |                                |                   |                |                 |             |                    |  |  |  |  |  |          |                         |                   |                |                  |             |           |                           |                   |                |                  |             |             |                            |                   |                   |                 |             |         |                        |                   |                   |                 |             |       |                            |                   |                   |                 |             |          |                      |                   |                   |                 |             |          |                        |                   |                   |                 |             |
| Manre                                 | Manre Moravian Church Hall  | 12 September 2022           | 27 September 2022  | 1 November 2022      | 09:00-16:00       |  |  |  |  |           |       |                             |                        |                      |                   |            |                             |                   |                |                 |             |           |           |  |  |  |  |           |                         |                   |                |                 |             |             |                         |                   |                |                  |             |            |                         |                   |                |                  |             |               |                  |                   |                |                 |             |            |                           |                   |                |                 |             |            |                   |                   |                |                  |             |          |                      |                   |                |                 |             |           |                          |                   |                |                  |             |             |                          |                   |                |                 |             |                                       |  |  |  |  |  |                  |                          |                   |                |                  |             |                       |                  |                   |                |                 |             |             |                            |                   |                |                 |             |                       |                                |                   |                |                 |             |                    |  |  |  |  |  |          |                         |                   |                |                  |             |           |                           |                   |                |                  |             |             |                            |                   |                   |                 |             |         |                        |                   |                   |                 |             |       |                            |                   |                   |                 |             |          |                      |                   |                   |                 |             |          |                        |                   |                   |                 |             |
| Blouberg                              | Melkbos Country Club  | 12 September 2022           | 26 September 2022  | 31 October 2022      | 09:00-16:00       |  |  |  |  |           |       |                             |                        |                      |                   |            |                             |                   |                |                 |             |           |           |  |  |  |  |           |                         |                   |                |                 |             |             |                         |                   |                |                  |             |            |                         |                   |                |                  |             |               |                  |                   |                |                 |             |            |                           |                   |                |                 |             |            |                   |                   |                |                  |             |          |                      |                   |                |                 |             |           |                          |                   |                |                  |             |             |                          |                   |                |                 |             |                                       |  |  |  |  |  |                  |                          |                   |                |                  |             |                       |                  |                   |                |                 |             |             |                            |                   |                |                 |             |                       |                                |                   |                |                 |             |                    |  |  |  |  |  |          |                         |                   |                |                  |             |           |                           |                   |                |                  |             |             |                            |                   |                   |                 |             |         |                        |                   |                   |                 |             |       |                            |                   |                   |                 |             |          |                      |                   |                   |                 |             |          |                        |                   |                   |                 |             |
| Atlantis                              | Saxon Sea Civic Centre  | 12 September 2022           | 26 September 2022  | 31 October 2022      | 09:00-16:00       |  |  |  |  |           |       |                             |                        |                      |                   |            |                             |                   |                |                 |             |           |           |  |  |  |  |           |                         |                   |                |                 |             |             |                         |                   |                |                  |             |            |                         |                   |                |                  |             |               |                  |                   |                |                 |             |            |                           |                   |                |                 |             |            |                   |                   |                |                  |             |          |                      |                   |                |                 |             |           |                          |                   |                |                  |             |             |                          |                   |                |                 |             |                                       |  |  |  |  |  |                  |                          |                   |                |                  |             |                       |                  |                   |                |                 |             |             |                            |                   |                |                 |             |                       |                                |                   |                |                 |             |                    |  |  |  |  |  |          |                         |                   |                |                  |             |           |                           |                   |                |                  |             |             |                            |                   |                   |                 |             |         |                        |                   |                   |                 |             |       |                            |                   |                   |                 |             |          |                      |                   |                   |                 |             |          |                        |                   |                   |                 |             |

|   |   |     |   |
|---|---|-----|---|
| 2 | Were the posters put up at the venue and other locations as stated?   | N/A |  <p data-bbox="820 920 1501 1021">This image was supplied retrospectively by DFFE and has been placed here under the assumption that they have supplied the correct image</p> |
| 3 | Were the posters put up 2 weeks prior to the distribution phase date? | N/A |   |

### 3.2.2 BULK SMS'S

The SMSs were meant to be broadcast to let fishers know about the distribution and receipting process that will take place in the community. The below table indicates the criteria which the DFFE needs to meet to prove that the SMSs were sent and that the correct information was shared.

**Table 3-3: Mobilisation - Bulk SMS's criteria to be met**

|     | CRITERIA TO BE MET  | YES/NO |
|-----|---|--------|
| 1   | Have SMSs been sent with the following information:   |        |
| 1.1 | <ul style="list-style-type: none"> <li>• Visitation schedule</li> </ul>                             | No     |
| 1.2 | <ul style="list-style-type: none"> <li>• Location of the venues</li> </ul>                          | No     |
| 1.3 | <ul style="list-style-type: none"> <li>• Dates and times for distribution and receipting</li> </ul> | No     |
| 1.4 | <ul style="list-style-type: none"> <li>• Documents required for registration</li> </ul>             | No     |
| 1.5 | <ul style="list-style-type: none"> <li>• That forms are free</li> </ul>                             | No     |
| 2   | Was proof provided that the SMS's were sent to the applicants of the area?                          | No     |

### 3.2.3 RADIO BROADCAST

The radio message was to be broadcast to let fishers know about the distribution and receipting process that will take place in the community. The below table indicates the criteria which the DFFE needs to meet to prove that the radio broadcast was made and that the correct information was shared.

**Table 3-4: Mobilisation - Radio broadcast criteria to be met**

|     | CRITERIA TO BE MET  | YES/NO |
|-----|---|--------|
| 1   | Radio broadcast communicated the following:   |        |
| 1.1 | <ul style="list-style-type: none"> <li>• Visitation schedule</li> </ul>                             | No     |
| 1.2 | <ul style="list-style-type: none"> <li>• Location of the venues</li> </ul>                          | No     |
| 1.3 | <ul style="list-style-type: none"> <li>• Dates and times for distribution and receipting</li> </ul> | No     |
| 1.4 | <ul style="list-style-type: none"> <li>• Documents required for registration</li> </ul>             | No     |
| 1.5 | <ul style="list-style-type: none"> <li>• That forms are free</li> </ul>                             | No     |
| 2   | Was a copy of the broadcast message provided?   | No     |
| 3   | Was a letter from the radio station provided stating the dates the message aired?                   | No     |
| 4   | Is there correspondence from DFFE to the radio stations?  | No     |

### 3.3 DATA COLLECTED:

This section presents the evidence collected in the form of photos and letters from various service providers.

**Table 3-5: Mobilisation - Data collected**

| DATA COLLECTED                         | YES/NO |
|--|--------|
| Observer forum feedback forms          | No     |
| Letters from various service providers | No     |

#### 3.3.1 OBSERVER FORUM FEEDBACK FORMS

The observer forum had not yet been established when DFFE commenced with the mobilisation phase. The DFFE noted that they are comfortable to commence with mobilisation without the observer forum present and opted to provide the proof themselves. Due to this no observer forum feedback forms were generated.

#### 3.3.2 LETTERS FROM VARIOUS SERVICE PROVIDERS

Delta BEC requested the DFFE to submit letters from the service providers of the radio station and the SMS broadcasting; these letters will serve as proof of services rendered in a certain area on a certain date and convey the relevant information. This would assist DFFE in providing evidence that protocol was followed, as the

observer forum was not established by the time these services were to be rendered.

The DFFE has not retrospectively provided Delta BEC with letters or correspondence from various service providers as proof of sending out SMSs and broadcasting on the radio.

## 4 DISTRIBUTION

The distribution phase of the process refers to the distribution of application forms to the interested fishers who wish to obtain small-scale fishing licenses. The distribution of the licenses is limited to the applicants who applied for fishing licenses during the 2016 process. This chapter of the reports details the findings from observing the process under the following sections:

- Overview
- Criteria to be met for distribution to be successful
- WhatsApp Messages

### 4.1 OVERVIEW

The table below presents the findings for the planned start date and the actual start date of the distribution process and elaborates on the observer responsible for this location with his/her comments.

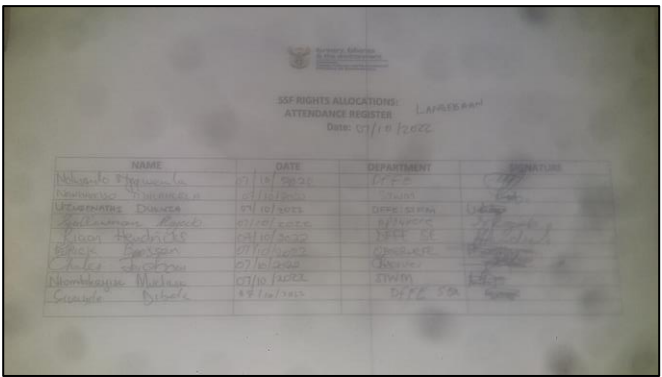

**Table 4-1: Distribution - Planned start vs Actual start**

| ITEM                        | DESCRIPTION  |
|-----------------------------|--|
| <b>Venue</b>                | Langebaan Thusong Centre   |
| <b>Planned Start Date</b>   | 07/10/2022   |
| <b>Actual Start Date</b>    | 07/10/2022   |
| <b>Data collector</b>       | Charles Jordaan – Observer Forum                                       |
| <b>Effect on applicants</b> | The project is on track to be completed as committed by the department |
| <b>Additional Comments</b>  | N/A  |


## 4.2 CRITERIA TO BE MET FOR DISTRIBUTION TO BE SUCCESSFUL

This section presents the questions asked to the observers via WhatsApp and captures their responses in a table format.

**Table 4-2: Distribution -Criteria to be met**

| # | CRITERIA TO BE MET   | WHATSAPP EVIDENCE (YES/NO) | PHOTO EVIDENCE   |
|---|--|----------------------------|--|
| 1 | Did the DFFE arrange a venue and date for the collection of verification forms?                                | Yes                        | See below item 4 and 5, venue arranged and open                                      |
| 2 | Did the venue open on time?  | Yes                        | See below item 4 and 5, venue arranged and open                                      |
| 3 | Has an attendance register been signed by all parties including the observer forum?                            | Yes                        |  |
| 4 | On the date of verification form collection, did the DFFE members explain to fishers how to fill in the forms? | Yes                        |  |



| # | CRITERIA TO BE MET  | WHATSAPP EVIDENCE (YES/NO) | PHOTO EVIDENCE   |
|---|---|----------------------------|--|
| 5 | On the date of verification form collection, did the DFFE members explain to fishers that forms can be filled in on the day of verification ? | Yes                        |  |

### 4.3 WHATSAPP MESSAGES

A WhatsApp group was created specifically for Langebaan Thusong Centre to report on the observations made during the day of the distribution process. The conversations held on the WhatsApp group is presented below (Table 4-3: WhatsApp conversation, evidence for Table 4-2 item 1,2,3,4 and 5, indicating the correspondence received from the observer for the distribution process.

2022/09/27, 10:23 - Messages and calls are end-to-end encrypted. No one outside of this chat, not even WhatsApp, can read or listen to them. Tap to learn more.

2022/09/27, 10:23 - Isaac - Delta BEC created group "Langebaan Thusong Cntr"

2022/09/27, 10:23 - Isaac - Delta BEC added you

2022/10/06, 16:21 - Isaac - Delta BEC added Charles Jordaan

2022/10/07, 08:35 - Zukiswa - Delta BEC: Good Morning \*Charles Jordaan\* , this group will be used for communication regarding this venue \*Langebaan Thusong Centre\* , and the distribution process taking place here today. We will be asking a series of \*Yes/No\* questions, please answer them accordingly. In between the questions we will be asking for photos and be giving space to raise concerns, please answer these questions when prompted.

2022/10/07, 08:51 - Zukiswa - Delta BEC: Are you at the venue?

2022/10/07, 09:46 - Isaac - Delta BEC added Patrick Booysen

2022/10/07, 09:48 - Patrick Booysen: Thanks. My appreciation

2022/10/07, 09:52 - Zukiswa - Delta BEC: Good Morning \*Charles Jordaan\* , this group will be used for communication regarding this venue \*Langebaan Thusong Centre\* , and the distribution process taking place here today. We will be asking a series of \*Yes/No\* questions, please answer them accordingly. In between the questions we will be asking for photos and be giving space to raise concerns, please answer these questions when prompted.

2022/10/07, 09:52 - Zukiswa - Delta BEC: Are you at the venue?

2022/10/07, 09:55 - Patrick Booysen: Yes

2022/10/07, 09:56 - Zukiswa - Delta BEC: Please send a photo

2022/10/07, 10:00 - Patrick Booysen: IMG-20221007-WA0031.jpg (file attached)

2022/10/07, 10:01 - Zukiswa - Delta BEC: Are there any further comments or concerns regarding the above question?

2022/10/07, 10:01 - Patrick Booysen: No

2022/10/07, 10:04 - Zukiswa - Delta BEC: Did the DFFE arrange a venue and date for the collection of verification forms? Yes or No

2022/10/07, 10:04 - Patrick Booysen: Yes

2022/10/07, 10:05 - Patrick Booyen: IMG-20221007-WA0033.jpg (file attached)

2022/10/07, 10:05 - Patrick Booyen: IMG-20221007-WA0034.jpg (file attached)

2022/10/07, 10:06 - Zukiswa - Delta BEC: Please send a photo

2022/10/07, 10:08 - Patrick Booyen: IMG-20221007-WA0035.jpg (file attached)

2022/10/07, 10:08 - Zukiswa - Delta BEC: Are there any further comments or concerns regarding the above question? Yes or No

2022/10/07, 10:10 - Patrick Booyen: IMG-20221007-WA0036.jpg (file attached)

2022/10/07, 10:10 - Patrick Booyen: No

2022/10/07, 10:10 - Zukiswa - Delta BEC: Did the process commence on time? Yes or No

2022/10/07, 10:11 - Patrick Booyen: Min late

2022/10/07, 10:11 - Patrick Booyen: 3

2022/10/07, 10:16 - Zukiswa - Delta BEC: Yes or No

2022/10/07, 10:16 - Patrick Booyen: No

2022/10/07, 10:16 - Zukiswa - Delta BEC: Please send a photo

2022/10/07, 10:17 - Patrick Booyen: I haven't got one.

2022/10/07, 10:18 - Zukiswa - Delta BEC: Please take 1 I can wait

2022/10/07, 10:20 - Patrick Booyen: IMG-20221007-WA0037.jpg (file attached)

2022/10/07, 10:21 - Patrick Booyen: IMG-20221007-WA0038.jpg (file attached)

2022/10/07, 10:21 - Patrick Booyen: IMG-20221007-WA0039.jpg (file attached)

2022/10/07, 10:45 - Zukiswa - Delta BEC: Are there any further comments or concerns regarding the above question? Yes or No

2022/10/07, 10:45 - Patrick Booyen: No

2022/10/07, 11:24 - Zukiswa - Delta BEC: Has the attendance register been signed by all parties including the observer forum? Yes or No

2022/10/07, 11:29 - Patrick Booyen: Yes

2022/10/07, 11:31 - Patrick Booyen: IMG-20221007-WA0056.jpg (file attached)

2022/10/07, 11:35 - Zukiswa - Delta BEC: Are there any further comments or concerns regarding the above question? Yes or No

2022/10/07, 11:36 - Patrick Booyen: No

2022/10/07, 11:38 - Charles Jordaan: I am back

2022/10/07, 11:40 - Zukiswa - Delta BEC: Does the department have a list with all the names of all the fisher's from 2016? And are verification forms being handed out to the fisher's on the list? Yes or No

2022/10/07, 11:40 - Charles Jordaan: Yes

2022/10/07, 11:41 - Zukiswa - Delta BEC: Please send a photo

Ask the government officials for the photo

2022/10/07, 11:42 - Charles Jordaan: IMG-20221007-WA0067.jpg (file attached)

2022/10/07, 11:43 - Charles Jordaan: IMG-20221007-WA0069.jpg (file attached)

2022/10/07, 11:59 - Charles Jordaan: IMG-20221007-WA0081.jpg (file attached)

2022/10/07, 11:59 - Charles Jordaan: They will know

2022/10/07, 11:59 - Charles Jordaan: Then please send it to the group

2022/10/07, 11:59 - Charles Jordaan: AUD-20221007-WA0084.opus (file attached)

2022/10/07, 11:59 - Charles Jordaan: IMG-20221007-WA0083.jpg (file attached)

2022/10/07, 12:00 - Zukiswa - Delta BEC: Are there any further comments or concerns regarding the above question? Yes or No

2022/10/07, 12:00 - Charles Jordaan: No

2022/10/07, 14:22 - Zukiswa - Delta BEC: On the date of verification form collection, did the DFFE member's explain to fishers how to fill in the forms? Yes or No

2022/10/07, 14:26 - Charles Jordaan: Yes

2022/10/07, 14:28 - Charles Jordaan: IMG-20221007-WA0124.jpg (file attached)

Here

2022/10/07, 14:28 - Zukiswa - Delta BEC: Please send a photo: DFFE explaining

2022/10/07, 14:28 - Zukiswa - Delta BEC: Are there any further comments or concerns regarding the above question? Yes or No

2022/10/07, 14:28 - Charles Jordaan: No

2022/10/07, 14:35 - Zukiswa - Delta BEC: On the date of verification form collection, did the DFFE member's explain to fishers that forms can be filled in on the day of verification? Yes or No

2022/10/07, 14:35 - Charles Jordaan: No

2022/10/07, 14:37 - Zukiswa - Delta BEC: Please send a photo: DFFE explaining

2022/10/07, 14:38 - Patrick Booysen: IMG-20221007-WA0127.jpg (file attached)

2022/10/07, 14:39 - Zukiswa - Delta BEC: Are there any further comments or concerns regarding the above question? Motivate why you it was no explained to fishers

2022/10/07, 14:39 - Charles Jordaan: No

2022/10/07, 14:43 - Zukiswa - Delta BEC: IMG-20221007-WA0115.jpg (file attached)

Kindly please let me know if there are any further comments...reference back to the attached screenshot when issues arise throughout the day.

2022/10/07, 14:46 - Patrick Booysen: No

**Table 4-3: WhatsApp conversation, evidence for Table 4-2 item 1,2,3,4 and 5**

## 5 CATCH-ALL DISTRIBUTION

During the distribution phase DFFE noted that the number of forms collected were low compared to the number of applicants from 2016. The DFFE noted that this was due to varying reasons but wanted to give fishers another chance to collect. As a result, DFFE ran a second distribution phase, this distribution phase did not go to each venue, but went to central venues in the larger regions where fishers from surrounding areas could collect their forms. The dates of this process were advertised via SMS's. This chapter of the reports detail the findings from observing the process under the following sections:

- Overview
- Criteria to be met for distribution to be successful
- Data collected

### 5.1 OVERVIEW

The table below presents the findings for the venue, date, and data collector of the catch-all distribution process.

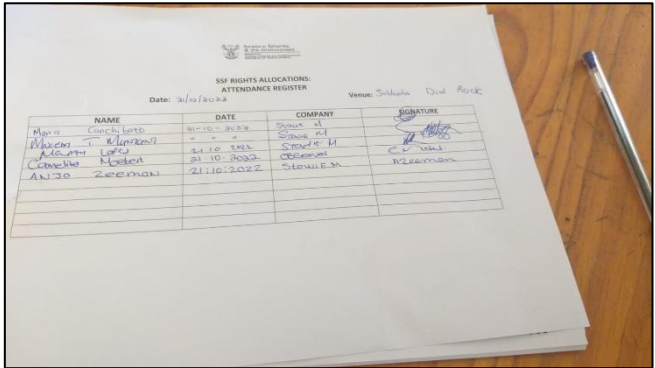

**Table 5-1: Catch-All Distribution - Date and Venue**


| ITEM                   | DESCRIPTION               |
|------------------------|---------------------------|
| <b>Venue</b>           | Saldhana, Dial Rock       |
| <b>Date</b>            | 21 October 2022           |
| <b>Data Collection</b> | Camelita – Observer Forum |

## 5.2 CRITERIA TO BE MET FOR CATCH-ALL DISTRIBUTION TO BE SUCCESSFUL

This section presents the questions asked to the observers via WhatsApp and captures their responses in a table format.

**Table 5-2: Distribution -Criteria to be met**

| # | CRITERIA TO BE MET   | WHATSAPP EVIDENCE (YES/NO) | PHOTO EVIDENCE   |
|---|--|----------------------------|--|
| 1 | Did the DFFE arrange a venue and date for the collection of verification forms?                                | Yes                        | See below item 4 and 5, venue is open  |
| 2 | Did the venue open on time?  | Yes                        | N/A  |
| 3 | Has an attendance register been signed by all parties including the observer forum?                            | Yes                        |  |
| 4 | On the date of verification form collection, did the DFFE members explain to fishers how to fill in the forms? | Yes                        |  |

| # | CRITERIA TO BE MET   | WHATSAPP EVIDENCE (YES/NO) | PHOTO EVIDENCE   |
|---|--|----------------------------|--|
| 5 | On the date of verification form collection, did the DFFE members explain to fishers that forms can be filled in on the day of verification? | Yes                        |  |



### 5.3 WHATSAPP MESSAGES

A WhatsApp group was created specifically for the Saldhana Dial Rock to report on the observations made during the day of the catch-all distribution process. The conversations held on the WhatsApp group is presented below, indicating the correspondence received from the observer for the distribution process.

**Table 5-3: Catch-All Distribution - WhatsApp messages**

|   |
|---|
| 2022/10/17, 12:12 - Messages and calls are end-to-end encrypted. No one outside of this chat, not even WhatsApp, can read or listen to them. Tap to learn more.   |
| 2022/10/17, 12:12 - Isaac - Delta BEC created group "C-A:D. Imizamo Yethu OF"   |
| 2022/10/17, 12:12 - Isaac - Delta BEC added you   |
| 2022/10/17, 12:46 - Isaac - Delta BEC changed the subject from "C-A:D. Imizamo Yethu OF" to "C-A:D. Saldanha Bay: D R"  |
| 2022/10/21, 08:45 - Isaac - Delta BEC added Camelita Mostert  |
| 2022/10/21, 08:48 - Zukiswa - Delta BEC: Good Morning *Camelita* , this group will be used for communication regarding this venue *C-A-D Saldahna, Dial Rock* , and the distribution process taking place here today. We will be asking a series of *Yes/No* questions, please answer them accordingly. In between the questions we will be asking for photos and be giving space to raise concerns, please answer these questions when prompted. |
| 2022/10/21, 08:48 - Zukiswa - Delta BEC: Are you at the venue?  |
| 2022/10/21, 09:48 - Camelita Mostert: yes   |
| 2022/10/21, 09:50 - Zukiswa - Delta BEC: Please send a photo: venue outside & inside  |
| 2022/10/21, 09:54 - Camelita Mostert: IMG-20221021-WA0002.jpg (file attached)   |
| 2022/10/21, 09:54 - Camelita Mostert: IMG-20221021-WA0003.jpg (file attached)   |
| 2022/10/21, 09:54 - Camelita Mostert: IMG-20221021-WA0004.jpg (file attached)   |
| 2022/10/21, 09:56 - Camelita Mostert: IMG-20221021-WA0005.jpg (file attached)   |
| 2022/10/21, 09:57 - Camelita Mostert: IMG-20221021-WA0006.jpg (file attached)   |
| 2022/10/21, 10:01 - Camelita Mostert: IMG-20221021-WA0007.jpg (file attached)   |
| 2022/10/21, 10:01 - Camelita Mostert: IMG-20221021-WA0008.jpg (file attached)   |
| 2022/10/21, 10:03 - Zukiswa - Delta BEC: Are there any further comments or concerns regarding the above question? Yes or No   |
| 2022/10/21, 10:04 - Camelita Mostert: No  |
| 2022/10/21, 10:08 - Zukiswa - Delta BEC: Did the DFFE arrange a venue and date for the collection of verification forms? Yes or No  |

2022/10/21, 10:08 - Camelita Mostert: Yes

2022/10/21, 10:14 - Zukiswa - Delta BEC: Please send a photo : DFFE official explaining

2022/10/21, 10:14 - Camelita Mostert: Monday did do the presentation very very well

2022/10/21, 10:14 - Camelita Mostert: IMG-20221021-WA0009.jpg (file attached)

2022/10/21, 10:15 - Camelita Mostert: IMG-20221021-WA0010.jpg (file attached)

2022/10/21, 10:16 - Zukiswa - Delta BEC: Are there any further comments or concerns regarding the above question? Yes or No

2022/10/21, 10:20 - Camelita Mostert: No

2022/10/21, 10:35 - Camelita Mostert: IMG-20221021-WA0011.jpg (file attached)

2022/10/21, 10:47 - Zukiswa - Delta BEC: Thank you for the additional photo

2022/10/21, 10:47 - Zukiswa - Delta BEC: Did the process commence on time? Yes or No

2022/10/21, 10:48 - Camelita Mostert: Yes

2022/10/21, 10:48 - Zukiswa - Delta BEC: Please send a photo: process taking place on time

2022/10/21, 10:48 - Camelita Mostert: IMG-20221021-WA0014.jpg (file attached)

2022/10/21, 10:49 - Zukiswa - Delta BEC: Are there any further comments or concerns regarding the above question? Yes or No

2022/10/21, 10:50 - Camelita Mostert: No

2022/10/21, 11:04 - Zukiswa - Delta BEC: Has an attendance register been signed by all parties including the observer forum? Yes or No

2022/10/21, 11:05 - Camelita Mostert: Yes

2022/10/21, 11:07 - Zukiswa - Delta BEC: Please send a photo: of the register

2022/10/21, 11:08 - Camelita Mostert: IMG-20221021-WA0020.jpg (file attached)

2022/10/21, 11:08 - Zukiswa - Delta BEC: Are there any further comments or concerns regarding the above question? Yes or No

2022/10/21, 11:09 - Camelita Mostert: No my dear

2022/10/21, 11:35 - Zukiswa - Delta BEC: Does the department have a list with all the names of all the fisher's from 2016? And are verification forms being handed out to the fisher's on the list? Yes or No

2022/10/21, 11:36 - Camelita Mostert: Yes

2022/10/21, 11:37 - Zukiswa - Delta BEC: Please send a photo: list of all fisher's from 2016

2022/10/21, 11:50 - Camelita Mostert: IMG-20221021-WA0028.jpg (file attached)

2022/10/21, 11:50 - Camelita Mostert: IMG-20221021-WA0029.jpg (file attached)

2022/10/21, 11:50 - Camelita Mostert: IMG-20221021-WA0030.jpg (file attached)

2022/10/21, 11:51 - Camelita Mostert: IMG-20221021-WA0031.jpg (file attached)

2022/10/21, 11:51 - Camelita Mostert: IMG-20221021-WA0032.jpg (file attached)

2022/10/21, 11:51 - Zukiswa - Delta BEC: Are there any further comments or concerns regarding the above question? Yes or No

2022/10/21, 11:52 - Camelita Mostert: No

2022/10/21, 12:00 - Zukiswa - Delta BEC: On the date of verification form collection, did the DFFE member's explain to fishers how to fill in the forms? Yes or No

2022/10/21, 12:02 - Camelita Mostert: Yes

2022/10/21, 12:05 - Zukiswa - Delta BEC: Please send a photo: DFFE explaining to fishers

2022/10/21, 12:06 - Camelita Mostert: IMG-20221021-WA0039.jpg (file attached)

2022/10/21, 12:09 - Zukiswa - Delta BEC: Are there any further comments or concerns regarding the above question? Yes or No

2022/10/21, 12:13 - Camelita Mostert: What I can comment is that the officials did done the proses very well and the people do have understood

2022/10/21, 12:13 - Zukiswa - Delta BEC: On the date of verification form collection, did the DFFE member's explain to fishers that forms can be filled in on the day of verification? Yes or No

2022/10/21, 12:14 - Camelita Mostert: yes

2022/10/21, 12:15 - Zukiswa - Delta BEC: Please send a photo: DFFE explaining

2022/10/21, 12:20 - Camelita Mostert: IMG-20221021-WA0040.jpg (file attached)

2022/10/21, 12:21 - Camelita Mostert: IMG-20221021-WA0010.jpg (file attached)

2022/10/21, 12:21 - Camelita Mostert: IMG-20221021-WA0041.jpg (file attached)

2022/10/21, 13:26 - Zukiswa - Delta BEC: Are there any further comments or concerns regarding the above question? Yes or No

2022/10/21, 14:06 - Camelita Mostert: It was a pleasure for me to be an observer to monitor

2022/10/21, 14:08 - Zukiswa - Delta BEC: IMG-20221007-WA0115.jpg (file attached)

Hi there Camelita please let us know if there are any changes throughout the day.

2022/10/21, 14:11 - Camelita Mostert: There wasn't changes I did left half an hour cause there cause I did have to go home thanks

2022/10/21, 14:11 - Zukiswa - Delta BEC: That's the end of the session..thank you so much for taking part in the data collection process.

## 6 MOBILISATION FOR RECEIPTING

During the distribution phase, the DFFE noted that they got multiple requests from fisher Non-profit Organisation's (NPO) to extend the time between the distribution and receipting dates. The NPOs noted that the fishers required more time to get their supporting documentation together. The DFFE agreed to push the receipting dates out and, in turn, proceeded to arrange a mobilisation for receipting process. The mobilisation for the receipting process included going to the venues and putting up posters that advertised the new dates for the receipting process.

Delta BEC was put on WhatsApp groups with DFFE members who would send photos of the posters at the venues as evidence that it has been put up.

### 6.1 OVERVIEW

The table below presents the findings for the venue, the originally planned start date and the updated planned start date of the mobilisation for the receipting process.

**Table 6-1: Mobilisation for Receipting - Overview of the process**

| ITEM                        | DESCRIPTION              |
|-----------------------------|--------------------------|
| Venue                       | Langebaan Thusong Centre |
| Date new poster was put up  | 24/11/2022               |
| Original Planned Start Date | 11/11/2022               |
| Updated Planned Start Date  | 07/12/2022               |

### 6.2 NEW POSTER

The below poster (Figure 6-1) is the new poster that advertised the updated date that receipting will take place. Figure 6-1 shows the digital poster, whereas Figure 6-2 shows the physical poster in the areas.

| WEST COAST REGION                      |                               |  |             | WEST COAST REGION   |                                 |  |             |
|--|-------------------------------|--|-------------|---------------------|---------------------------------|--|-------------|
| COMMUNITY                              | VENUES                        | RECEIPTING DATES (05 - 15 DECEMBER 2022) | TIME        | COMMUNITY           | VENUES                          | RECEIPTING DATES (05 - 15 DECEMBER 2022) | TIME        |
| Ebenhaezer                             | Ebenhaezer Community Centre   | 12 December 2022                         | 09:00-16:00 | Saldanha Diaz Ville | White City Multi-purpose centre |  |             |
| Lutzville                              |                               |  |             | Hopefield           | Hopefield Community Hall        | 08 December 2022                         | 09:00-16:00 |
| Papendorp                              | Papendorp Church Hall         | 13 December 2022                         | 09:00-16:00 | Langebaan           | Langebaan Thusang Centre        | 07 December 2022                         | 09:00-16:00 |
| Graafwater                             | Leipollville Church Hall      | 15 December 2022                         | 09:00-16:00 | Yzerfontein         | Yzerfontein Community Hall      | 07 December 2022                         | 09:00-16:00 |
| Leipollville                           |                               |  |             | Darling             | Darling Community Hall          | 09 December 2022                         | 09:00-16:00 |
| Doring Bay                             | Miriam Owles Hall             | 14 December 2022                         | 09:00-16:00 | Mamre               | Mamre Moravian Church Hall      | 06 December 2022                         | 09:00-16:00 |
| Lamberts Bay                           | Don Burell Hall               | 12 December 2022                         | 09:00-16:00 | Blouberg            | Melkbos Country Club            | 06 December 2022                         | 09:00-16:00 |
| Elands Bay                             | Elands Bay Community Hall     | 13 December 2022                         | 09:00-16:00 | Allanits            | Saxon Sea Primary School Hall   | 06 December 2022                         | 09:00-16:00 |
| Veldrift                               | Noordhoek Civic               | 14 December 2022                         | 09:00-16:00 |                     |                                 |  |             |
| Vredenberg                             | Witteklip Community Hall      | 15 December 2022                         | 09:00-16:00 |                     |                                 |  |             |
| Sandy Point                            | St Helena Bay Community Hall  | 13 December 2022                         | 09:00-16:00 |                     |                                 |  |             |
| Stompneus Bay/Duykers Island/Columbine |                               |  |             |                     |                                 |  |             |
| Steenberg Cove                         | Steenberg Cove Community Hall | 13 December 2022                         | 09:00-16:00 |                     |                                 |  |             |
| Laingville/West Point                  | Laingville Sports Club house  | 14 December 2022                         | 09:00-16:00 |                     |                                 |  |             |
| Paternoster                            | Paternoster Community Hall    | 15 December 2022                         | 09:00-16:00 |                     |                                 |  |             |
| Saldanha (white city)                  |                               | 08 December 2022                         | 09:00-16:00 |                     |                                 |  |             |

For more information, please contact: 021 402 3614.

Figure 6-1: Mobilisation for Receipting – New poster



Figure 6-2: Mobilisation for Receipting – Poster

## 7 RECEIPTING

### 7.1 OVERVIEW

The table below presents the findings for the planned start date and the actual start date and elaborates on the observer responsible for this location with his/her comments.


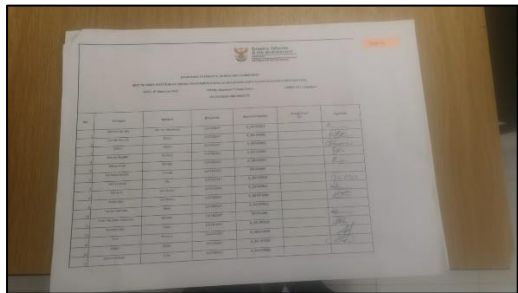
**Table 7-1: Receipting - Planned start vs Actual start**

| ITEM                               | DESCRIPTION  |
|------------------------------------|--|
| <b>Venue</b>                       | Langebaan Thusong Centre   |
| <b>Original Planned Start Date</b> | 11/11/2022   |
| <b>Updated Planned Start Date</b>  | 07/12/2022   |
| <b>Actual Start Date</b>           | 07/12/2022   |
| <b>Data collector</b>              | Nkgabie - (DFFE)<br><br>Observer cancelled on 06/12/2022.  |
| <b>Effect on applicants</b>        | The project is delayed according to the original start date which means that the applicants will have to wait longer to know the outcome of the process and whether they will be receiving a permit.<br><br>The delay was caused by fisher representing organisations requesting to have more time for the fishers to fill in the forms. |
| <b>Additional Comments</b>         | Due the fisher organisations requests to move the receipting dates later, DFFE implemented a mobilisation for receipting process whereby they went to the area and put-up new posters indicating the new dates. The above "Updated Start Date" refers to the new start date according to the updated dates.                              |

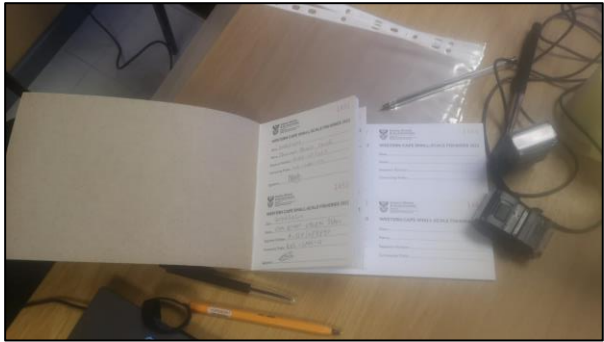

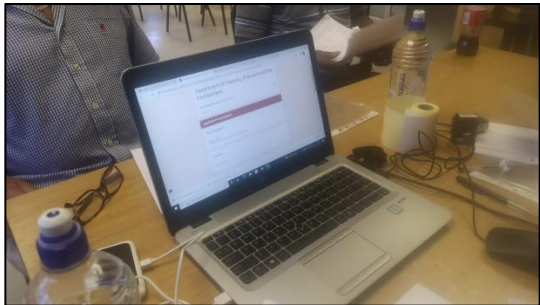
## 7.2 CRITERIA TO BE MET FOR RECEIPTING TO BE SUCCESSFUL



This section presents the questions asked to the observers via WhatsApp and captures their responses in a table format.


**Table 7-2: Receipting - Criteria to be met**

| # | CRITERIA TO BE MET  | WHATSAPP EVIDENCE (YES/NO) | PHOTO EVIDENCE   |
|---|---|----------------------------|--|
| 1 | Was the venue opened at 08:30?  | Yes                        | N/A  |
| 2 | Is there an attendance register for the DFFE team and observer forum?                                       | Yes                        |    |
| 3 | Have you signed the attendance register? (Send a Photo of the register you and the service provider signed) | Yes                        | See above item 2   |
| 4 | Is there an attendance register for the fishers to sign?  | Yes                        |  |
| 5 | Are there electronic and paper copies of the registered fishers?  | Yes                        | See above item 4 for the paper copy  |
| 6 | Is there an electronic checklist?   | Yes                        | N/A  |



| #  | CRITERIA TO BE MET  | WHATSAPP EVIDENCE (YES/NO) | PHOTO EVIDENCE   |
|----|---|----------------------------|--|
| 7  | Is there a stamp pad for complete or incomplete forms?                            | Yes                        | N/A  |
| 8  | Are there receipt books?  | Yes                        |    |
| 9  | Are there laptops set up?   | Yes                        |   |
| 10 | Do the laptops have internet connection? (Ask the laptop operator to open google) | Yes                        |  |

| #  | CRITERIA TO BE MET  | WHATSAPP EVIDENCE (YES/NO) | PHOTO EVIDENCE   |
|----|---|----------------------------|--|
| 11 | Is there a video camera set up?   | Yes                        |   |
| 12 | Are there clearly labelled boxes for storing the applications?              | Yes                        |  |
| 13 | Has the service provider explained the procedure of the day to the fishers? | Yes                        | N/A  |
| 14 | Are fishers being guided to data capturers?                                 | Yes                        | N/A  |
| 15 | Are the data capturers friendly?  | Yes                        | N/A  |

| #  | CRITERIA TO BE MET   | WHATSAPP EVIDENCE (YES/NO) | PHOTO EVIDENCE  |
|----|--|----------------------------|---|
| 16 | Are fishers' forms being marked with a big "R" if they are registered on the database?                   | Yes                        | N/A   |
| 17 | Are the data capturers going through the applications to ensure that they are complete?                  | Yes                        | N/A   |
| 18 | Are the data capturers adding a thumbprint where applicants have not signed?                             | No                         |  |
| 19 | Are the data capturers filling in the electronic checklist?  | Yes                        | N/A   |
| 20 | Are the data capturers stamping either "COMPLETE" or "INCOMPLETE" on fishers' forms after checking them? | Yes                        | N/A   |

| #  | CRITERIA TO BE MET  | WHATSAPP EVIDENCE (YES/NO) | PHOTO EVIDENCE    |
|----|---|----------------------------|-------------------|
| 21 | Are data capturers completing the first part of the fisher's application forms?   | Yes                        | N/A               |
| 22 | Are fishers being issued with receipts? Sporadically check that the receipt number matches the one on their form.                     | Yes                        | N/A               |
| 23 | Are the data capturers stapling all the fisher's documentation?   | Yes                        | N/A               |
| 24 | Are the data capturers placing the stapled documentation in the labelled box next to them?  | Yes                        | See above item 12 |
| 25 | Are there Stowie-M and DFFE team leaders assisting and explaining to the fishers how the process work and facilitating any questions? | Yes                        | N/A               |
| 26 | Did the venue close at 16:00?   | Yes                        | N/A               |

### 7.3 WHATSAPP MESSAGES

A WhatsApp group was created specifically for the Langebaan Thusong Centre to report on the observations made during the day of the receipting process. The conversations held on the WhatsApp group are presented below (Table 7-3: Receipting - WhatsApp), indicating the correspondence received from the observer for the receipting process.

**Table 7-3: Receipting - WhatsApp**

2022/11/29, 17:13 - Messages and calls are end-to-end encrypted. No one outside of this chat, not even WhatsApp, can read or listen to them. Tap to learn more.

2022/11/29, 17:13 - You created group "Langebaan Receipting "

2022/11/30, 10:19 - You added Sindisa Sigam

2022/12/06, 16:41 - Fritz - Delta BEC: Observer cancelled for tomorrow, Langebaan needs assistance.

2022/12/07, 07:34 - Isaac - Delta BEC: Good morning Team

This venue doesn't have an OF member, @27714140671 can we please have someone allocated for it. Thanks in advance.

2022/12/07, 08:38 - Isaac - Delta BEC: @27714140671 please see the message above.

2022/12/07, 10:53 - Fritz - Delta BEC: @27714140671 in support of our conversation, this venue needs assistance

2022/12/07, 11:01 - Sindisa Sigam: Nkgabie DEFF.vcf (file attached)

2022/12/07, 11:01 - Fritz - Delta BEC added Nkgabie DEFF

2022/12/07, 11:01 - Sindisa Sigam: Nkgabiseng will be the Observer here

2022/12/07, 11:03 - Isaac - Delta BEC: Hi Observer Team, thank you for serving your community by agreeing to observe today. This group will be used for communication regarding the venue Langebaan Thusong Centre, and the receipting process taking place here today. We will be asking a series of "Yes"/"No" questions, please answer them when prompted. In between the questions we will be asking for photos and being given an opportunity to raise concerns, please answer these questions when prompted. They are important for the adequate observation of the DFFE processes.

Please remember that you as the observer are only there to observe and not to make decisions on who gets accepted or not. Please report any concerns via the WhatsApp group so that DFFE can be notified and try to rectify or address the concern as soon as possible.

2022/12/07, 11:04 - Isaac - Delta BEC: 2.1 Was the venue opened at 08:30?

2022/12/07, 11:06 - Nkgabie DEFF: Yes

2022/12/07, 11:06 - Isaac - Delta BEC: 2.2 Is there an attendance register for the DFFE team and observer forum?

2022/12/07, 11:07 - Nkgabie DEFF: Yes

2022/12/07, 11:08 - Isaac - Delta BEC: May I get a picture? Please

2022/12/07, 11:08 - Nkgabie DEFF: IMG-20221207-WA0010.jpg (file attached)

2022/12/07, 11:09 - Isaac - Delta BEC: 2.3 Have you signed the attendance register?  
(Send a Photo of the register you signed)

2022/12/07, 11:10 - Nkgabie DEFF: Its the same register

2022/12/07, 11:10 - Nkgabie DEFF: IMG-20221207-WA0010.jpg (file attached)

2022/12/07, 11:10 - Isaac - Delta BEC: 2.4 Is there an attendance register for the  
fishers to sign?

2022/12/07, 11:11 - Nkgabie DEFF: IMG-20221207-WA0015.jpg (file attached)

2022/12/07, 11:11 - Nkgabie DEFF: Yes

2022/12/07, 11:12 - Isaac - Delta BEC: 2.5 Are there electronic and paper copies of  
the registered fishers?

2022/12/07, 11:13 - Nkgabie DEFF: Yes

2022/12/07, 11:14 - Isaac - Delta BEC: 2.6 Is there an electronic checklist?

2022/12/07, 11:14 - Nkgabie DEFF: Yes

2022/12/07, 11:15 - Isaac - Delta BEC: 2.7 Is there a stamp pad for complete or  
incomplete forms?

2022/12/07, 11:16 - Nkgabie DEFF: Yes

2022/12/07, 11:17 - Nkgabie DEFF: null

2022/12/07, 11:21 - Isaac - Delta BEC: May I have a picture?

2022/12/07, 11:29 - Nkgabie DEFF: IMG-20221207-WA0015.jpg (file attached)

2022/12/07, 11:31 - Isaac - Delta BEC: 2.8 Are there receipt books?

2022/12/07, 11:31 - Nkgabie DEFF: Yes

2022/12/07, 11:32 - Isaac - Delta BEC: 2.9 Are there laptops set up?

2022/12/07, 11:35 - Nkgabie DEFF: Yes

2022/12/07, 11:36 - Isaac - Delta BEC: May I have a picture?

2022/12/07, 11:37 - Isaac - Delta BEC: And picture of receipt book

2022/12/07, 12:10 - Nkgabie DEFF: IMG-20221207-WA0040.jpg (file attached)

2022/12/07, 12:10 - Nkgabie DEFF: IMG-20221207-WA0039.jpg (file attached)

2022/12/07, 12:11 - Isaac - Delta BEC: 2.10 Do the laptops have internet connection?  
(Ask the laptop operator to open google)

2022/12/07, 12:27 - Nkgabie DEFF: IMG-20221207-WA0037.jpg (file attached)

2022/12/07, 12:28 - Isaac - Delta BEC: 2.11 Is there a video camera set up?

2022/12/07, 12:29 - Nkgabie DEFF: IMG-20221207-WA0036.jpg (file attached)

2022/12/07, 12:29 - Nkgabie DEFF: Yes

2022/12/07, 12:29 - Isaac - Delta BEC: 2.12 Are there clearly labelled boxes for storing the applications?

2022/12/07, 12:29 - Nkgabie DEFF: Yes

2022/12/07, 12:30 - Isaac - Delta BEC: May I have a picture?

2022/12/07, 12:30 - Nkgabie DEFF: IMG-20221207-WA0035.jpg (file attached)

2022/12/07, 12:31 - Isaac - Delta BEC: 2.13 Has the service service provider explained the procedure of the day to the fishers?

2022/12/07, 12:33 - Nkgabie DEFF: Yes

2022/12/07, 12:34 - Isaac - Delta BEC: 2.14 Are fishers being guided to data capturers?

2022/12/07, 12:35 - Nkgabie DEFF: Yes

2022/12/07, 12:37 - Isaac - Delta BEC: 2.15 Are the data capturers friendly?

2022/12/07, 12:40 - Nkgabie DEFF: Yes

2022/12/07, 12:42 - Isaac - Delta BEC: 2.16 Are fishers forms being marked with a big "R" if they are registered on the database?

2022/12/07, 13:11 - Nkgabie DEFF: No

2022/12/07, 13:11 - Nkgabie DEFF: Only unregistered forms are marked

2022/12/07, 13:31 - Isaac - Delta BEC: 2.17 Are the data capturers going through the applications to ensure that they are complete?

2022/12/07, 13:34 - Nkgabie DEFF: Yes

2022/12/07, 13:35 - Isaac - Delta BEC: 2.18 Are the data capturers adding a thumbprint where applicants have not signed?

2022/12/07, 13:36 - Nkgabie DEFF: Yes

2022/12/07, 13:36 - Isaac - Delta BEC: May I have a picture

2022/12/07, 13:39 - Nkgabie DEFF: IMG-20221207-WA0048.jpg (file attached)

2022/12/07, 13:40 - Isaac - Delta BEC: 2.19 Are the data capturers filling in the electronic checklist?

2022/12/07, 13:40 - Nkgabie DEFF: Yes

2022/12/07, 13:40 - Isaac - Delta BEC: 2.20 Are the data capturers stamping either "COMPLETE" or "INCOMPLETE" on fishers forms after checking it?

2022/12/07, 13:41 - Nkgabie DEFF: Yes

2022/12/07, 13:41 - Isaac - Delta BEC: 2.21 Are data capturers competing the first part of the fishers application forms?

2022/12/07, 13:41 - Nkgabie DEFF: Yes

2022/12/07, 13:43 - Isaac - Delta BEC: 2.22 Are fishers being issued with receipts? Sporadically check that the receipt number matches the one on their form.

2022/12/07, 13:43 - Nkgabie DEFF: Yes

2022/12/07, 14:04 - Isaac - Delta BEC: 2.23 Are the data capturers stapling all the fishers documentation?

2022/12/07, 14:05 - Nkgabie DEFF: Yes

2022/12/07, 14:05 - Isaac - Delta BEC: 2.24 Are the data captureres placing the stapled documentaion in the labelled box next to them?

2022/12/07, 14:07 - Nkgabie DEFF: Yes

2022/12/07, 16:05 - Isaac - Delta BEC: Did the venue close at 16:00?

2022/12/07, 16:11 - Nkgabie DEFF: Yes

2022/12/07, 16:33 - Isaac - Delta BEC: Thanks for your assistance @27735906109

2022/12/07, 16:35 - Nkgabie DEFF: My Pleasure



## 8 VERIFICATION

### 8.1 OVERVIEW

The verification process is where the DFFE team goes through each application to assess whether they are successful or not. The successful applicants then get placed on a list, whereas the unsuccessful applicants will receive reason of decision (RoD) letters and get the opportunity to appeal.

The protocol that the DFFE team issued to be followed was initially changed in January 2023. The updated protocol indicates that there will no longer be a moderation team and that there will only be assessment and quality control teams.

The DFFE noted that they have set out two weeks to complete the verification process and issue the successful applicants list. It should be noted that the DFFE team was not able to complete the verification process in the timeframe they had initially set out to.

Initially, the DFFE was going to have 3 teams to assess applications. On the day the process commenced, the DFFE indicated that they would have 6 teams.

### 8.2 OBSERVER FORUM INVOLVEMENT

DFFE specifically noted that they would prefer to have Delta BEC employees as observers due to the sensitive nature of the information that is being reviewed. Due to budgetary constraints, the Delta BEC is unable to observe after 10 February 2023.

It has been noted that the DFFE team will continue to record all the sessions through Stowie-M who is providing a recording service.

### 8.3 ASSESSMENT TEAM

The table below presents the findings for the region, start date, and end date and elaborates on the observer responsible for this location with his/her comments.

**Table 8-1: Verification– Overview**

| ITEM                     | DESCRIPTION  |
|--------------------------|--|
| <b>Region</b>            | WC   |
| <b>Actual Start Date</b> | 25 January 2023  |
| <b>End Date</b>          | Delta BEC's appointment ends on 10 February 2023. DFFE will continue with the verification process |
| <b>Observer</b>          | Delta BEC  |

### 8.3.1 CRITERIA TO BE MET FOR THE VERIFICATION PHASE TO BE SUCCESSFUL

This section presents the questions asked to the observers via WhatsApp and captures their responses in a table format.

**Table 8-1: Verification - Criteria to be met**

| DATE      | TEAM          | OBSERVER        | ATTENDANCE* | CHECKING COMPLETENESS* | IS THE ASSESSMENT TEAM MARKING THE VERIFICATION FORMS AS EITHER "COMPLETE" OR "INCOMPLETE"? | SUCCESSFUL OR UNSUCCESSFUL* | RESERVED APPLICATIONS* | IS THE ASSESSMENT TEAM PROVIDING DETAILED REASONS FOR THE OUTCOMES OF THE APPLICATIONS? | IS THE ASSESSMENT TEAM CAPTURING ALL INFORMATION AND OUTCOMES ON AN ELECTRONIC DATABASE FOR EVERY APPLICANT, COMMUNITY AND REGION? |
|-----------|---------------|-----------------|-------------|------------------------|---|-----------------------------|------------------------|---|--|
| 25-JAN-23 | TEAM: 1, 2, 3 | FRITZ SWANEPOEL | YES         | YES                    | YES   | YES                         | YES                    | YES   | YES  |
| 26-JAN-23 | TEAM 1        | ZUKISWA MNGQOLO | YES         | YES                    | NO  | YES                         | YES                    | YES   | YES  |
| 27-JAN-23 | TEAM 1        | ZUKISWA MNGQOLO | YES         | YES                    | YES   | YES                         | YES                    | YES   | YES  |
| 30-JAN-23 | TEAM 1A       | ZUKISWA MNGQOLO | YES         | YES                    | YES   | YES                         | YES                    | YES   | YES  |
|           | TEAM 1B       | ZUKISWA MNGQOLO | YES         | YES                    | YES   | YES                         | YES                    | YES   | YES  |
| 31-JAN-23 | TEAM 1A       | ZUKISWA MNGQOLO | YES         | YES                    | YES   | YES                         | YES                    | YES   | YES  |
|           | TEAM 1B       | ZUKISWA MNGQOLO | YES         | YES                    | YES   | YES                         | YES                    | YES   | YES  |
| 01-FEB-23 | TEAM 1A       | ZUKISWA MNGQOLO | YES         | YES                    | YES   | YES                         | YES                    | YES   | YES  |
|           | TEAM 1B       | ZUKISWA MNGQOLO | YES         | YES                    | YES   | YES                         | YES                    | YES   | YES  |
| 02-FEB-23 | TEAM 1A       | ZUKISWA MNGQOLO | YES         | YES                    | YES   | YES                         | YES                    | YES   | YES  |
|           | TEAM 1B       | ZUKISWA MNGQOLO | YES         | YES                    | YES   | YES                         | YES                    | YES   | YES  |
| 03-FEB-23 | TEAM 1A       | ZUKISWA MNGQOLO | YES         | YES                    | YES   | YES                         | YES                    | YES   | YES  |
|           | TEAM 1B       | ZUKISWA MNGQOLO | YES         | YES                    | YES   | YES                         | YES                    | YES   | YES  |
| 06-FEB-23 | TEAM 1A       | ZUKISWA MNGQOLO | NO          | YES                    | YES   | YES                         | YES                    | YES   | YES  |
|           | TEAM 1B       | ZUKISWA MNGQOLO | NO          | YES                    | YES   | YES                         | YES                    | YES   | YES  |
| 07-FEB-23 | TEAM 1A       | ZUKISWA MNGQOLO | NO          | YES                    | YES   | YES                         | YES                    | YES   | YES  |
|           | TEAM 1B       | ZUKISWA MNGQOLO | NO          | YES                    | YES   | YES                         | YES                    | YES   | YES  |

| DATE      | TEAM    | OBSERVER        | ATTENDANCE* | CHECKING COMPLETENESS* | IS THE ASSESSMENT TEAM MARKING THE VERIFICATION FORMS AS EITHER "COMPLETE" OR "INCOMPLETE"? | SUCCESSFUL OR UNSUCCESSFUL* | RESERVED APPLICATIONS* | IS THE ASSESSMENT TEAM PROVIDING DETAILED REASONS FOR THE OUTCOMES OF THE APPLICATIONS? | IS THE ASSESSMENT TEAM CAPTURING ALL INFORMATION AND OUTCOMES ON AN ELECTRONIC DATABASE FOR EVERY APPLICANT, COMMUNITY AND REGION? |
|-----------|---------|-----------------|-------------|------------------------|---|-----------------------------|------------------------|---|--|
| 08-FEB-23 | TEAM 1A | ZUKISWA MNGQOLO | NO          | YES                    | YES   | YES                         | YES                    | YES   | YES  |
|           | TEAM 1B | ZUKISWA MNGQOLO | NO          | YES                    | YES   | YES                         | YES                    | YES   | YES  |
| 09-FEB-23 | TEAM 1A | ZUKISWA MNGQOLO | NO          | YES                    | YES   | YES                         | YES                    | YES   | YES  |
|           | TEAM 1B | ZUKISWA MNGQOLO | NO          | YES                    | YES   | YES                         | YES                    | YES   | YES  |
| 10-FEB-23 | TEAM 1A | ZUKISWA MNGQOLO | NO          | YES                    | YES   | YES                         | YES                    | YES   | YES  |
|           | TEAM 1B | ZUKISWA MNGQOLO | NO          | YES                    | YES   | YES                         | YES                    | YES   | YES  |

|                                    |  |
|------------------------------------|--|
| <b>*Attendance</b>                 | <p>Are the following team members at the assessment day:</p> <ul style="list-style-type: none"> <li>• Team leader (SSFM Deputy Director)</li> <li>• Fisheries community development worker (FCDW)</li> <li>• Secretariat (Stowie-M)</li> <li>• Observer</li> </ul> <p>Ensure the Delta BEC attendance register is signed. There needs to be a new attendance register for every day of the verification process.</p> |
| <b>*Checking completeness</b>      | <p>Is the DFFE checking the following criteria of the applications?:</p> <ul style="list-style-type: none"> <li>• the verification form is signed by the applicant;</li> <li>• all Required Questions (with three asterisk ***) are completed;</li> <li>• all required supporting documents in line with the criteria are attached.</li> </ul>   |
| <b>*Successful or unsuccessful</b> | <p>Is the assessment team marking the verification forms as either "Successful" or "Unsuccessful" based on the 4 qualifying criteria as well as the success criteria decided in 1.2?</p> <p>Confirm what the 4 qualifying criteria are.</p> <ul style="list-style-type: none"> <li>• SA citizen</li> <li>• 18 years or older</li> </ul>  |

|                        |  |
|------------------------|--|
|                        | <ul style="list-style-type: none"> <li>• At least 10 years accumulative experience</li> <li>• Majority of livelihood should be dependent on small scale fishing</li> </ul>                       |
| *Reserved applications | Where the assessment team is unable to make a decision whether a verification form is "complete"/"incomplete" or "successful"/"unsuccessful", are they marking those applications as "Reserved"? |

### 8.3.1.1 Issues

Table 8-2: Comments and Issues

| #  | DATE        | TEAM         | COMMENTS/ISSUES   |
|----|-------------|--------------|---|
| 01 | 25 JAN 2023 | TEAM 1, 2, 3 | <ul style="list-style-type: none"> <li>• The team did not get through the 50 pilot applications as planned. Going through the applications took a lot longer than expected and the team only got through 4.</li> </ul> <p>The team discussed potentially difficult scenarios and agreed on how to move forward from them, this was noted on a documented by DFFE.</p> |
| 02 | 26 JAN 2023 | TEAM 1, 2, 3 | There was no space for the teams to mark an application either "Complete" or "Incomplete". The observer forum raised this, and Abongile made the adjustment on the google forms.  |
| 03 | 02 FEB 2023 | TEAM 1, 2, 3 | The team agreed to go through all the applications that were previously marked as unsuccessful. The review of these applications came about due to the change in the "issues to consider" document. The changes came about during a plenary meeting.  |
| 04 | 06 FEB 2023 | TEAM 1A      | No FCDW present   |
| 05 | 06 FEB 2023 | TEAM 1B      | No FCDW present   |
| 06 | 07 FEB 2023 | TEAM 1A      | No FCDW present   |
| 07 | 07 FEB 2023 | TEAM 1B      | No FCDW present   |
| 08 | 08 FEB 2023 | TEAM 1A      | No FCDW present   |
| 08 | 08 FEB 2023 | TEAM 1B      | No FCDW present   |
| 09 | 09 FEB 2023 | TEAM 1A      | No FCDW present   |
| 10 | 09 FEB 2023 | TEAM 1B      | No FCDW present   |
| 11 | 10 FEB 2023 | TEAM 1A      | No FCDW present   |
| 12 | 10 FEB 2023 | TEAM 1B      | No FCDW present   |

### 8.3.2 DATA COLLECTED:

This section presents the evidence collected in the form of attendance registers, photos, and signed observation checklists.

Table 8-3: Verification - Data collected

| # | DATA COLLECTED                           | YES/NO |
|---|--|--------|
| 1 | Attendance register                      | Yes    |
| 2 | Photos                                   | Yes    |
| 3 | Checklist signed by all parties involved | Yes    |

#### 8.3.2.1 Attendance register

| DELTA<br>built environment consultants |  | ATTENDANCE REGISTER |                              | forestry, fisheries & the environment<br>Department of Forestry, Fisheries and the Environment<br>REPUBLIC OF SOUTH AFRICA |                 |
|--|--|---------------------|------------------------------|--|-----------------|
| CLIENT NAME                            | Department of Environment, Forestry and Fisheries    | DATE                | 26.01.2023                   | ATTENDEE INFORMATION   |                 |
| PROJECT NAME                           | Rights Allocation Process                            | TIME                | 10:30                        | Name   | JUKIZWA MNGGALO |
| MEETING TYPE                           | Assessment Meeting                                   |                     |                              | Company  | DELTA BEC       |
| VENUE                                  | Offshore Building DFFE /5th Floor Foretrust Building |                     |                              | Designation  | Observer        |
| CONTACT INFORMATION                    |  | SIGNATURE           |                              | Name   |                 |
| Name                                   | Ficomen Joseph                                       | Email               | Fjicome@dffe.gov.za          | Company  |                 |
| Company                                | DFFE   | Mobile              | 078 235009                   | Designation  |                 |
| Designation                            | FCDW   | Office              | CPT                          | Name   |                 |
| Name                                   | KUAN TRUSKEY   | Email               | Ktruskey@gmail.com           | Company  |                 |
| Company                                | STOWIE M.  | Mobile              | 067 030 3801                 | Designation  |                 |
| Designation                            | SECRETARIAT  | Office              | CPT                          | Name   |                 |
| Name                                   | RICAHN HENDRICKS                                     | Email               | riacah101@gmail.com          | Company  |                 |
| Company                                | DFFE   | Mobile              | 071546782                    | Designation  |                 |
| Designation                            | FCDW   | Office              | CPT                          | Name   |                 |
| Name                                   | Bernardus Muth                                       | Email               | bernardusmuth@dffe.gov.za    | Company  |                 |
| Company                                | DFFE   | Mobile              | 083 227 5827                 | Designation  |                 |
| Designation                            | DD   | Office              | CPT                          | Name   |                 |
| Name                                   | UZUBENATHI DUNEZA                                    | Email               | uzubenathiduneza@dffe.gov.za | Company  |                 |
| Company                                | DFFE: SSFM   | Mobile              | 083 266 7994                 | Designation  |                 |
| Designation                            | SA   | Office              | CPT                          |  |                 |

Figure 8-1: Verification - 26/01/2023 Attendance Register

| DELTA<br>built environment consultants |   | ATTENDANCE REGISTER |                           | forestry, fisheries & the environment<br>Department of Forestry, Fisheries and the Environment<br>REPUBLIC OF SOUTH AFRICA |                   |
|--|---|---------------------|---------------------------|--|-------------------|
| CLIENT NAME                            | Department of Environment, Forestry and Fisheries | DATE                | 27.01.2023                | ATTENDEE INFORMATION   |                   |
| PROJECT NAME                           | Rights Allocation Process                         | TIME                | 08:35                     | Name   | UZUBENATHI DUNEZA |
| MEETING TYPE                           | Assessment meeting                                |                     |                           | Company  | DFFE              |
| VENUE                                  | Foretrust Building 5th Floor Boardroom            |                     |                           | Designation  | SAC               |
| CONTACT INFORMATION                    |   | SIGNATURE           |                           | Name   | ALONGILE NGIBANE  |
| Name                                   | JUKIZWA MNGGALO                                   | Email               | mnmnggalo@yahoo.com       | Company  | DFFE              |
| Company                                | DELTA BEC   | Mobile              | 083 868 158               | Designation  | Director          |
| Designation                            | Observer  | Office              | CPT                       | Name   |                   |
| Name                                   | Bernardus Muth                                    | Email               | bernardusmuth@dffe.gov.za | Company  |                   |
| Company                                | DFFE  | Mobile              | 083 227 5827              | Designation  |                   |
| Designation                            | DD  | Office              | CPT                       | Name   |                   |
| Name                                   | KUAN TRUSKEY                                      | Email               | Ktruskey@gmail.com        | Company  |                   |
| Company                                | STOWIE M.   | Mobile              | 067 030 3801              | Designation  |                   |
| Designation                            | SECRETARIAT                                       | Office              | CPT                       | Name   |                   |
| Name                                   | Ficomen Joseph                                    | Email               | Fjicome@dffe.gov.za       | Company  |                   |
| Company                                | DFFE  | Mobile              | 078 235009                | Designation  |                   |
| Designation                            | FCDW  | Office              | CPT                       | Name   |                   |
| Name                                   | Ricahn Hendricks                                  | Email               | riacah101@gmail.com       | Company  |                   |
| Company                                | DFFE  | Mobile              | 071546782                 | Designation  |                   |
| Designation                            | FCDW  | Office              | CPT                       |  |                   |

Figure 8-2: Verification - 27/01/2023 Attendance Register

| DELTA                |   | ATTENDANCE REGISTER |                              | forestry, fisheries & the environment |                  |
|----------------------|---|---------------------|------------------------------|---------------------------------------|------------------|
| CLIENT NAME          | Department of Environment, Forestry and Fisheries | DATE                | 30.01.2023                   |                                       |                  |
| PROJECT NAME         | Rights Allocation Process                         | TIME                | 10:20                        |                                       |                  |
| MEETING TYPE         | Assessment Process - Team 1A                      |                     |                              |                                       |                  |
| VENUE                | Foretrust Building 5th Floor Boardroom 1          |                     |                              |                                       |                  |
| ATTENDEE INFORMATION |   | CONTACT INFORMATION |                              | SIGNATURE                             |                  |
| Name                 | Zukiswa Mngqolo                                   | Email               | msmngqolo                    |                                       |                  |
| Company              | Delta BEC   | Mobile              | 0838688158                   |                                       |                  |
| Designation          | Observer  | Office              | CPT                          |                                       | <i>Z Mngqolo</i> |
| Name                 | KUAN TAUSEK                                       | Email               | kuantausek@gmail.com         |                                       |                  |
| Company              | STONE M   | Mobile              | 067 030 3801                 |                                       |                  |
| Designation          | SECRETARY   | Office              | CPT                          |                                       | <i>K Tausek</i>  |
| Name                 | Bonumelo Chabane-Maxam                            | Email               | B.Chabane@gmail.com          |                                       |                  |
| Company              | DTFG  | Mobile              | 082 672 0777                 |                                       |                  |
| Designation          | FCDW - Technical Team                             | Office              | Mossie BAT                   |                                       | <i>B Chabane</i> |
| Name                 | Bonumelo Chabane                                  | Email               | bonumelo.chabane@efpa.gov.za |                                       |                  |
| Company              | DTFG  | Mobile              | 083 870 8008                 |                                       |                  |
| Designation          | Observer  | Office              | CPT                          |                                       |                  |
| Name                 | Pholohle Nkhomo                                   | Email               | Pholohle.Nkhomo@efpa.gov.za  |                                       |                  |
| Company              | DFPE  | Mobile              | 083 870 8008                 |                                       |                  |
| Designation          | Administrator                                     | Office              | P Edward                     |                                       | <i>P Edward</i>  |

Figure 8-3: Verification - 30/01/2023 Team 1A Attendance Register

| DELTA                |   | ATTENDANCE REGISTER |                      | forestry, fisheries & the environment |                   |
|----------------------|---|---------------------|----------------------|---------------------------------------|-------------------|
| CLIENT NAME          | Department of Environment, Forestry and Fisheries | DATE                | 30.01.2023           |                                       |                   |
| PROJECT NAME         | Rights Allocation Process                         | TIME                | 10:41                |                                       |                   |
| MEETING TYPE         | Assessment Process - Team 1B                      |                     |                      |                                       |                   |
| VENUE                | Foretrust Building 5th Floor Boardroom            |                     |                      |                                       |                   |
| ATTENDEE INFORMATION |   | CONTACT INFORMATION |                      | SIGNATURE                             |                   |
| Name                 | Riaan Hendriks                                    | Email               | Riaan.h101@gmail.com |                                       |                   |
| Company              | DFPE  | Mobile              | 0715464954           |                                       |                   |
| Designation          | CPT FCDW  | Office              |                      |                                       | <i>R Hendriks</i> |
| Name                 | Luyanda Tjeko                                     | Email               | Ltjeko@efpe.gov.za   |                                       |                   |
| Company              | DFPE (SSPM)                                       | Mobile              | 0835183016           |                                       |                   |
| Designation          | ASSISTANT DIRECTOR                                | Office              |                      |                                       | <i>L Tjeko</i>    |
| Name                 | ANOSINA NORA                                      | Email               | anosina@efpe.gov.za  |                                       |                   |
| Company              | DFPE  | Mobile              | 063460085            |                                       |                   |
| Designation          | DEVEE   | Office              |                      |                                       | <i>A Nora</i>     |
| Name                 | Zukiswa Mngqolo                                   | Email               | msmngqolo@yahoo.com  |                                       |                   |
| Company              | Delta BEC   | Mobile              | 083 8688 158         |                                       |                   |
| Designation          | Observer  | Office              | CPT                  |                                       | <i>Z Mngqolo</i>  |
| Name                 | KUAN TAUSEK                                       | Email               | kuantausek@gmail.com |                                       |                   |
| Company              | STONE M   | Mobile              | 067 030 3801         |                                       |                   |
| Designation          | SECRETARY   | Office              | CPT                  |                                       | <i>K Tausek</i>   |

Figure 8-4: Verification - 30/01/2023 Team 1B Attendance Register

| DELTA                |   | ATTENDANCE REGISTER |                              | forestry, fisheries & the environment |                  |
|----------------------|---|---------------------|------------------------------|---------------------------------------|------------------|
| CLIENT NAME          | Department of Environment, Forestry and Fisheries | DATE                | 31.01.2023                   |                                       |                  |
| PROJECT NAME         | Rights Allocation Process                         | TIME                | 08:20                        |                                       |                  |
| MEETING TYPE         | Assessment Process - Team 1A                      |                     |                              |                                       |                  |
| VENUE                | Foretrust Building 5th Floor Boardroom            |                     |                              |                                       |                  |
| ATTENDEE INFORMATION |   | CONTACT INFORMATION |                              | SIGNATURE                             |                  |
| Name                 | KUAN TAUSEK                                       | Email               | kuantausek@gmail.com         |                                       |                  |
| Company              | STONE M   | Mobile              | 067 030 3801                 |                                       |                  |
| Designation          | SECRETARY   | Office              | CPT                          |                                       | <i>K Tausek</i>  |
| Name                 | Bonumelo Chabane                                  | Email               | bonumelo.chabane@efpa.gov.za |                                       |                  |
| Company              | DTFG  | Mobile              | 082 672 0777                 |                                       |                  |
| Designation          | Observer  | Office              | CPT                          |                                       | <i>B Chabane</i> |
| Name                 | Bonumelo Chabane-Maxam                            | Email               | B.Chabane@gmail.com          |                                       |                  |
| Company              | DTFG  | Mobile              | 082 672 0777                 |                                       |                  |
| Designation          | FCDW - Technical Support                          | Office              | Mossie BAT                   |                                       | <i>B Chabane</i> |
| Name                 | Udoberathi Dube                                   | Email               | udoberathi@efpe.gov.za       |                                       |                  |
| Company              | DFPE (SSPM)                                       | Mobile              | 083 866 7974                 |                                       |                  |
| Designation          | SAC   | Office              | CPT                          |                                       | <i>U Dube</i>    |

Figure 8-5: Verification - 31/01/2023 Team 1A Attendance Register



| DELTA<br>built environment consultants |   | ATTENDANCE REGISTER |                         | forestry, fisheries & the environment<br>Department: Forestry, Fisheries and the Environment<br>REPUBLIC OF SOUTH AFRICA |  |
|--|---|---------------------|-------------------------|--|--|
| CLIENT NAME                            | Department of Environment, Forestry and Fisheries | DATE                | 31/01/2023              |  |  |
| PROJECT NAME                           | Rights Allocation Process                         | TIME                | 08:16                   |  |  |
| MEETING TYPE                           | Assessment Process - Team 1B                      |                     |                         |  |  |
| VENUE                                  | Foretrust Building 5th Floor Boardroom            |                     |                         |  |  |
| ATTENDEE INFORMATION                   |   | CONTACT INFORMATION |                         | SIGNATURE  |  |
| Name                                   | Andrew Nola                                       | Email               | anola@dffe.gov.za       | [Signature]  |  |
| Company                                | DFPE - SSFM                                       | Mobile              | 0696120985              |  |  |
| Designation                            | DRIVER  | Office              |                         |  |  |
| Name                                   | Bonnie Hema                                       | Email               | Bhemad@dffe.gov.za      | [Signature]  |  |
| Company                                | DFPE - SSFM                                       | Mobile              | 0717521516 / 0713502233 |  |  |
| Designation                            | ADMINISTRATOR                                     | Office              |                         |  |  |
| Name                                   | Luyanda Tuko                                      | Email               | L.Tuko@dffe.gov.za      | [Signature]  |  |
| Company                                | DFPE: SSFM  | Mobile              | 0835183016              |  |  |
| Designation                            | Asst. Team Leader                                 | Office              |                         |  |  |
| Name                                   | Riaan Hendricks                                   | Email               | Rhendricks@dffe.gov.za  | [Signature]  |  |
| Company                                | DFPE: SE  | Mobile              | 0714546704              |  |  |
| Designation                            | Tech Support                                      | Office              |                         |  |  |
| Name                                   | Zuziso Mngqolo                                    | Email               | m.mngqolo@yahoo.com     | [Signature]  |  |
| Company                                | DeHo BEC  | Mobile              | 082888158               |  |  |
| Designation                            | Observer  | Office              | CPT                     |  |  |

Figure 8-6: 31/01/2023 Team 1B Attendance Register

| DELTA<br>built environment consultants |   | ATTENDANCE REGISTER |                        | forestry, fisheries & the environment<br>Department: Forestry, Fisheries and the Environment<br>REPUBLIC OF SOUTH AFRICA |  |
|--|---|---------------------|------------------------|--|--|
| CLIENT NAME                            | Department of Environment, Forestry and Fisheries | DATE                | 01-02-2023             |  |  |
| PROJECT NAME                           | Rights Allocation Process                         | TIME                | 08:35                  |  |  |
| MEETING TYPE                           | Assessment Process - Team 1A                      |                     |                        |  |  |
| VENUE                                  | Foretrust Building 5th Floor Boardroom 5A         |                     |                        |  |  |
| ATTENDEE INFORMATION                   |   | CONTACT INFORMATION |                        | SIGNATURE  |  |
| Name                                   | Ukambethi Dukuwa                                  | Email               | ukambethi@dffe.gov.za  | [Signature]  |  |
| Company                                | DFPE: SSFM  | Mobile              | 083267994              |  |  |
| Designation                            | SAC   | Office              | CPT                    |  |  |
| Name                                   | Kwani Taussey                                     | Email               | KMTaussey@gmail.com    | [Signature]  |  |
| Company                                | Stevie M.   | Mobile              | 0670303801             |  |  |
| Designation                            | SECRETARY   | Office              | CPT                    |  |  |
| Name                                   | Zuziso Mngqolo                                    | Email               | m.mngqolo@yahoo.com    | [Signature]  |  |
| Company                                | DeHo BEC  | Mobile              | 083888158              |  |  |
| Designation                            | Observer  | Office              | CPT                    |  |  |
| Name                                   | Bonnie Chakam-Nyani                               | Email               | B.Chakamad@dffe.gov.za | [Signature]  |  |
| Company                                | DFPE  | Mobile              | 0826720777             |  |  |
| Designation                            | DFPE - Technical member                           | Office              | Process Buyer          |  |  |
| Name                                   | Bonnie Hema                                       | Email               | Bhemad@dffe.gov.za     | [Signature]  |  |
| Company                                | DFPE  | Mobile              |                        |  |  |
| Designation                            | Team leader                                       | Office              | CPT                    |  |  |

Figure 8-7: Verification - 01/02/2023 Team 1A Attendance Register

| DELTA<br>built environment consultants |   | ATTENDANCE REGISTER |                        | forestry, fisheries & the environment<br>Department: Forestry, Fisheries and the Environment<br>REPUBLIC OF SOUTH AFRICA |  |
|--|---|---------------------|------------------------|--|--|
| CLIENT NAME                            | Department of Environment, Forestry and Fisheries | DATE                | 01-02-2023             |  |  |
| PROJECT NAME                           | Rights Allocation Process                         | TIME                | 08:00                  |  |  |
| MEETING TYPE                           | Assessment Process - Team 1B                      |                     |                        |  |  |
| VENUE                                  | Foretrust Building 5th Floor Boardroom 5B         |                     |                        |  |  |
| ATTENDEE INFORMATION                   |   | CONTACT INFORMATION |                        | SIGNATURE  |  |
| Name                                   | Kwani Taussey                                     | Email               | KMTaussey@gmail.com    | [Signature]  |  |
| Company                                | Stevie M.   | Mobile              | 0670303801             |  |  |
| Designation                            | SECRETARY   | Office              | CPT                    |  |  |
| Name                                   | Andrew Nola                                       | Email               | anola@dffe.gov.za      | [Signature]  |  |
| Company                                | DFPE  | Mobile              | 0696120985             |  |  |
| Designation                            | DRIVER  | Office              |                        |  |  |
| Name                                   | Riaan Hendricks                                   | Email               | Rhendricks@dffe.gov.za | [Signature]  |  |
| Company                                | DFPE  | Mobile              | 0714546704             |  |  |
| Designation                            | Tech Supp.  | Office              |                        |  |  |
| Name                                   | Zuziso Mngqolo                                    | Email               | m.mngqolo@yahoo.com    | [Signature]  |  |
| Company                                | DeHo BEC  | Mobile              | 082888158              |  |  |
| Designation                            | Observer  | Office              | CPT                    |  |  |
| Name                                   | Luyanda Tuko                                      | Email               | L.Tuko@dffe.gov.za     | [Signature]  |  |
| Company                                | DFPE  | Mobile              | 0835183016             |  |  |
| Designation                            | Assistant Team leader                             | Office              |                        |  |  |
| Name                                   | Bonnie Hema                                       | Email               | Bhemad@dffe.gov.za     | [Signature]  |  |
| Company                                | DFPE  | Mobile              | 0717521516             |  |  |
| Designation                            | Administrator                                     | Office              |                        |  |  |

Figure 8-8: Verification - 01/02/2023 Team 1B Attendance Register

| DELTA ATTENDANCE REGISTER                         |                                      |                     |             | DELTA ATTENDANCE REGISTER      |  |  |                                    |           |
|---|--------------------------------------|---------------------|-------------|--------------------------------|--|--|------------------------------------|-----------|
| CLIENT NAME                                       |                                      |                     | DATE        | ATTENDEE INFORMATION           |  |  | CONTACT INFORMATION                | SIGNATURE |
| Department of Environment, Forestry and Fisheries |                                      |                     | 02-02-2023  | Name: <i>Phisofo Mlamani</i>   |  |  | Email: <i>PhisofoM@offe.gov.za</i> |           |
| Rights Allocation Process                         |                                      |                     | TIME: 10:30 | Company: <i>DFE</i>            |  |  | Mobile: <i>072 872 5950</i>        |           |
| MEETING TYPE: Assessment Process - Team 1A        |                                      |                     |             | Designation: <i>Asst. Dir.</i> |  |  | Office: <i>P. Edward</i>           |           |
| VENUE: Foretrust Building 5th Floor Boardroom 5A  |                                      |                     |             | Name: _____                    |  |  | Email: _____                       |           |
| ATTENDEE INFORMATION                              |                                      | CONTACT INFORMATION |             | SIGNATURE                      |  |  |                                    |           |
| Name: <i>Juriso Mngqolo</i>                       | Email: <i>msmngqolo@yahoo.com</i>    |                     |             |                                |  |  |                                    |           |
| Company: <i>Delta BEC</i>                         | Mobile: <i>082 88 88 158</i>         |                     |             |                                |  |  |                                    |           |
| Designation: <i>Observer</i>                      | Office: <i>CPT</i>                   |                     |             |                                |  |  |                                    |           |
| Name: <i>Ukubonethi Dukuza</i>                    | Email: <i>ukubonethi@offe.gov.za</i> |                     |             |                                |  |  |                                    |           |
| Company: <i>DFE : SSFM</i>                        | Mobile: <i>083 266 7994</i>          |                     |             |                                |  |  |                                    |           |
| Designation: <i>SAC</i>                           | Office: <i>CPT</i>                   |                     |             |                                |  |  |                                    |           |
| Name: <i>Bonco Mkhisi</i>                         | Email: <i>bonco@offe.gov.za</i>      |                     |             |                                |  |  |                                    |           |
| Company: <i>DFE</i>                               | Mobile: _____                        |                     |             |                                |  |  |                                    |           |
| Designation: <i>LEAD</i>                          | Office: <i>CPT</i>                   |                     |             |                                |  |  |                                    |           |
| Name: <i>Bokwena Chikana-Nkwanani</i>             | Email: <i>BChikana@offe.gov.za</i>   |                     |             |                                |  |  |                                    |           |
| Company: <i>DFE</i>                               | Mobile: <i>082 672 0777</i>          |                     |             |                                |  |  |                                    |           |
| Designation: <i>TECHNICAL MEMBER</i>              | Office: <i>Mossel Bay</i>            |                     |             |                                |  |  |                                    |           |
| Name: <i>Kwan TruSekg</i>                         | Email: <i>kwantru@offe.gov.za</i>    |                     |             |                                |  |  |                                    |           |
| Company: <i>STOWIE M.</i>                         | Mobile: <i>067 030 3901</i>          |                     |             |                                |  |  |                                    |           |
| Designation: <i>SECRETARY</i>                     | Office: <i>CPT</i>                   |                     |             |                                |  |  |                                    |           |

Figure 8-9: Verification - 02/02/2023 Team 1A Attendance Register

| DELTA ATTENDANCE REGISTER                         |                                      |                     |             | DELTA ATTENDANCE REGISTER             |  |  |                                |           |
|---|--------------------------------------|---------------------|-------------|---------------------------------------|--|--|--------------------------------|-----------|
| CLIENT NAME                                       |                                      |                     | DATE        | ATTENDEE INFORMATION                  |  |  | CONTACT INFORMATION            | SIGNATURE |
| Department of Environment, Forestry and Fisheries |                                      |                     | 02-02-2023  | Name: <i>Lusanda Tuko</i>             |  |  | Email: <i>Luko@offe.gov.za</i> |           |
| Rights Allocation Process                         |                                      |                     | TIME: 10:30 | Company: <i>DFE</i>                   |  |  | Mobile: <i>083 518 2016</i>    |           |
| MEETING TYPE: Assessment Process - Team 1B        |                                      |                     |             | Designation: <i>Asst. Dir. LEADER</i> |  |  | Office: _____                  |           |
| VENUE: Foretrust Building 5th Floor Boardroom 5A  |                                      |                     |             | Name: _____                           |  |  | Email: _____                   |           |
| ATTENDEE INFORMATION                              |                                      | CONTACT INFORMATION |             | SIGNATURE                             |  |  |                                |           |
| Name: <i>Juriso Mngqolo</i>                       | Email: <i>msmngqolo@yahoo.com</i>    |                     |             |                                       |  |  |                                |           |
| Company: <i>Delta BEC</i>                         | Mobile: <i>082 88 88 158</i>         |                     |             |                                       |  |  |                                |           |
| Designation: <i>Observer</i>                      | Office: <i>CPT</i>                   |                     |             |                                       |  |  |                                |           |
| Name: <i>Bonco Mkhisi</i>                         | Email: <i>bonco@offe.gov.za</i>      |                     |             |                                       |  |  |                                |           |
| Company: <i>DFE</i>                               | Mobile: <i>071 920 1516</i>          |                     |             |                                       |  |  |                                |           |
| Designation: <i>Administrative</i>                | Office: _____                        |                     |             |                                       |  |  |                                |           |
| Name: <i>Riaan Hendricks</i>                      | Email: <i>Rhendricks@offe.gov.za</i> |                     |             |                                       |  |  |                                |           |
| Company: <i>DFE</i>                               | Mobile: <i>071 756 7574</i>          |                     |             |                                       |  |  |                                |           |
| Designation: <i>TECH. SUPP</i>                    | Office: _____                        |                     |             |                                       |  |  |                                |           |
| Name: <i>Andiswa Nkomo</i>                        | Email: <i>ANkomo@offe.gov.za</i>     |                     |             |                                       |  |  |                                |           |
| Company: <i>DFE</i>                               | Mobile: <i>063 616 0085</i>          |                     |             |                                       |  |  |                                |           |
| Designation: <i>Dir.</i>                          | Office: _____                        |                     |             |                                       |  |  |                                |           |
| Name: <i>Kwan TruSekg</i>                         | Email: <i>kwantru@offe.gov.za</i>    |                     |             |                                       |  |  |                                |           |
| Company: <i>STOWIE M.</i>                         | Mobile: <i>067 030 3901</i>          |                     |             |                                       |  |  |                                |           |
| Designation: <i>SECRETARY</i>                     | Office: <i>CPT</i>                   |                     |             |                                       |  |  |                                |           |

Figure 8-10: Verification - 02/02/2023 Team 1B Attendance Register

| DELTA ATTENDANCE REGISTER                         |                                      |                     |             | DELTA ATTENDANCE REGISTER  |  |  |                                 |           |
|---|--------------------------------------|---------------------|-------------|----------------------------|--|--|---------------------------------|-----------|
| CLIENT NAME                                       |                                      |                     | DATE        | ATTENDEE INFORMATION       |  |  | CONTACT INFORMATION             | SIGNATURE |
| Department of Environment, Forestry and Fisheries |                                      |                     | 03-02-2023  | Name: <i>Bonco Mkhisi</i>  |  |  | Email: <i>bonco@offe.gov.za</i> |           |
| Rights Allocation Process                         |                                      |                     | TIME: 08:15 | Company: <i>DFE</i>        |  |  | Mobile: <i>083 227 5777</i>     |           |
| MEETING TYPE: Assessment Process - Team 1A        |                                      |                     |             | Designation: <i>LEADER</i> |  |  | Office: <i>CPT</i>              |           |
| VENUE: Foretrust Building 5th Floor Boardroom 5A  |                                      |                     |             | Name: _____                |  |  | Email: _____                    |           |
| ATTENDEE INFORMATION                              |                                      | CONTACT INFORMATION |             | SIGNATURE                  |  |  |                                 |           |
| Name: <i>Juriso Mngqolo</i>                       | Email: <i>msmngqolo@yahoo.com</i>    |                     |             |                            |  |  |                                 |           |
| Company: <i>Delta BEC</i>                         | Mobile: <i>082 88 88 158</i>         |                     |             |                            |  |  |                                 |           |
| Designation: <i>Observer</i>                      | Office: <i>CPT</i>                   |                     |             |                            |  |  |                                 |           |
| Name: <i>Kwan TruSekg</i>                         | Email: <i>kwantru@offe.gov.za</i>    |                     |             |                            |  |  |                                 |           |
| Company: <i>STOWIE M.</i>                         | Mobile: <i>067 030 3901</i>          |                     |             |                            |  |  |                                 |           |
| Designation: <i>SECRETARY</i>                     | Office: <i>CPT</i>                   |                     |             |                            |  |  |                                 |           |
| Name: <i>Phisofo Mlamani</i>                      | Email: <i>PhisofoM@offe.gov.za</i>   |                     |             |                            |  |  |                                 |           |
| Company: <i>DFE</i>                               | Mobile: <i>082 870 5950</i>          |                     |             |                            |  |  |                                 |           |
| Designation: <i>Asst. Dir.</i>                    | Office: <i>027 211 1003</i>          |                     |             |                            |  |  |                                 |           |
| Name: <i>Bokwena Chikana-Nkwanani</i>             | Email: <i>BChikana@offe.gov.za</i>   |                     |             |                            |  |  |                                 |           |
| Company: <i>DFE</i>                               | Mobile: <i>082 672 0777</i>          |                     |             |                            |  |  |                                 |           |
| Designation: <i>TECHNICAL MEMBER</i>              | Office: <i>Mossel Bay</i>            |                     |             |                            |  |  |                                 |           |
| Name: <i>Ukubonethi Dukuza</i>                    | Email: <i>ukubonethi@offe.gov.za</i> |                     |             |                            |  |  |                                 |           |
| Company: <i>DFE</i>                               | Mobile: <i>083 266 7994</i>          |                     |             |                            |  |  |                                 |           |
| Designation: <i>SAC</i>                           | Office: <i>CPT</i>                   |                     |             |                            |  |  |                                 |           |

Figure 8-11: Verification - 03/02/2023 Team 1A Attendance Register



| DELTA<br>built environment consultants |   | ATTENDANCE REGISTER |                     | forestry, fisheries & the environment<br>Department of Forestry, Fisheries and the Environment<br>REPUBLIC OF SOUTH AFRICA |             |
|--|---|---------------------|---------------------|--|-------------|
| CLIENT NAME                            | Department of Environment, Forestry and Fisheries | DATE                | 03.02.2023          |  |             |
| PROJECT NAME                           | Rights Allocation Process                         | TIME                |                     |  |             |
| MEETING TYPE                           | Assessment Process - Team 1B                      |                     |                     |  |             |
| VENUE                                  | Foretrust Building 5th Floor Boardroom 5A         |                     |                     |  |             |
| ATTENDEE INFORMATION                   |   | CONTACT INFORMATION |                     | SIGNATURE  |             |
| Name                                   | Zukiswa Mngqolo                                   | Email               | mzmngqolo@ycooo.com |  | Z. Mngqolo  |
| Company                                | Delta BEC   | Mobile              | 082888158           |  |             |
| Designation                            | Observer  | Office              | CPT                 |  |             |
| Name                                   | KIAN TRUSKEY                                      | Email               | ktruskey@gmail.com  |  | [Signature] |
| Company                                | STEWIE M. SECRETARY                               | Mobile              | 067 030 3801        |  |             |
| Designation                            |   | Office              | CPT                 |  |             |
| Name                                   | ANISHA NOTA                                       | Email               | anisha@dfpe.gov.za  |  | [Signature] |
| Company                                | DFPE  | Mobile              | 083 610085          |  |             |
| Designation                            | DEIVERA   | Office              | CPT                 |  |             |
| Name                                   | BONKOU NEMO                                       | Email               | bnemo@dfpe.gov.za   |  | [Signature] |
| Company                                | DFPE  | Mobile              | 091 922 1516        |  |             |
| Designation                            | Administrators                                    | Office              |                     |  |             |
| Name                                   | Luyanda Tuko                                      | Email               | L.Tuko@dfpe.gov.za  |  | [Signature] |
| Company                                | DFPE  | Mobile              | 0825183016          |  |             |
| Designation                            | NEW TEAM LEADER                                   | Office              |                     |  |             |

Figure 8-12: Verification - 03/02/2023 Team 1B Attendance Register

| DELTA<br>built environment consultants |   | ATTENDANCE REGISTER |                        | forestry, fisheries & the environment<br>Department of Forestry, Fisheries and the Environment<br>REPUBLIC OF SOUTH AFRICA |             |
|--|---|---------------------|------------------------|--|-------------|
| CLIENT NAME                            | Department of Environment, Forestry and Fisheries | DATE                | 06.02.2023             |  |             |
| PROJECT NAME                           | Rights Allocation Process                         | TIME                | 05:09                  |  |             |
| MEETING TYPE                           | Assessment Process - Team 1A                      |                     |                        |  |             |
| VENUE                                  | Foretrust Building 5th Floor Boardroom            |                     |                        |  |             |
| ATTENDEE INFORMATION                   |   | CONTACT INFORMATION |                        | SIGNATURE  |             |
| Name                                   | Zukiswa Mngqolo                                   | Email               | mzmngqolo@ycooo.com    |  | Z. Mngqolo  |
| Company                                | Delta BEC   | Mobile              | 082888158              |  |             |
| Designation                            | Observer  | Office              | CPT                    |  |             |
| Name                                   | Phulele Nkomo                                     | Email               | PhuleleNkomo@gmail.com |  | [Signature] |
| Company                                | DFPE  | Mobile              | 084 222 2115           |  |             |
| Designation                            | Admin   | Office              | 2 Edinval              |  |             |
| Name                                   | Bontlele Chikane-Nemsi                            | Email               | BChikane@dfpe.gov.za   |  | [Signature] |
| Company                                | DFPE  | Mobile              | 082 672 0777           |  |             |
| Designation                            | ADMIN MGR   | Office              | MOSSEL BAY             |  |             |
| Name                                   | Udeberathi Duveta                                 | Email               | uuduveta@dfpe.gov.za   |  | [Signature] |
| Company                                | DFPE:SSFM   | Mobile              | 083 266 7994           |  |             |
| Designation                            | SAC   | Office              | CPT                    |  |             |
| Name                                   | Boniso Mtho                                       | Email               | boniso@dfpe.gov.za     |  | [Signature] |
| Company                                | DFPE  | Mobile              | 091 227 5237           |  |             |
| Designation                            | Admin   | Office              | CPT                    |  |             |

Figure 8-13: Verification - 06/02/2023 Team 1A Attendance Register

| DELTA<br>built environment consultants |   | ATTENDANCE REGISTER |                     | forestry, fisheries & the environment<br>Department: Forestry, Fisheries and the Environment<br>REPUBLIC OF SOUTH AFRICA |  |
|--|---|---------------------|---------------------|--|--|
| CLIENT NAME                            | Department of Environment, Forestry and Fisheries | DATE                | 06. 02. 2023        |  |  |
| PROJECT NAME                           | Rights Allocation Process                         | TIME                | 08:27               |  |  |
| MEETING TYPE                           | Assessment Process - Team 1B                      |                     |                     |  |  |
| VENUE                                  | Foretrust Building 5th Floor Boardroom            |                     |                     |  |  |
| ATTENDEE INFORMATION                   |   | CONTACT INFORMATION |                     | SIGNATURE  |  |
| Name                                   | ANOSWA NOGA                                       | Email               | anoswa@dfpe.gov.za  |  |  |
| Company                                | DFPE - 55FM                                       | Mobile              | 0636160086          |  |  |
| Designation                            | DRIVER  | Office              |                     |  |  |
| Name                                   | Bonhaz Nemo                                       | Email               | Bonhaz@dfpe.gov.za  |  |  |
| Company                                | DFPE - 55FM                                       | Mobile              | 0719521516          |  |  |
| Designation                            | Administrator                                     | Office              |                     |  |  |
| Name                                   | Luyanda Noko                                      | Email               | L.Noko@dfpe.gov.za  |  |  |
| Company                                | DFPE  | Mobile              | 0835183016          |  |  |
| Designation                            | ASS TEAM LEADER                                   | Office              |                     |  |  |
| Name                                   | Zukiswa Mngqolo                                   | Email               | m.mngqolo@yahoo.com |  |  |
| Company                                | Deiro BEC   | Mobile              | 083668158           |  |  |
| Designation                            | Observer  | Office              | CPT                 |  |  |
| Name                                   | Kenn Thusekay                                     | Email               | kthusekay@gmail.com |  |  |
| Company                                | STOWIE M.   | Mobile              | 067 030 3801        |  |  |
| Designation                            | Secretary   | Office              | CPT                 |  |  |

Figure 8-14: Verification - 06/02/2023 Team 1B Attendance Register

| DELTA<br>built environment consultants |   | ATTENDANCE REGISTER |                       | forestry, fisheries & the environment<br>Department: Forestry, Fisheries and the Environment<br>REPUBLIC OF SOUTH AFRICA |  |
|--|---|---------------------|-----------------------|--|--|
| CLIENT NAME                            | Department of Environment, Forestry and Fisheries | DATE                | 07. 02. 2023          |  |  |
| PROJECT NAME                           | Rights Allocation Process                         | TIME                | 06:15                 |  |  |
| MEETING TYPE                           | Assessment meeting Process - Team 1A              |                     |                       |  |  |
| VENUE                                  | Foretrust Building 5th Floor Boardroom 5A         |                     |                       |  |  |
| ATTENDEE INFORMATION                   |   | CONTACT INFORMATION |                       | SIGNATURE  |  |
| Name                                   | Bono Noko   | Email               | Bono@dfpe.gov.za      |  |  |
| Company                                | DFPE  | Mobile              | 083 223 5517          |  |  |
| Designation                            | Leader  | Office              | CPT                   |  |  |
| Name                                   | Phakiso Mkhomo                                    | Email               | Phakiso@dfpe.gov.za   |  |  |
| Company                                | DFPE  | Mobile              | 083 870 8950          |  |  |
| Designation                            | Admin   | Office              | 889 200 1003          |  |  |
| Name                                   | Ukubhatho Dikwe                                   | Email               | ukubhatho@dfpe.gov.za |  |  |
| Company                                | DFPE  | Mobile              | 083 266 7996          |  |  |
| Designation                            | SAC   | Office              | CPT                   |  |  |
| Name                                   | Zukiswa Mngqolo                                   | Email               | m.mngqolo@yahoo.com   |  |  |
| Company                                | Deiro BEC   | Mobile              | 083668158             |  |  |
| Designation                            | Observer  | Office              | CPT                   |  |  |
| Name                                   | Zukisa Mkhomo                                     | Email               | wcostp@dfpe.gov.za    |  |  |
| Company                                | STOWIE - M  | Mobile              | 079 4660 290          |  |  |
| Designation                            | Secretary   | Office              |                       |  |  |

Figure 8-15: Verification - 07/02/2023 Team 1A Attendance Register

| DELTA<br>built environment consultants |   | ATTENDANCE REGISTER |                     | forestry, fisheries & the environment<br>Department: Forestry, Fisheries and the Environment<br>REPUBLIC OF SOUTH AFRICA |  |
|--|---|---------------------|---------------------|--|--|
| CLIENT NAME                            | Department of Environment, Forestry and Fisheries | DATE                | 07. 02. 2023        |  |  |
| PROJECT NAME                           | Rights Allocation Process                         | TIME                | 08:16               |  |  |
| MEETING TYPE                           | Assessment Process - Team 1B                      |                     |                     |  |  |
| VENUE                                  | Foretrust Building 5th Floor Boardroom 5A         |                     |                     |  |  |
| ATTENDEE INFORMATION                   |   | CONTACT INFORMATION |                     | SIGNATURE  |  |
| Name                                   | Zukiswa Mngqolo                                   | Email               | m.mngqolo@yahoo.com |  |  |
| Company                                | Deiro BEC   | Mobile              | 083 868 158         |  |  |
| Designation                            | Observer  | Office              | CPT                 |  |  |
| Name                                   | Zukisa Mkhomo                                     | Email               | wcostp@dfpe.gov.za  |  |  |
| Company                                | STOWIE - M  | Mobile              | 079 4660 290        |  |  |
| Designation                            | Secretary   | Office              |                     |  |  |
| Name                                   | Luyanda Noko                                      | Email               | L.Noko@dfpe.gov.za  |  |  |
| Company                                | DFPE  | Mobile              | 0835183016          |  |  |
| Designation                            | ASS TEAM LEADER                                   | Office              |                     |  |  |
| Name                                   | Bonhaz Nemo                                       | Email               | Bonhaz@dfpe.gov.za  |  |  |
| Company                                | DFPE  | Mobile              | 0719521516          |  |  |
| Designation                            | Administrator                                     | Office              |                     |  |  |
| Name                                   | ANOSWA NOGA                                       | Email               | anoswa@dfpe.gov.za  |  |  |
| Company                                | DFPE  | Mobile              | 0636160086          |  |  |
| Designation                            | DRIVER  | Office              |                     |  |  |

Figure 8-16: Verification - 07/02/2023 Team 1B Attendance Register

| DELTA<br>built environment consultants |   | ATTENDANCE REGISTER |                        | forestry, fisheries & the environment<br>Department of Forestry, Fisheries and the Environment<br>REPUBLIC OF SOUTH AFRICA |  |
|--|---|---------------------|------------------------|--|--|
| CLIENT NAME                            | Department of Environment, Forestry and Fisheries | DATE                | 08.02.2023             |  |  |
| PROJECT NAME                           | Rights Allocation Process                         | TIME                | 08:00                  |  |  |
| MEETING TYPE                           | Assessment Process - Team 1A                      |                     |                        |  |  |
| VENUE                                  | Foretrust Building 5th Floor Boardroom 5A         |                     |                        |  |  |
| ATTENDEE INFORMATION                   |   | CONTACT INFORMATION |                        | SIGNATURE  |  |
| Name                                   | Zukiso Mngqalo                                    | Email               | mzmngqalo@yahoo.com    |  |  |
| Company                                | Delta BEC   | Mobile              | 082868158              |  |  |
| Designation                            | Observer  | Office              | CPT                    |  |  |
| Name                                   | Pheleke Mbonambi                                  | Email               | mbonambi@dpfe.gov.za   |  |  |
| Company                                | DPFE  | Mobile              | 033373 3910            |  |  |
| Designation                            | Admin / Sec                                       | Office              | R. Redmond             |  |  |
| Name                                   | Uzuberetha Butweli                                | Email               | uzuberetha@dpfe.gov.za |  |  |
| Company                                | DPFE  | Mobile              | 083 266 7994           |  |  |
| Designation                            | SAC   | Office              | CPT                    |  |  |
| Name                                   | Randa Mkhosi                                      | Email               | randam@dpfe.gov.za     |  |  |
| Company                                | DPFE  | Mobile              | 072 273 5877           |  |  |
| Designation                            | Lead  | Office              | CPT                    |  |  |
| Name                                   |   | Email               |                        |  |  |
| Company                                |   | Mobile              |                        |  |  |
| Designation                            |   | Office              |                        |  |  |

Figure 8-17: Verification - 08/02/2023 Team 1A Attendance Register

| DELTA<br>built environment consultants |   | ATTENDANCE REGISTER |                        | forestry, fisheries & the environment<br>Department of Forestry, Fisheries and the Environment<br>REPUBLIC OF SOUTH AFRICA |  |
|--|---|---------------------|------------------------|--|--|
| CLIENT NAME                            | Department of Environment, Forestry and Fisheries | DATE                | 08.02.2023             |  |  |
| PROJECT NAME                           | Rights Allocation Process                         | TIME                | 08:00                  |  |  |
| MEETING TYPE                           | Assessment Process - Team 1B                      |                     |                        |  |  |
| VENUE                                  | Foretrust Building 5th Floor Boardroom 5A         |                     |                        |  |  |
| ATTENDEE INFORMATION                   |   | CONTACT INFORMATION |                        | SIGNATURE  |  |
| Name                                   | Luyiswale Tshabe                                  | Email               | Luyiswale@dpfe.gov.za  |  |  |
| Company                                | DPFE  | Mobile              | 0835182616             |  |  |
| Designation                            | Asst Team Leader                                  | Office              |                        |  |  |
| Name                                   | KLANN - TROUSEY                                   | Email               | klantrousey@gmail.com  |  |  |
| Company                                | STANIS M.   | Mobile              | 067 030 3801           |  |  |
| Designation                            | SECRETARY   | Office              | CPT                    |  |  |
| Name                                   | Bombazele Mthembu                                 | Email               | mbombazele@dpfe.gov.za |  |  |
| Company                                | DPFE  | Mobile              | 071 752 1514           |  |  |
| Designation                            | ADMINISTRATOR                                     | Office              |                        |  |  |
| Name                                   | ANITA MOTA  | Email               | anita@dpfe.gov.za      |  |  |
| Company                                | DPFE  | Mobile              | 0636160015             |  |  |
| Designation                            | DRIVER  | Office              |                        |  |  |
| Name                                   | Zukiso Mngqalo                                    | Email               | mzmngqalo@yahoo.com    |  |  |
| Company                                | Delta BEC   | Mobile              | 083 868158             |  |  |
| Designation                            | Observer  | Office              | CPT                    |  |  |

Figure 8-18: Verification - 08/02/2023 Team 1B Attendance Register

| DELTA<br>built environment consultants |   | ATTENDANCE REGISTER |                        | forestry, fisheries & the environment<br>Department of Forestry, Fisheries and the Environment<br>REPUBLIC OF SOUTH AFRICA |  |
|--|---|---------------------|------------------------|--|--|
| CLIENT NAME                            | Department of Environment, Forestry and Fisheries | DATE                | 09.02.2023             |  |  |
| PROJECT NAME                           | Rights Allocation Process                         | TIME                | 08:00                  |  |  |
| MEETING TYPE                           | ASSESSMENT VERIFICATION PROCESS - Team 1A         |                     |                        |  |  |
| VENUE                                  | Foretrust Building 5th Floor Boardroom 5A         |                     |                        |  |  |
| ATTENDEE INFORMATION                   |   | CONTACT INFORMATION |                        | SIGNATURE  |  |
| Name                                   | Zukiso Mngqalo                                    | Email               | mzmngqalo@yahoo.com    |  |  |
| Company                                | Delta BEC   | Mobile              | 083 868158             |  |  |
| Designation                            | Observer  | Office              | CPT                    |  |  |
| Name                                   | Pheleke Mbonambi                                  | Email               | mbonambi@dpfe.gov.za   |  |  |
| Company                                | DPFE  | Mobile              | 033 373 3910           |  |  |
| Designation                            | Admin / Sec                                       | Office              | R. Redmond             |  |  |
| Name                                   | KLANN - TROUSEY                                   | Email               | klantrousey@gmail.com  |  |  |
| Company                                | STANIS M.   | Mobile              | 067 030 3801           |  |  |
| Designation                            | SECRETARY   | Office              | CPT                    |  |  |
| Name                                   | Uzuberetha Butweli                                | Email               | uzuberetha@dpfe.gov.za |  |  |
| Company                                | DPFE  | Mobile              | 083 266 7994           |  |  |
| Designation                            | SAC   | Office              | CPT                    |  |  |
| Name                                   | Randa Mkhosi                                      | Email               | randam@dpfe.gov.za     |  |  |
| Company                                | DPFE  | Mobile              | 072 273 5877           |  |  |
| Designation                            | Lead  | Office              | CPT                    |  |  |

Figure 8-19: Verification - 09/02/2023 Team 1A Attendance Register

| DELTA<br>built environment consultants |   | ATTENDANCE REGISTER |                       | forestry, fisheries & the environment<br>Department<br>Forestry, Fisheries and the Environment<br>REPUBLIC OF SOUTH AFRICA |            |
|--|---|---------------------|-----------------------|--|------------|
| CLIENT NAME                            | Department of Environment, Forestry and Fisheries | DATE                | 09. 02. 2023          |  |            |
| PROJECT NAME                           | Rights Allocation Process                         | TIME                | 08:00                 |  |            |
| MEETING TYPE                           | Assessment meeting / process - Team 1B            |                     |                       |  |            |
| VENUE                                  | Foretrust Building 8th Floor Boardroom 5A         |                     |                       |  |            |
| ATTENDEE INFORMATION                   |   | CONTACT INFORMATION |                       | SIGNATURE  |            |
| Name                                   | JUKUWO Mngqelo                                    | Email               | m.mngqelo@yahoo.com   |  | J. Mngqelo |
| Company                                | Dello BEC   | Mobile              | 083868158             |  |            |
| Designation                            | Observer  | Office              | CPT                   |  |            |
| Name                                   | Luyanda Tulo                                      | Email               | L.Tulo@dffe.gov.za    |  | L. Tulo    |
| Company                                | DFEC  | Mobile              | 0835152616            |  |            |
| Designation                            | Ass. Team Leader                                  | Office              |                       |  |            |
| Name                                   | Bontso Nemo                                       | Email               | B.Nemo@dffe.gov.za    |  | B. Nemo    |
| Company                                | DFE   | Mobile              | 071 958 1516          |  |            |
| Designation                            | Technical Administrator                           | Office              |                       |  |            |
| Name                                   | Andiso Noto                                       | Email               | andiso@dffe.gov.za    |  | A. Noto    |
| Company                                | DFE   | Mobile              | 0686100081            |  |            |
| Designation                            | Driver  | Office              |                       |  |            |
| Name                                   | KUAN TEUSEN                                       | Email               | kuan.teusen@gmail.com |  | K. Teusen  |
| Company                                | STONIE M.   | Mobile              | 067 030 3801          |  |            |
| Designation                            | Secretary   | Office              | CPT                   |  |            |

Figure 8-20: Verification - 09/02/2023 Team 1B Attendance Register

| DELTA<br>built environment consultants |   | ATTENDANCE REGISTER |                        | forestry, fisheries & the environment<br>Department<br>Forestry, Fisheries and the Environment<br>REPUBLIC OF SOUTH AFRICA |            |
|--|---|---------------------|------------------------|--|------------|
| CLIENT NAME                            | Department of Environment, Forestry and Fisheries | DATE                | 10 Feb 2023            |  |            |
| PROJECT NAME                           | Rights Allocation Process                         | TIME                | 08:00                  |  |            |
| MEETING TYPE                           | Assessment Process - Team 1A                      |                     |                        |  |            |
| VENUE                                  | Foretrust Building 8th Floor Boardroom 5A         |                     |                        |  |            |
| ATTENDEE INFORMATION                   |   | CONTACT INFORMATION |                        | SIGNATURE  |            |
| Name                                   | JUKUWO Mngqelo                                    | Email               | m.mngqelo@yahoo.com    |  | J. Mngqelo |
| Company                                | Dello BEC   | Mobile              | 083868158              |  |            |
| Designation                            | Observer  | Office              | CPT                    |  |            |
| Name                                   | Andiso Noto                                       | Email               | Andiso@dffe.gov.za     |  | A. Noto    |
| Company                                | DFE   | Mobile              | 062 972 5700           |  |            |
| Designation                            | Team Lead   | Office              | R. Bontso              |  |            |
| Name                                   | Bontso Nemo                                       | Email               | B.Nemo@dffe.gov.za     |  | B. Nemo    |
| Company                                | DFE   | Mobile              | 071 958 1516           |  |            |
| Designation                            | Team Lead   | Office              | CPT                    |  |            |
| Name                                   | KUAN TEUSEN                                       | Email               | kuan.teusen@gmail.com  |  | K. Teusen  |
| Company                                | STONIE M.   | Mobile              | 067 030 3801           |  |            |
| Designation                            | Secretary   | Office              | CPT                    |  |            |
| Name                                   | Uzubenathi DUNZA                                  | Email               | Uzubenathi@dffe.gov.za |  | U. Dunza   |
| Company                                | DFE   | Mobile              | 083 266 7994           |  |            |
| Designation                            | SAC   | Office              | CPT                    |  |            |

Figure 8-21: Verification - 10/02/2023 Team 1A Attendance Register

| DELTA<br>built environment consultants |   | ATTENDANCE REGISTER |                       | forestry, fisheries & the environment<br>Department<br>Forestry, Fisheries and the Environment<br>REPUBLIC OF SOUTH AFRICA |            |
|--|---|---------------------|-----------------------|--|------------|
| CLIENT NAME                            | Department of Environment, Forestry and Fisheries | DATE                | 10 Feb 2023           |  |            |
| PROJECT NAME                           | Rights Allocation Process                         | TIME                | 08:00                 |  |            |
| MEETING TYPE                           | Assessment Process - Team 1B                      |                     |                       |  |            |
| VENUE                                  | Foretrust Building 8th Floor Boardroom 5A         |                     |                       |  |            |
| ATTENDEE INFORMATION                   |   | CONTACT INFORMATION |                       | SIGNATURE  |            |
| Name                                   | JUKUWO Mngqelo                                    | Email               | m.mngqelo@yahoo.com   |  | J. Mngqelo |
| Company                                | Dello BEC   | Mobile              | 083868158             |  |            |
| Designation                            | Observer  | Office              | CPT                   |  |            |
| Name                                   | Bontso Nemo                                       | Email               | B.Nemo@dffe.gov.za    |  | B. Nemo    |
| Company                                | DFE   | Mobile              | 071 958 1516          |  |            |
| Designation                            | Technical Administrator                           | Office              |                       |  |            |
| Name                                   | Andiso Noto                                       | Email               | andiso@dffe.gov.za    |  | A. Noto    |
| Company                                | DFE   | Mobile              | 062 616 0806          |  |            |
| Designation                            | Driver  | Office              |                       |  |            |
| Name                                   | Luyanda Tulo                                      | Email               | L.Tulo@dffe.gov.za    |  | L. Tulo    |
| Company                                | DFE   | Mobile              | 0835152616            |  |            |
| Designation                            | ATL   | Office              |                       |  |            |
| Name                                   | KUAN TEUSEN                                       | Email               | kuan.teusen@gmail.com |  | K. Teusen  |
| Company                                | STONIE M.   | Mobile              | 067 030 3801          |  |            |
| Designation                            | Secretary   | Office              | CPT                   |  |            |

Figure 8-22: Verification - 10/02/2023 Team 1B Attendance Register

8.3.2.2 Photo's

Handed over to DFFE as part of the information pack.

8.3.2.3 Checklist signed by all parties involved

Scanned copies were handed over to DFFE as part of the information pack.

## 8.4 QUALITY CONTROL TEAM

The quality control process was initially meant to happen every Friday afternoon once the assessment team have finished for the day. This did not happen; on the first two Friday's the teams had not completed enough application to warrant the quality control team meeting. The team only met on the third Friday (10/02/2023)

### 8.4.1 QUALITY CONTROL TEAM

The table below presents the findings for the region, start date and end date and elaborates on the observer responsible for this location with his/her comments.

**Table 8-4: Verification– Overview**

| ITEM                     | DESCRIPTION   |
|--------------------------|---|
| <b>Region</b>            | WC/SC/CBD/SCC   |
| <b>Actual Start Date</b> | 25 January 2023   |
| <b>End Date</b>          | Delta BEC's appointment ends on 10 February 2023. The DFFE will continue with the verification process along with Stowie-M. |
| <b>Observer</b>          | Fritz Swanepoel - Delta BEC   |

**8.4.2 CRITERIA TO BE MET FOR THE QUALITY CONTROL TO BE SUCCESSFUL**

This section presents the questions asked to the observers via WhatsApp and captures their responses in a table format.

**Table 8-5: Verification – Quality control criteria to be met**

| DATE      | TEAM           | OBSERVER        | *ATTENDANCE | IS THE QUALITY CONTROL TEAM CHECKING A SMALL SAMPLE OF THE APPLICATIONS PROVIDED BY THE ASSESSMENT TEAM? | HOW MANY APPLICATIONS HAS THE QUALITY CONTROL TEAM BEEN GIVEN TO MAKE FINAL DECISIONS ON? | HOW MANY OF THE APPLICATIONS HAS THE QUALITY CONTROL TEAM MADE FINAL DECISIONS ON? | IS THE QUALITY CONTROL TEAM PROVIDING FINAL DECISIONS ON THE APPLICATIONS THAT THEY HAVE BEEN GIVEN? | WHERE THE QUALITY CONTROL TEAMS DECISION DIFFERS FROM THAT OF THE ASSESSMENT TEAM, HAS THE QUALITY CONTROL TEAM PROVIDED A DETAILED EXPLANATION? | IS THE QUALITY CONTROL TEAM COMPILING A FINAL LIST OF "SUCCESSFUL" APPLICANTS? | IS THE REASONING FOR WHY APPLICANTS ARE UNSUCCESSFUL BEING COMPILED AND STORED? |
|-----------|----------------|-----------------|-------------|--|---|--|--|--|--|---|
| 25-JAN-23 | TEAMS: 1, 2, 3 | FRITZ SWANEPOEL | NO          | YES  | 14  | 0  | NO   | NO   | NO   | YES   |

|                    |   |
|--------------------|---|
| <b>*Attendance</b> | <p>Are the following team members present for the quality control day:</p> <ul style="list-style-type: none"> <li>• Chairperson (SSFML Director)</li> <li>• Assessment team leaders (SSFM Deputy Directors)</li> <li>• Fisheries community development workers (FCDW) d. Secretariat (Stowie-M)</li> <li>• Observer Ensure the Delta BEC attendance register is signed.</li> </ul> <p>There needs to be a new attendance register for every day of the verification process</p> |
|--------------------|---|

**8.4.2.1 Comments/Issues**

**Table 8-6: Comments and Issues**

| #  | DATE        | TEAM         | COMMENTS/ISSUES   |
|----|-------------|--------------|---|
| 01 | 10 FEB 2023 | TEAM 1, 2, 3 | No FCDW's were present  |
| 02 | 10 FEB 2023 | TEAM 1, 2, 3 | The quality control team went through the applications that were reserved by the assessment teams. They went through the applications, provided their comment, and then sent it back to the assessment teams to assess again. |



### 8.4.3 DATA COLLECTED:

This section presents the evidence collected in the form of attendance registers, photos, and signed observation checklists.

**Table 8-7: Verification - Data collected**

| # | DATA COLLECTED                           | YES/NO |
|---|--|--------|
| 1 | Attendance register                      | Yes    |
| 2 | Checklist signed by all parties involved | Yes    |

#### 8.4.3.1 Attendance register

| DELTA<br>delta environmental consultants |   | ATTENDANCE REGISTER |                           | forestry, fisheries & the environment<br>Forestry, Fisheries and the Environment<br>REPUBLIC OF SOUTH AFRICA |  |
|--|---|---------------------|---------------------------|--|--|
| CLIENT NAME                              | Department of Environment, Forestry and Fisheries       | DATE                | 10 Feb 2023               |  |  |
| PROJECT NAME                             | Rights Allocation Process                               | TIME                | 11:30                     |  |  |
| MEETING TYPE                             | Quality Control Process - Team 1, 2 and 3               |                     |                           |  |  |
| VENUE                                    | M&M Boardroom, 3 <sup>rd</sup> Floor, Foreweek Building |                     |                           |  |  |
| ATTENDEE INFORMATION                     |   | CONTACT INFORMATION |                           | SIGNATURE  |  |
| Name                                     | Fritz Seneappel   | Email               | fritz.seneappel@delta.com |  |  |
| Company                                  | Delta PEC   | Mobile              | 074 557 0416              |  |  |
| Designation                              | Process Manager / Observer                              | Office              |                           |  |  |
| Name                                     | Alula Wale Ndosu  | Email               | Ndosu@dfpe.gov.za         |  |  |
| Company                                  | DFPE  | Mobile              | 078 458 0911              |  |  |
| Designation                              | TEAM 3 Chair (bD)                                       | Office              | Foreweek Building         |  |  |
| Name                                     | Stephen Sigauzi   | Email               | ssigauzi@dfpe.gov.za      |  |  |
| Company                                  | DFPE  | Mobile              | 0714146671                |  |  |
| Designation                              | Team 2 Chair (bD)                                       | Office              |                           |  |  |
| Name                                     | Bonhelo Mkhisi  | Email               | bonhelo@dfpe.gov.za       |  |  |
| Company                                  | Dfpe  | Mobile              | 083 277 5737              |  |  |
| Designation                              | Team leader (LWC)                                       | Office              | CPT                       |  |  |
| Name                                     | Absente Ngqungwana                                      | Email               | A.Ngqungwana@dfpe.gov.za  |  |  |
| Company                                  | DFPE  | Mobile              | 060 508 7014              |  |  |
| Designation                              | Director  | Office              |                           |  |  |

| DELTA<br>delta environmental consultants |                      | ATTENDANCE REGISTER |                        | forestry, fisheries & the environment<br>Forestry, Fisheries and the Environment<br>REPUBLIC OF SOUTH AFRICA |  |
|--|----------------------|---------------------|------------------------|--|--|
| ATTENDEE INFORMATION                     |                      | CONTACT INFORMATION |                        | SIGNATURE  |  |
| Name                                     | KWAME TWUMESIA       | Email               | kwamtwumesia@gmail.com |  |  |
| Company                                  | STOWIE M. SECURITIES | Mobile              | 067 030 3801           |  |  |
| Designation                              |                      | Office              | CPT                    |  |  |
| Name                                     |                      | Email               |                        |  |  |
| Company                                  |                      | Mobile              |                        |  |  |
| Designation                              |                      | Office              |                        |  |  |
| Name                                     |                      | Email               |                        |  |  |
| Company                                  |                      | Mobile              |                        |  |  |
| Designation                              |                      | Office              |                        |  |  |
| Name                                     |                      | Email               |                        |  |  |
| Company                                  |                      | Mobile              |                        |  |  |
| Designation                              |                      | Office              |                        |  |  |
| Name                                     |                      | Email               |                        |  |  |
| Company                                  |                      | Mobile              |                        |  |  |
| Designation                              |                      | Office              |                        |  |  |

**Figure 8-23: Quality Control - 10/02/2023 Attendance Register**

#### 8.4.3.2 Checklist signed by all parties involved

Scanned copies handed over to the DFPE.

## 9 CONCLUSION

This annexure contains the summarised findings collected from the observers during all processes. The findings in this document are not Delta BEC's assumptions, but what was received from the observation teams.