

**OBSERVER FORUM REVIEW OF THE RIGHTS
ALLOCATION PROCESS FOR SMALL-SCALE
FISHERIES PERMITS**

MASTER REPORT

FINAL REPORT
REVISION 00

MARCH 2023



**forestry, fisheries
& the environment**

Department:
Forestry, Fisheries and the Environment
REPUBLIC OF SOUTH AFRICA



EXECUTIVE SUMMARY

The below table indicates on a high-level how each part of the process scored for this area. Detailed information for each part of the process can be found in the annexure below.

Table 1-1: Overview of observation

| LOCATION | AREA 42 |
|---|---------|
| MOBILISATION COMPLIANCE RATING | 56% |
| DISTRIBUTION COMPLIANCE RATING | 100% |
| CATCH - ALL COMPLIANCE RATING | 100% |
| MOBILISATION FOR RECEIPTING COMPLIANCE RATING | 100% |
| RECEIPTING COMPLIANCE RATING | 66% |
| VERIFICATION COMPLIANCE RATING | 92% |
| AVERAGE COMPLIANCE RATING | 86% |

TABLE OF CONTENTS

| | |
|---|-----------|
| ANNEXURE AP: AREA 42 | 1 |
| 1 INTRODUCTION | 7 |
| 1.1 BACKGROUND..... | 7 |
| 1.2 PURPOSE OF REPORT..... | 8 |
| 1.3 STRUCTURE OF REPORT..... | 8 |
| 2 APPROACH | 9 |
| 3 MOBILISATION | 10 |
| 3.1 OVERVIEW..... | 10 |
| 3.2 CRITERIA TO BE MET TO BE SUCCESSFUL..... | 10 |
| 3.2.1 POSTER..... | 11 |
| 3.2.2 BULK SMS'S..... | 12 |
| 3.2.3 RADIO BROADCAST..... | 12 |
| 3.3 DATA COLLECTED:..... | 13 |
| 3.3.1 OBSERVER FORUM FEEDBACK FORMS..... | 13 |
| 3.3.2 LETTERS FROM VARIOUS SERVICE PROVIDERS..... | 13 |
| 4 DISTRIBUTION | 14 |
| 4.1 OVERVIEW..... | 14 |
| 4.2 CRITERIA TO BE MET FOR DISTRIBUTION TO BE SUCCESSFUL..... | 15 |
| 4.3 WHATSAPP MESSAGES..... | 16 |
| 5 CATCH-ALL DISTRIBUTION | 20 |
| 5.1 OVERVIEW..... | 20 |
| 5.2 CRITERIA TO BE MET FOR CATCH-ALL DISTRIBUTION TO BE SUCCESSFUL..... | 21 |
| 5.3 WHATSAPP MESSAGES..... | 23 |
| 6 MOBILISATION FOR RECEIPTING | 27 |
| 6.1 OVERVIEW..... | 27 |
| 6.2 NEW POSTER..... | 27 |
| 7 RECEIPTING | 29 |
| 7.1 OVERVIEW..... | 29 |
| 7.2 CRITERIA TO BE MET FOR RECEIPTING TO BE SUCCESSFUL..... | 30 |
| 7.3 WHATSAPP MESSAGES..... | 35 |
| 8 VERIFICATION | 40 |
| 8.1 OVERVIEW..... | 40 |
| 8.2 OBSERVER FORUM INVOLVEMENT..... | 40 |
| 8.3 ASSESSMENT TEAM..... | 40 |
| 8.3.1 CRITERIA TO BE MET FOR THE VERIFICATION PHASE TO BE SUCCESSFUL..... | 41 |
| 8.3.1.1 Issues..... | 43 |
| 8.3.2 DATA COLLECTED:..... | 44 |
| 8.3.2.1 Attendance register..... | 44 |
| 8.3.2.2 Photo's..... | 51 |
| 8.3.2.3 Checklist signed by all parties involved..... | 51 |
| 8.4 QUALITY CONTROL TEAM..... | 51 |
| 8.4.1 QUALITY CONTROL TEAM..... | 51 |
| 8.4.2 CRITERIA TO BE MET FOR THE QUALITY CONTROL TO BE SUCCESSFUL..... | 52 |
| 8.4.2.1 Comments/Issues..... | 52 |
| 8.4.3 DATA COLLECTED..... | 53 |
| 8.4.3.1 Attendance register..... | 53 |

| | | |
|----------|---|-----------|
| 8.4.3.2 | Checklist signed by all parties involved..... | 53 |
| 9 | CONCLUSION..... | 54 |

LIST OF FIGURES

| | |
|--|----|
| Figure 4-1: WhatsApp conversation, evidence for Table 4-2 item 1,2,3,4 and 5 | 19 |
| Figure 6-1: Mobilization for Receipting – New poster | 27 |
| Figure 6-2: Mobilisation for Receipting – Poster in area..... | 28 |
| Figure 8-1: Verification - 26/01/2023 Attendance Register | 44 |
| Figure 8-2: Verification - 27/01/2023 Attendance Register | 44 |
| Figure 8-3: Verification - 30/01/2023 Team 3A Attendance Register | 45 |
| Figure 8-4: Verification - 30/01/2023 Team 3B Attendance Register..... | 45 |
| Figure 8-5: 31/01/2023 Team 3B Attendance Register..... | 46 |
| Figure 8-6: Verification - 01/02/2023 Team 3A Attendance Register | 46 |
| Figure 8-7: Verification - 01/02/2023 Team 3B Attendance Register..... | 46 |
| Figure 8-8: Verification - 02/02/2023 Team 3A Attendance Register | 47 |
| Figure 8-9: Verification - 02/02/2023 Team 3B Attendance Register..... | 47 |
| Figure 8-10: Verification - 03/02/2023 Team 3A Attendance Register..... | 47 |
| Figure 8-11: Verification - 03/02/2023 Team 3B Attendance Register..... | 48 |
| Figure 8-12: Verification - 06/02/2023 Team 3A Attendance Register..... | 48 |
| Figure 8-13: Verification - 06/02/2023 Team 3B Attendance Register..... | 48 |
| Figure 8-14: Verification - 07/02/2023 Team 3A Attendance Register..... | 48 |
| Figure 8-15: Verification - 07/02/2023 Team 3B Attendance Register..... | 49 |
| Figure 8-16: Verification - 08/02/2023 Team 3A Attendance Register..... | 49 |
| Figure 8-17: Verification - 08/02/2023 Team 3B Attendance Register..... | 49 |
| Figure 8-18: Verification - 09/02/2023 Team 3A Attendance Register..... | 50 |
| Figure 8-19: Verification - 09/02/2023 Team 3B Attendance Register..... | 50 |
| Figure 8-20: Verification - 10/02/2023 Team 3A Attendance Register..... | 50 |
| Figure 8-21: Verification - 10/02/2023 Team 3B Attendance Register..... | 51 |
| Figure 8-22: Quality Control - 10/02/2023 Attendance Register | 53 |

LIST OF TABLES

| | |
|--|----|
| Table 1-1: Overview of observation | 11 |
| Table 3-1: Mobilisation - Planned start vs Actual start | 10 |
| Table 3-2: Mobilisation – Poster criteria to be met | 11 |
| Table 3-3: Mobilisation - Bulk SMS's criteria to be met | 12 |
| Table 3-4: Mobilisation - Radio broadcast criteria to be met | 12 |
| Table 3-5: Mobilisation - Data collected | 13 |
| Table 4-1: Distribution - Planned start vs Actual start | 14 |
| Table 4-2: Distribution -Criteria to be met | 15 |
| Table 5-1: Catch-All Distribution - Date and Venue | 20 |
| Table 5-2: Distribution -Criteria to be met | 21 |
| Table 5-3: Catch-All Distribution - WhatsApp messages | 23 |
| Table 6-1: Mobilisation for Receipting - Overview of the process | 27 |
| Table 7-1: Receipting - Planned start vs Actual start | 29 |
| Table 7-2: Receipting - Criteria to be met | 30 |
| Table 7-3: Receipting - WhatsApp | 35 |
| Table 8-1: Verification - Criteria to be met | 41 |
| Table 8-2: Comments and Issues | 43 |
| Table 8-3: Verification - Data collected | 44 |
| Table 8-4: Verification– Overview | 51 |
| Table 8-5: Verification – Quality control criteria to be met | 52 |

| | |
|---|-----------|
| Table 8-6: Comments and Issues | 52 |
| Table 8-7: Verification - Data collected | 53 |

GLOSSARY OF TERMS AND ABBREVIATIONS

| | |
|-------|--|
| CBO | Community Bases Organisation |
| Comms | Communications |
| DFFE | Department of Forestry, Fisheries, and the Environment |
| RoD | Reason of Decision |
| SP | Service Provider |
| SSFM | Small-Scale Fisheries Management |
| SSF | Small Scale Fisheries |
| SE | Stakeholder Engagement |

1 INTRODUCTION

This chapter will be presented in the following sections:

- Background
- Purpose of the report
- Structure of the report.

1.1 BACKGROUND

In 2016, the former Department of Agriculture, Forestry and Fisheries verified approximately eight thousand four hundred and eighty-eight individuals in fishing communities that expressed interest in small-scale fishery. Thereafter, the Department declared two thousand eight hundred and two individual's small-scale fishers. However, after the announcement of declared small-scale fishers, the Department received several complaints implying that the process followed in the Western Cape was unjust and not transparent. The Minister of Forestry, Fisheries and the Environment, Ms Barbara Creecy ("the Minister"), engaged with various fishing communities and other fisheries stakeholders in the Western Cape to note the challenges faced by fishers and to respond to the concerns raised by the fishers. The fishers showed unhappiness about the entire process in the Western Cape. Subsequently to that, the Department decided to launch an audit on the entire process of verifying and registering fishers in the Western Cape. The findings proved that the process in the Western Cape was ambiguous, unfair, and not transparent and thereby recommended that the Minister should start the process afresh.

The audit report further concluded that the verification criteria used were not in line with the Small-Scale Fisheries Policy, the verification form was ambiguous, the community panel members excluded fishers unfairly and deliberately, officials assessing verification information were not consistent, the service provider did not capture information correctly, and the process followed for the Western Cape (WC) was wholly inadequate and unfair. Furthermore, the audit report concluded that the criteria on the verification form were not clear for fishers to understand. The verification form allowed for inconsistent information and confusion to fishers who were completing the form without assistance. The Criteria (SSF Regulation 4 (1)) were not defined, hence a possibility of ambiguity. In redoing the process, the Department is determined to ensure consistency; hence, the appointment of an observer committee, which will include the recognised Community-Based Organisations (CBOs).

This project involves the observation of the mobilisation, distribution, receipting and verification processes of Small-Scale Fishers in the Western Cape. The purpose of the observer forum is to observe that all processes are adhered to in the manner outlined in the implementation plan. The implementation plan with an additional checklist can be found below.

Delta Built Environment Consultants (Delta BEC) was appointed to ensure the management of the observer committee as well as the documentation, processing and reporting on any documentation that emanates from the observer committee's duties.

1.2 PURPOSE OF REPORT

This report aims to give the reader feedback as to how well the Department of Forestry, Fisheries and the Environment did with following the due procedure set out to issue individuals with small-scale fishing permits fairly. The high-level process that was followed is as follows:

- Step 1: Mobilisation
- Step 2: Distribution
- Step 3: Catch-All Distribution
- Step 4: Mobilisation for Receipting
- Step 5: Receipting
- Step 6: Verification (3 Phases).

Steps 3 and 4 were not part of the original process; these processes were added after step 2 by DFFE as a necessity. The catch-all distribution phase was implemented as DFFE noticed that the number of fishers who collected forms was a lot lower than initially anticipated. The mobilisation for receipting phase was brought in by DFFE for two reasons; firstly, the DFFE wanted to give the fishers who collected during the catch-all phase additional time to get their documentation in order, and secondly, because the fisher representative organisations requested additional time for the fishers to collate their documentation.

Delta BEC is not employed to observe the appeals and final list announcement process. The appeals process will be handled by an external department. Once the appeals process has run its course, the final list will be announced.

The report will include the purpose of each stage, methodology, types of data collected and summaries of the results from the days observed, and detailed checklists and photo evidence will be included as appendices.

1.3 STRUCTURE OF REPORT

The report comprises the following sections:

- Section 2: Approach
- Section 3: Mobilisation
- Section 4: Distribution
- Section 5: Catch-All Distribution
- Section 6: Mobilisation for Receipting
- Section 7: Receipting
- Section 8: Verification
- Section 9: Conclusion

2 APPROACH

The difficulty that the observer forum faces is that the members reside all over the Western Cape and do not have access to office space. Furthermore, the availability of the observers posed a risk as many of the observers are also fishers and, therefore, cannot commit to full-time observing. The solution implemented is one that uses WhatsApp to administer the checklist questions to the observer on the day of the observation. Delta BEC asked the observers a variety of questions throughout the day, to which the relevant observers responded and provided relevant proof for the questions asked. All these conversations and proof received are presented in this report.

3 MOBILISATION

The mobilisation phase of the process refers to the phase where the local fisherman interested in obtaining fishing rights is notified with that the distribution phase (further detailed in section 4) will commence. This communication is done via posters, bulk SMSs and radio broadcasts.

This chapter is detailed in the following sections:

- Overview
- Criteria to be met for distribution to be successful
- Data collected.

3.1 OVERVIEW

The table below presents the findings for the planned start date and the actual start date and elaborates on the observer responsible for this location with his/her comments.

Table 3-1: Mobilisation - Planned start vs Actual start

| ITEM | DESCRIPTION |
|-----------------------------|---|
| Venue | Covie – St Paul’s Anglican Church |
| Planned Start Date | 19 September 2022 |
| Actual Start date | 19 September 2022, this date is not definite as the DFFE issue Delta BEC with information retrospectively, this date was deduced by looking at the file name of the photo provided. The photo file name is “20220919_102244 Covie Library Previous Participant List”. |
| Data collector | DFFE – No specific person from DFFE observed on the day. The information was received in bulk through Sindisa Sigam. |
| Effect on applicants | DFFE is on track |
| Additional Comments | No observer forum had been formed by the time DFFE commenced with mobilisation, therefore, all mobilisation information was received from DFFE officials through pictures which they downloaded from their WhatsApp group chat. |

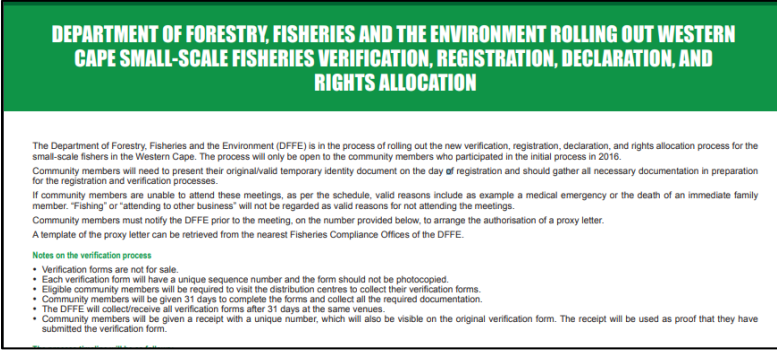

3.2 CRITERIA TO BE MET TO BE SUCCESSFUL

This section presents the posters put up, SMSs sent, and radio broadcasts made by DFFE to communicate the initial timelines to the fishers.

3.2.1 POSTER

The posters were put up at various locations in the vicinity of the main centre where fishers could clearly see them. The posters below (Table 3-2) were also made available online through the DFFE website.

Table 3-2: Mobilisation – Poster criteria to be met

| # | CRITERIA TO BE MET | YES/NO | |
|-----|---|--------|---|
| 1 | Have posters been designed with the following information: | |  |
| 1.1 | <ul style="list-style-type: none"> Visitation schedule | Yes | |
| 1.2 | <ul style="list-style-type: none"> Location of the venues | Yes | |
| 1.3 | <ul style="list-style-type: none"> Dates and times for distribution and receipting | Yes | |
| 1.4 | <ul style="list-style-type: none"> Documents required for registration | Yes | |
| 1.5 | <ul style="list-style-type: none"> That forms are free | Yes |  |
| 2 | Were the posters put up at the venue and other locations as stated? | Yes | |

| # | CRITERIA TO BE MET | YES/NO | |
|---|---|--------|--|
| 3 | Were the posters put up 2 weeks prior to the distribution phase date? | Yes | |

3.2.2 BULK SMS'S

The SMSs were meant to be broadcast to let fishers know about the distribution and receipting process that will take place in the community. The below table indicates the criteria which the DFFE needs to meet to prove that the SMSs were sent and that the correct information was shared.

Table 3-3: Mobilisation - Bulk SMS's criteria to be met

| | CRITERIA TO BE MET | YES/NO |
|-----|--|--------|
| 1 | Have SMSs been sent with the following information: | |
| 1.1 | • Visitation schedule | No |
| 1.2 | • Location of the venues | No |
| 1.3 | • Dates and times for distribution and receipting | No |
| 1.4 | • Documents required for registration | No |
| 1.5 | • That forms are free | No |
| 2 | Was proof provided that the SMS's were sent to the applicants of the area? | No |

3.2.3 RADIO BROADCAST

The radio message was to be broadcast to let fishers know about the distribution and receipting process that will take place in the community. The below table indicates the criteria which the DFFE needs to meet to prove that the radio broadcast was made and that the correct information was shared.

Table 3-4: Mobilisation - Radio broadcast criteria to be met

| | CRITERIA TO BE MET | YES/NO |
|-----|---|--------|
| 1 | Radio broadcast communicated the following: | |
| 1.1 | • Visitation schedule | No |
| 1.2 | • Location of the venues | No |
| 1.3 | • Dates and times for distribution and receipting | No |
| 1.4 | • Documents required for registration | No |
| 1.5 | • That forms are free | No |
| 2 | Was a copy of the broadcast message provided? | No |
| 3 | Was a letter from the radio station provided stating the dates the message aired? | No |

| | | |
|---|--|----|
| 4 | Is there correspondence from DFFE to the radio stations? | No |
|---|--|----|

3.3 DATA COLLECTED:

This section presents the evidence collected in the form of photos and letters from various service providers.

Table 3-5: Mobilisation - Data collected

| DATA COLLECTED | YES/NO |
|--|--------|
| Observer forum feedback forms | No |
| Letters from various service providers | No |

3.3.1 OBSERVER FORUM FEEDBACK FORMS

The observer forum had not yet been established when DFFE commenced with the mobilisation phase. The DFFE noted that they are comfortable to commence with mobilisation without the observer forum present and opted to provide the proof themselves. Due to this no observer forum feedback forms were generated.

3.3.2 LETTERS FROM VARIOUS SERVICE PROVIDERS

Delta BEC requested the DFFE to submit letters from the service providers of the radio station and the SMS broadcasting; these letters will serve as proof of services rendered in a certain area on a certain date and convey the relevant information. This would assist DFFE in providing evidence that protocol was followed, as the observer forum was not established by the time these services were to be rendered.

The DFFE has not retrospectively provided Delta BEC with letters or correspondence from various service providers as proof of sending out SMSs and broadcasting on the radio.

4 DISTRIBUTION

The distribution phase of the process refers to the distribution of application forms to the interested fishers who wish to obtain small-scale fishing licenses. The distribution of the licenses is limited to the applicants who applied for fishing licenses during the 2016 process. This chapter of the reports details the findings from observing the process under the following sections:

- Overview
- Criteria to be met for distribution to be successful
- WhatsApp Messages

4.1 OVERVIEW

The table below presents the findings for the planned start date and the actual start date of the distribution process and elaborates on the observer responsible for this location with his/her comments.



Table 4-1: Distribution - Planned start vs Actual start

| ITEM | DESCRIPTION |
|-----------------------------|--|
| Venue | Covie – St Paul’s Anglican Church |
| Planned Start Date | 04/10/2022 |
| Actual Start Date | 04/10/2022 |
| Data collector | Bazukile - DFFE |
| Effect on applicants | The project is on track to be completed as committed by the department |
| Additional Comments | N/A |

4.2 CRITERIA TO BE MET FOR DISTRIBUTION TO BE SUCCESSFUL

This section presents the questions asked to the observers via WhatsApp and captures their responses in a table format.

Table 4-2: Distribution -Criteria to be met

| # | CRITERIA TO BE MET | WHATSAPP EVIDENCE (YES/NO) | PHOTO EVIDENCE |
|---|--|----------------------------|--|
| 1 | Did the DFFE arrange a venue and date for the collection of verification forms? | Yes | See below items 4 and 5 |
| 2 | Did the venue open on time? | Yes | N/A |
| 3 | Has an attendance register been signed by all parties including the observer forum? | Yes |  |
| 4 | On the date of verification form collection, did the DFFE members explain to fishers how to fill in the forms? | Yes |  |

| # | CRITERIA TO BE MET | WHATSAPP EVIDENCE (YES/NO) | PHOTO EVIDENCE |
|---|--|----------------------------|--|
| 5 | On the date of verification form collection, did the DFFE members explain to fishers that forms can be filled in on the day of verification? | Yes |  |

4.3 WHATSAPP MESSAGES

A WhatsApp group was created specifically for the Covie – St Paul’s Anglican Church to report on the observations made during the day of the distribution process. The conversations held on the WhatsApp group is presented below (Figure 4-1: WhatsApp conversation, evidence for Table 4-2 item 1,2,3,4 and 5, indicating the correspondence received from the observer for the distribution process.

2022/09/23, 14:53 - Messages and calls are end-to-end encrypted. No one outside of this chat, not even WhatsApp, can read or listen to them. Tap to learn more.

2022/09/23, 14:53 - Isaac - Delta BEC created group "Covie - St Paul's Angl OF"

2022/09/23, 14:53 - Isaac - Delta BEC added you

2022/10/03, 08:10 - Zukiswa - Delta BEC: Good Morning, this group will be used for communication regarding this venue *Covie - St Paul's Anglican Church* , and the distribution process taking place here today. We will be asking a series of Yes/No questions, please answer them accordingly. In between the questions we will be asking for photos and be giving space to raise concerns, please answer these questions when prompted.

2022/10/04, 08:31 - Isaac - Delta BEC added +27 71 414 0671

2022/10/04, 08:32 - Isaac - Delta BEC: Good morning @27714140671 please allocate an official for this venue

2022/10/04, 08:39 - +27 71 414 0671: Nkgabiseng will be the contact person in this venue

2022/10/04, 08:39 - +27 71 414 0671: Nkgabie DEFF.vcf (file attached)

2022/10/04, 08:39 - Zukiswa - Delta BEC: Thank you

2022/10/04, 08:41 - Isaac - Delta BEC added Nkgabie DEFF

2022/10/04, 08:43 - Nkgabie DEFF: Morning

Minor Correction

I am working in Witterdrift this Morning not Covie

Bazukile is the Team leader for Covie

2022/10/04, 08:45 - Zukiswa - Delta BEC: Noted thanks Nkgabi

2022/10/04, 08:47 - Isaac - Delta BEC removed Nkgabie DEFF

2022/10/04, 08:47 - Isaac - Delta BEC added Bazukile DFFE

2022/10/04, 08:58 - Zukiswa - Delta BEC: Good Morning *Bazukile* , this group will be used for communication regarding this venue *Covie - St Paul's Anglican Church* , and the distribution process taking place here today. We will be asking a series of *Yes/No* questions, please answer them accordingly. In between the questions we will be asking for photos and be giving space to raise concerns, please answer these questions when prompted.

2022/10/04, 09:04 - Zukiswa - Delta BEC: Are you at the venue?

2022/10/04, 09:10 - Bazukile DFFE: Yes

2022/10/04, 09:14 - Zukiswa - Delta BEC: Please send a photo

2022/10/04, 09:23 - Bazukile DFFE: IMG-20221004-WA0006.jpg (file attached)

2022/10/04, 09:31 - Zukiswa - Delta BEC: Are there any further comments or concerns regarding the above question?

2022/10/04, 09:32 - Bazukile DFFE: No

2022/10/04, 09:41 - Zukiswa - Delta BEC: Did the DFFE arrange a venue and date for the collection of verification forms?

2022/10/04, 09:45 - Bazukile DFFE: Yes

2022/10/04, 09:55 - Zukiswa - Delta BEC: Please send a photo

2022/10/04, 10:35 - Bazukile DFFE: IMG-20221004-WA0034.jpg (file attached)

First previous participants at Covie receiving Verification Application form.

2022/10/04, 10:36 - Zukiswa - Delta BEC: Are there any further comments or concerns regarding the above question?

2022/10/04, 10:39 - Bazukile DFFE: No

2022/10/04, 11:03 - Zukiswa - Delta BEC: Did the process commence on time?

2022/10/04, 11:07 - Bazukile DFFE: Yes

2022/10/04, 11:12 - Zukiswa - Delta BEC: Please send a photo

2022/10/04, 11:13 - Bazukile DFFE: IMG-20221004-WA0041.jpg (file attached)

At that time this message was sent to our group the venue was opened

2022/10/04, 11:15 - Zukiswa - Delta BEC: Are there any further comments or concerns regarding the above question?

2022/10/04, 11:16 - Bazukile DFFE: No

2022/10/04, 11:16 - Zukiswa - Delta BEC: Has an attendance register been signed by all parties including the observer forum?

2022/10/04, 11:30 - Bazukile DFFE: Yes

2022/10/04, 11:30 - Zukiswa - Delta BEC: Please send a photo: of the register

2022/10/04, 11:30 - Bazukile DFFE: IMG-20221004-WA0048.jpg (file attached)

2022/10/04, 11:30 - Zukiswa - Delta BEC: Are there any further comments or concerns regarding the above question?

2022/10/04, 11:33 - Bazukile DFFE: Observe forum is not on site physically

2022/10/04, 11:42 - Zukiswa - Delta BEC: On the date of verification form collection, did the DFFE member's explain to fishers how to fill in the forms?

2022/10/04, 11:54 - Bazukile DFFE: Yes

2022/10/04, 11:57 - Zukiswa - Delta BEC: Please send a photo

2022/10/04, 12:22 - Bazukile DFFE: IMG-20221004-WA0052.jpg (file attached)

2022/10/04, 12:22 - Zukiswa - Delta BEC: Are there any further comments or concerns regarding the above question?

2022/10/04, 12:40 - Bazukile DFFE: No

2022/10/04, 12:47 - Zukiswa - Delta BEC: On the date of verification form collection, did the DFFE member's explain to fishers that forms can be filled in on the day of verification?

2022/10/04, 12:48 - Bazukile DFFE: Yes

2022/10/04, 12:48 - Zukiswa - Delta BEC: Please send a photo

2022/10/04, 12:48 - Bazukile DFFE: IMG-20221004-WA0053.jpg (file attached)

2022/10/04, 12:49 - Zukiswa - Delta BEC: Are there any further comments or concerns regarding the above question? Yes or No

2022/10/04, 12:49 - Bazukile DFFE: No

2022/10/04, 12:51 - Zukiswa - Delta BEC: That's the end of the session..thank you so much for taking part in the data collection process.

2022/10/04, 12:52 - Zukiswa - Delta BEC: IMG-20220928-WA0031.jpg (file attached)

2022/10/04, 12:55 - Zukiswa - Delta BEC: Hi *Bazukile* , if throughout the day any of the above criteria is not please let me know. If there are any other concerns withthe process. Please bring them to my attention as they happen.

Figure 4-1: WhatsApp conversation, evidence for Table 4-2 item 1,2,3,4 and 5

5 CATCH-ALL DISTRIBUTION

During the distribution phase DFFE noted that the number of forms collected were low compared to the number of applicants from 2016. The DFFE noted that this was due to varying reasons but wanted to give fishers another chance to collect. As a result, DFFE ran a second distribution phase, this distribution phase did not go to each venue, but went to central venues in the larger regions where fishers from surrounding areas could collect their forms. The dates of this process were advertised via SMS's. This chapter of the reports detail the findings from observing the process under the following sections:

- Overview
- Criteria to be met for distribution to be successful
- Data collected

5.1 OVERVIEW

The table below presents the findings for the venue, date, and data collector of the catch-all distribution process.

Table 5-1: Catch-All Distribution - Date and Venue

| ITEM | DESCRIPTION |
|-----------------|----------------------------------|
| Venue | Plett New Horizon Community Hall |
| Date | 19/10/2022 |
| Data Collection | Nola - DFFE |

5.2 CRITERIA TO BE MET FOR CATCH-ALL DISTRIBUTION TO BE SUCCESSFUL

This section presents the questions asked to the observers via WhatsApp and captures their responses in a table format.

Table 5-2: Distribution -Criteria to be met

| # | CRITERIA TO BE MET | WHATSAPP EVIDENCE (YES/NO) | PHOTO EVIDENCE |
|---|---|----------------------------|--|
| 1 | Did the DFFE arrange a venue and date for the collection of verification forms? | Yes |  |
| 2 | Did the venue open on time? | Yes |  |

| # | CRITERIA TO BE MET | WHATSAPP EVIDENCE (YES/NO) | PHOTO EVIDENCE |
|---|--|----------------------------|--|
| 3 | Has an attendance register been signed by all parties including the observer forum? | Yes |  |
| 4 | On the date of verification form collection, did the DFFE members explain to fishers how to fill in the forms? | Yes |  |
| 5 | On the date of verification form collection, did the DFFE members explain to fishers that forms can be filled in on the day of verification? | Yes |  |

5.3 WHATSAPP MESSAGES

A WhatsApp group was created specifically for the Plett New Horizon Community Hall to report on the observations made during the day of the catch-all distribution process. The conversations held on the WhatsApp group is presented below, indicating the correspondence received from the observer for the distribution process.

Table 5-3: Catch-All Distribution - WhatsApp messages

| |
|---|
| 2022/10/17, 11:52 - Messages and calls are end-to-end encrypted. No one outside of this chat, not even WhatsApp, can read or listen to them. Tap to learn more. |
| 2022/10/17, 11:51 - Isaac - Delta BEC created group "C-A:D. Yzerfontein Com H." |
| 2022/10/17, 11:51 - Isaac - Delta BEC added you |
| 2022/10/17, 12:50 - Isaac - Delta BEC changed the subject from "C-A:D. Yzerfontein Com H." to "C-A:D. Plettenberg Bay:NW" |
| 2022/10/18, 15:54 - Isaac - Delta BEC: @27714140671 can you please allocate an official for this venue for tomorrow? Thanks in advance. |
| 2022/10/19, 08:07 - Zukiswa - Delta BEC: @27714140671 morning just a reminder to please allocate an official at this venue for us |
| 2022/10/19, 08:46 - Sindisa DFFE: Noted colleagues, I will send it just now. I'm waiting for the number from Stowie |
| 2022/10/19, 08:49 - Sindisa DFFE: Nola 0611943443 |
| 2022/10/19, 08:59 - Isaac - Delta BEC added +27 67 255 7608 |
| 2022/10/19, 09:06 - Isaac - Delta BEC removed +27 67 255 7608 |
| 2022/10/19, 09:07 - Isaac - Delta BEC added DFFE Nola |
| 2022/10/19, 09:07 - Zukiswa - Delta BEC: Good Morning *Nola* , this group will be used for communication regarding this venue *C-A-D Plettenberg Bay: New Horizons* , and the distribution process taking place here today. We will be asking a series of *Yes/No* questions, please answer them accordingly. In between the questions we will be asking for photos and be giving space to raise concerns, please answer these questions when prompted. |
| 2022/10/19, 09:08 - Zukiswa - Delta BEC: Are you at the venue? |
| 2022/10/19, 09:08 - DFFE Nola: Yes |
| 2022/10/19, 09:10 - Zukiswa - Delta BEC: Please send a photo: of venue outside & inside |
| 2022/10/19, 09:11 - DFFE Nola: IMG-20221019-WA0006.jpg (file attached) |
| 2022/10/19, 09:11 - DFFE Nola: IMG-20221019-WA0007.jpg (file attached) |

2022/10/19, 09:13 - Zukiswa - Delta BEC: Are there any further comments or concerns regarding the above question? Yes or No

2022/10/19, 09:13 - DFFE Nola: No

2022/10/19, 09:20 - Zukiswa - Delta BEC: Did the DFFE arrange a venue and date for the collection of verification forms? Yes or No

2022/10/19, 09:29 - DFFE Nola: Yes

2022/10/19, 09:52 - Zukiswa - Delta BEC: Please send a photo

2022/10/19, 10:00 - DFFE Nola: A photo of what?

2022/10/19, 10:02 - Zukiswa - Delta BEC: A photo of the venue that the DFFE arranged for the collection of forms.

2022/10/19, 10:05 - DFFE Nola: IMG-20221019-WA0026.jpg (file attached)

2022/10/19, 10:06 - Zukiswa - Delta BEC: Are there any further comments or concerns regarding the above question? Yes or No

2022/10/19, 10:07 - DFFE Nola: No

2022/10/19, 10:07 - Zukiswa - Delta BEC: Did the process commence on time? Yes or No

2022/10/19, 10:08 - DFFE Nola: Yes

2022/10/19, 10:11 - Zukiswa - Delta BEC: Please send a photo: process taking place on time

2022/10/19, 10:15 - DFFE Nola: IMG-20221019-WA0027.jpg (file attached)

2022/10/19, 10:19 - Zukiswa - Delta BEC: Are there any further comments or concerns regarding the above question? Yes or No

2022/10/19, 10:25 - DFFE Nola: No

2022/10/19, 10:27 - DFFE Nola: We only had 2 people with our first session.

2022/10/19, 10:32 - Zukiswa - Delta BEC: Has an attendance register been signed by all parties including the observer forum? Yes or No

2022/10/19, 10:33 - DFFE Nola: No

2022/10/19, 10:37 - Zukiswa - Delta BEC: Kindly explain why is the no register at the venue signed in by all parties?

2022/10/19, 10:39 - DFFE Nola: We are busy signing now and there is no observer yet so we were waiting for DFFE official and observer.

2022/10/19, 10:41 - Zukiswa - Delta BEC: Noted when that is in order kindly respond back to this question: Has an attendance register been signed by all parties including the observer forum? Yes or No

2022/10/19, 10:45 - DFFE Nola: Yes

2022/10/19, 11:05 - Zukiswa - Delta BEC: Please send a photo: of the register

2022/10/19, 11:33 - DFFE Nola: IMG-20221019-WA0039.jpg (file attached)

2022/10/19, 11:45 - Zukiswa - Delta BEC: Are there any further comments or concerns regarding the above question? Yes or No

2022/10/19, 11:49 - DFFE Nola: No

2022/10/19, 11:52 - Zukiswa - Delta BEC: Does the department have a list with all the names of all the fisher's from 2016? And are verification forms being handed out to the fisher's on the list? Yes or No

2022/10/19, 12:16 - DFFE Nola: Yes

2022/10/19, 12:23 - Zukiswa - Delta BEC: Please send a photo: list of the names of fisher's from 2016

2022/10/19, 12:36 - DFFE Nola: IMG-20221019-WA0041.jpg (file attached)

2022/10/19, 12:37 - DFFE Nola: IMG-20221019-WA0042.jpg (file attached)

2022/10/19, 12:37 - Zukiswa - Delta BEC: Are there any further comments or concerns regarding the above question? Yes or No

2022/10/19, 12:38 - DFFE Nola: No

2022/10/19, 12:38 - Zukiswa - Delta BEC: On the date of verification form collection, did the DFFE member's explain to fishers how to fill in the forms? Yes or No

2022/10/19, 12:39 - DFFE Nola: Yes

2022/10/19, 12:40 - Zukiswa - Delta BEC: Please send a photo: DFFE explaining to fishers how to fill in forms

2022/10/19, 12:41 - DFFE Nola: IMG-20221019-WA0044.jpg (file attached)

2022/10/19, 12:41 - DFFE Nola: This is all I have currently.

2022/10/19, 12:44 - Zukiswa - Delta BEC: Are there any further comments or concerns regarding the above question? Yes or No

2022/10/19, 12:47 - DFFE Nola: No

2022/10/19, 12:48 - Zukiswa - Delta BEC: On the date of verification form collection, did the DFFE member's explain to fishers that forms can be filled in on the day of verification? Yes or No

2022/10/19, 12:50 - DFFE Nola: No

2022/10/19, 12:50 - Zukiswa - Delta BEC: Please send a photo: DFFE explaining to fishers that forms can be filled in on the day

2022/10/19, 12:54 - DFFE Nola: Yes

2022/10/19, 12:55 - Zukiswa - Delta BEC: Is this now a YES or No?

2022/10/19, 12:55 - DFFE Nola: Fishermen are explained that they may take forms home to fill in and anything they may be unsure of can clarified when they bring forms to submit.

2022/10/19, 13:00 - DFFE Nola: IMG-20221019-WA0046.jpg (file attached)

2022/10/19, 13:01 - Zukiswa - Delta BEC: Are there any further comments or concerns regarding the above question? Yes or No

2022/10/19, 13:02 - DFFE Nola: Fishermen are explained that they may take forms home to fill in and anything they may be unsure of can clarified when they bring forms to submit.

2022/10/19, 13:02 - DFFE Nola: Yes

2022/10/19, 13:03 - Zukiswa - Delta BEC: IMG-20221007-WA0115.jpg (file attached)

Hi Nola kindly let us aware of any situation that might arise throughout the day. Referencing back to the questions I have asked on the attached screenshot.

2022/10/19, 13:05 - DFFE Nola: OK will do.

2022/10/19, 15:30 - Zukiswa - Delta BEC: Hi Nola is everything still alright on your side?

2022/10/19, 16:10 - Zukiswa - Delta BEC: That's the end of the session..thank you so much for taking part in the data collection process.

6 MOBILISATION FOR RECEIPTING

During the distribution phase, the DFFE noted that they got multiple requests from fisher Non-profit Organisation's (NPO) to extend the time between the distribution and receipting dates. The NPOs noted that the fishers required more time to get their supporting documentation together. The DFFE agreed to push the receipting dates out and, in turn, proceeded to arrange a mobilisation for receipting process. The mobilisation for the receipting process included going to the venues and putting up posters that advertised the new dates for the receipting process.

Delta BEC was put on WhatsApp groups with DFFE members who would send photos of the posters at the venues as evidence that it has been put up.

6.1 OVERVIEW

The table below presents the findings for the venue, the originally planned start date and the updated planned start date of the mobilisation for the receipting process.

Table 6-1: Mobilisation for Receipting - Overview of the process

| ITEM | DESCRIPTION |
|-----------------------------|-----------------------------------|
| Venue | Covie – St Paul's Anglican Church |
| Date new poster was put up | 30/11/2022 |
| Original Planned Start Date | 07/11/2022 |
| Updated Planned Start Date | 12/12/2022 |

6.2 NEW POSTER

The below poster (Figure 6-1) is the new poster that advertised the updated date that receipting will take place. Figure 6-1 shows the digital poster, whereas Figure 6-2 shows the physical poster in the areas.

| SOUTHERN CAPE (GARDEN ROUTE) | | | |
|---------------------------------|----------------------------|--|--------------|
| COMMUNITY | VENUES | RECEIPTING DATES (05 - 15 DECEMBER 2022) | TIME |
| Kurland (Plett) | Kurland Community Hall | 12 December 2022 | 09:00 -16:00 |
| Kurland (Plett) | Kurland Community Hall | 12 December 2022 | 09:00 -16:00 |
| Covie | St Paul's Anglican Church | 12 December 2022 | 09:00 -16:00 |
| Qolweni (Plett) | New Horizon Community Hall | 13 December 2022 | 09:00 -16:00 |
| Pine Trees | | | |
| New Horizon | | | |
| KwaNokuthula (Plett)/Bassiespif | Thusona Community Centre | 14 December 2022 | 09:00 -16:00 |
| Kranshoek | Kranshoek Hall | 15 December 2022 | 09:00 -16:00 |
| Harlee | Harlee Community Hall | 13 December 2022 | 09:00 -16:00 |
| Greenvalley | Witterdrif Community Hall | 14 December 2022 | 09:00 -16:00 |
| Witterdrif | | | |
| Rheenendal | Rheenendal Youth Centre | 15 December 2022 | 09:00 -16:00 |

| SOUTHERN CAPE (GARDEN ROUTE) | | | |
|------------------------------|-----------------------------|--|--------------|
| COMMUNITY | VENUES | RECEIPTING DATES (05 - 15 DECEMBER 2022) | TIME |
| Touwsrante | Touwsrante Community Centre | 12 December 2022 | 09:00 -16:00 |
| Kleinkrans (Wilderness) | Kleinkrans Church | 13 December 2022 | 09:00 -16:00 |
| Sedgefield/Smutsville | Smutsville Community Hall | 14 December 2022 | 09:00 -16:00 |
| Grootbrak/ Klein Brak | D'almeida Town Hall | 12 December 2022 | 09:00 -16:00 |
| Tarka/New sunnyside | | | |
| Dalmeida | | | |
| Asia | Asia Community Hall | 15 December 2022 | 09:00 -16:00 |
| KwaNonqaba | | | |
| Mossel Bay/Herbertsdale | | | |

For more information, please contact: 021 402 3614.

Figure 6-1: Mobilization for Receipting – New poster



Figure 6-2: Mobilisation for Receiving – Poster in area

7 RECEIPTING

7.1 OVERVIEW

The table below presents the findings for the planned start date and the actual start date and elaborates on the observer responsible for this location with his/her comments.

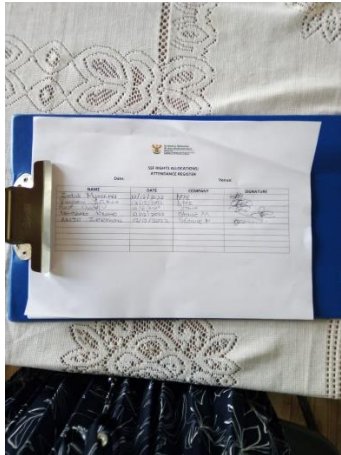

Table 7-1: Receipting - Planned start vs Actual start



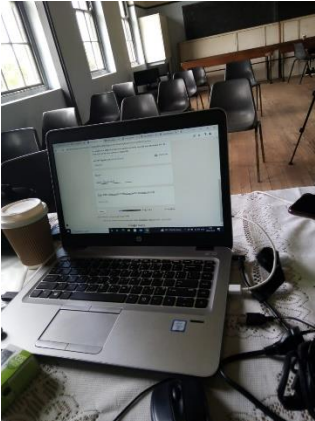
| ITEM | DESCRIPTION |
|------------------------------------|---|
| Venue | Covie – St Paul’s Anglican Church |
| Original Planned Start Date | 07/11/2022 |
| Updated Planned Start Date | 12/12/2022 |
| Actual Start Date | 12/12/2022 |
| Data collector | Zodidi – DFFE |
| Effect on applicants | <p>The project is delayed according to the original start date and means that the applicants will have to wait longer to know the outcome of the process and whether they will be receiving a permit.</p> <p>The delay was caused by fisher representing organisations requesting to have more time for the fishers to fill in the forms.</p> |
| Additional Comments | <p>Due the fisher organisations requests to move the receipting dates later, DFFE implemented a mobilisation for receipting process whereby they went to the area and put-up new posters indicating the new dates. The above “Updated Start Date” refers to the new start date according to the updated dates.</p> |

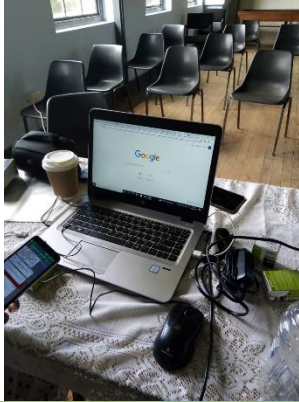


7.2 CRITERIA TO BE MET FOR RECEIPTING TO BE SUCCESSFUL


This section presents the questions asked to the observers via WhatsApp and captures their responses in a table format.

Table 7-2: Receipting - Criteria to be met

| # | CRITERIA TO BE MET | WHATSAPP EVIDENCE (YES/NO) | |
|---|---|----------------------------|--|
| 1 | Was the venue opened at 08:30? | Yes | |
| 2 | Is there an attendance register for the DFFE team and observer forum? | Yes |  |
| 3 | Have you signed the attendance register? (Send a Photo of the register you and the service provider signed) | Yes | See above item 2 |
| 4 | Is there an attendance register for the fishers to sign? | Yes |  |
| 5 | Are there electronic and paper copies of the registered fishers? | Yes | See above item 4 for the paper copies |

| # | CRITERIA TO BE MET | WHATSAPP EVIDENCE (YES/NO) | |
|---|--|----------------------------|--|
| 6 | Is there an electronic checklist? | Yes | N/A |
| 7 | Is there a stamp pad for complete or incomplete forms? | Yes |  |
| 8 | Are there receipt books? | Yes |  |
| 9 | Are there laptops set up? | Yes |  |

| # | CRITERIA TO BE MET | WHATSAPP EVIDENCE (YES/NO) | |
|----|---|----------------------------|--|
| 10 | Do the laptops have internet connection? (Ask the laptop operator to open google) | Yes |  |
| 11 | Is there a video camera set up? | Yes |  |
| 12 | Are there clearly labelled boxes for storing the applications? | Yes |  |
| 13 | Has the service provider explained the procedure of the day to the fishers? | Yes | N/A |

| # | CRITERIA TO BE MET | WHATSAPP EVIDENCE (YES/NO) | |
|----|--|----------------------------|--|
| 14 | Are fishers being guided to data capturers? | Yes |  |
| 15 | Are the data capturers friendly? | Yes | N/A |
| 16 | Are fishers' forms being marked with a big "R" if they are registered on the database? | No | N/A |
| 17 | Are the data capturers going through the applications to ensure that they are complete? | Yes | N/A |
| 18 | Are the data capturers adding a thumbprint where applicants have not signed? | No | N/A |
| 19 | Are the data capturers filling in the electronic checklist? | Yes | N/A |
| 20 | Are the data capturers stamping either "COMPLETE" or "INCOMPLETE" on fishers' forms after checking them? | Yes | N/A |

| # | CRITERIA TO BE MET | WHATSAPP EVIDENCE (YES/NO) | |
|----|---|----------------------------|-----|
| 21 | Are data capturers completing the first part of the fisher's application forms? | Yes | N/A |
| 22 | Are fishers being issued with receipts? Sporadically check that the receipt number matches the one on their form. | Yes | N/A |
| 23 | Are the data capturers stapling all the fisher's documentation? | Yes | N/A |
| 24 | Are the data capturers placing the stapled documentation in the labelled box next to them? | Yes | N/A |
| 25 | Are there Stowie-M and DFFE team leaders assisting and explaining to the fishers how the process work and facilitating any questions? | Yes | N/A |
| 26 | Did the venue close at 16:00? | Yes | N/A |

7.3 WHATSAPP MESSAGES

A WhatsApp group was created specifically for the Covie – St Paul’s Anglican Church to report on the observations made during the day of the receipting process. The conversations held on the WhatsApp group are presented below (Table 7-3: Receipting - WhatsApp), indicating the correspondence received from the observer for the receipting process.

Table 7-3: Receipting - WhatsApp

2022/12/01, 11:30 - Messages and calls are end-to-end encrypted. No one outside of this chat, not even WhatsApp, can read or listen to them. Tap to learn more.

2022/12/01, 11:30 - You created group "St Paul's Anglican Church"

2022/12/01, 11:47 - You removed Mageba

2022/12/01, 11:50 - You changed the subject from "St Paul's Anglican Church" to "St Paul's Ang Receipting"

2022/12/12, 07:01 - Zukiswa - Delta BEC: Good Morning team, hope you all had a great weekend, @27714140671 can you please allocate a person for us in this venue..thanks in advance.

2022/12/12, 09:14 - Zukiswa - Delta BEC: Hi @27714140671 can you allocate a person for us in this venue

2022/12/12, 09:20 - Sindisa DFFE: I already allocated someone here

2022/12/12, 09:20 - Sindisa DFFE: You have two groups like this

2022/12/12, 09:23 - Zukiswa - Delta BEC: Duplication..I have deleted that group.

2022/12/12, 09:30 - Desire - Deltz BEC: Zodidi.vcf (file attached)

2022/12/12, 09:31 - You added +27 63 345 0844

2022/12/12, 09:32 - Zukiswa - Delta BEC: Hi Observer Team, thank you for serving your community by agreeing to observe today. This group will be used for communication regarding the venue *St Paul's Anglican Church Hall* , and the receipting process taking place here today. We will be asking a series of " *Yes"/"No* " questions, please answer them when prompted. In between the questions we will be asking for photos and be giving opportunity to raise concerns, please answer these questions when prompted. They are important for the adequate observation of the DFFE processes.

Please remember that you as the observer are only there to observe and not to make decisions on who gets accepted or not. Please report any concerns via the WhatsApp group so that DFFE can be notified and try rectify or address the concern as soon as possible.

2022/12/12, 09:35 - Zukiswa - Delta BEC: Was the venue opened at 08:30?

2022/12/12, 09:35 - +27 63 345 0844: No, the person with the key arrived at 09:00 Am

2022/12/12, 09:37 - Zukiswa - Delta BEC: Please send a outside photo of the venue

2022/12/12, 09:38 - +27 63 345 0844: IMG-20221212-WA0012.jpg (file attached)

2022/12/12, 09:38 - +27 63 345 0844: IMG-20221212-WA0013.jpg (file attached)

2022/12/12, 09:42 - Zukiswa - Delta BEC: Is there an attendance register for the DFFE team and observer forum?

2022/12/12, 10:00 - +27 63 345 0844: Yes

2022/12/12, 10:01 - +27 63 345 0844: IMG-20221212-WA0017.jpg (file attached)

2022/12/12, 10:10 - Zukiswa - Delta BEC: Have you signed the attendance register? (Send a Photo of the register you signed)

2022/12/12, 10:18 - +27 63 345 0844: IMG-20221212-WA0017.jpg (file attached)

Yes

2022/12/12, 10:20 - Zukiswa - Delta BEC: 2.4 Is there an attendance register for the fishers to sign?

2022/12/12, 10:20 - +27 63 345 0844: Yes

2022/12/12, 10:20 - Zukiswa - Delta BEC: Please send a photo

2022/12/12, 10:21 - +27 63 345 0844: IMG-20221212-WA0029.jpg (file attached)

2022/12/12, 10:22 - Zukiswa - Delta BEC: 2.5 Are there electronic and paper copies of the registered fishers?

2022/12/12, 10:24 - +27 63 345 0844: No, Unfortunately there's no electronic register we only have paper copies of the registered fishers

2022/12/12, 10:24 - Zukiswa - Delta BEC: Please send a photo

2022/12/12, 10:25 - +27 63 345 0844: IMG-20221212-WA0029.jpg (file attached)

Paper copy of the registered fishers

2022/12/12, 10:28 - Zukiswa - Delta BEC: 2.6 Is there an electronic checklist?

2022/12/12, 10:29 - +27 63 345 0844: No

2022/12/12, 10:30 - Zukiswa - Delta BEC: 2.7 Is there a stamp pad for complete or incomplete forms?

2022/12/12, 10:35 - +27 63 345 0844: IMG-20221212-WA0036.jpg (file attached)

Yes

2022/12/12, 10:35 - Zukiswa - Delta BEC: 2.8 Are there receipt books?

2022/12/12, 10:40 - +27 63 345 0844: IMG-20221212-WA0038.jpg (file attached)

Yes

2022/12/12, 10:40 - +27 63 345 0844: IMG-20221212-WA0039.jpg (file attached)

2022/12/12, 10:51 - Zukiswa - Delta BEC: 2.9 Are there laptops set up?

2022/12/12, 10:53 - +27 63 345 0844: IMG-20221212-WA0049.jpg (file attached)

Yes

2022/12/12, 10:54 - Zukiswa - Delta BEC: 2.10 Do the laptops have internet connection?
(Ask the laptop operator to open google)

2022/12/12, 10:56 - +27 63 345 0844: IMG-20221212-WA0052.jpg (file attached)

Yes

2022/12/12, 11:03 - Zukiswa - Delta BEC: 2.11 Is there a video camera set up?

2022/12/12, 11:06 - +27 63 345 0844: IMG-20221212-WA0061.jpg (file attached)

Yes

2022/12/12, 11:07 - Zukiswa - Delta BEC: 2.12 Are there clearly labelled boxes for storing
the applications?

2022/12/12, 11:14 - +27 63 345 0844: IMG-20221212-WA0068.jpg (file attached)

Yes

2022/12/12, 11:21 - Zukiswa - Delta BEC: 2.13 Has the service service provider explained
the procedure of the day to the fishers?

2022/12/12, 11:24 - +27 63 345 0844: IMG-20221212-WA0078.jpg (file attached)

Yes

2022/12/12, 11:29 - Zukiswa - Delta BEC: 2.14 Are fishers being guided to data
capturers?

2022/12/12, 11:36 - +27 63 345 0844: Yes they are

2022/12/12, 11:38 - Zukiswa - Delta BEC: Please send a photo

2022/12/12, 11:39 - +27 63 345 0844: IMG-20221212-WA0088.jpg (file attached)

2022/12/12, 11:44 - Zukiswa - Delta BEC: 2.15 Are the data capturers friendly?

2022/12/12, 11:50 - +27 63 345 0844: IMG-20221212-WA0088.jpg (file attached)

Yes

2022/12/12, 12:08 - +27 63 345 0844: IMG-20221212-WA0092.jpg (file attached)

Yes

2022/12/12, 12:21 - Zukiswa - Delta BEC: 2.16 Are fishers forms being marked with a big
"R" if they are registered on the database?

2022/12/12, 12:23 - +27 63 345 0844: Unfortunately out of the 7 forms we supposed to receive we have not received a single form

2022/12/12, 12:39 - Zukiswa - Delta BEC: Are there no fishers at the venue?

2022/12/12, 12:40 - +27 63 345 0844: There's 1 fisher but she came with sample forms not with the form registered under her name

2022/12/12, 13:12 - Zukiswa - Delta BEC: @27762090286 respond on my behalf

2022/12/12, 13:31 - Fritz - Delta BEC: Hi Zodidi, what was done about this?

2022/12/12, 13:31 - +27 63 345 0844: We took the sample forms

2022/12/12, 13:40 - Fritz - Delta BEC: Please explain a little bit more on what was done as we want to ensure DFFE is covered

2022/12/12, 13:46 - +27 63 345 0844: One of the Fishers (Ms Penelope) came with several copies of blank sample applications as well as some EPWP applications saying that's the only applications they have received from the Department we then confiscated those blank applications they brought to the venue.

2022/12/12, 13:52 - Zukiswa - Delta BEC: Can I move on to the next question @27762090286

2022/12/12, 13:57 - Zukiswa - Delta BEC: 2.17 Are the data capturers going through the applications to ensure that they are complete?

2022/12/12, 14:23 - +27 63 345 0844: IMG-20221212-WA0092.jpg (file attached)

Yes

2022/12/12, 14:25 - Zukiswa - Delta BEC: 2.18 Are the data capturers adding a thumbprint where applicants have not signed?

2022/12/12, 14:26 - +27 63 345 0844: We have not encountered such an application

2022/12/12, 14:27 - Zukiswa - Delta BEC: 2.19 Are the data capturers filling in the electronic checklist?

2022/12/12, 14:27 - +27 63 345 0844: No they don't have an electronic checklist

2022/12/12, 14:28 - Zukiswa - Delta BEC: 2.20 Are the data capturers stamping either "COMPLETE" or "INCOMPLETE" on fishers forms after checking it?

2022/12/12, 14:30 - +27 63 345 0844: We have not received any forms

2022/12/12, 14:31 - Zukiswa - Delta BEC: There is still 1 fisherman at the venue?

2022/12/12, 14:39 - +27 63 345 0844: IMG-20221212-WA0078.jpg (file attached)

We had a second Fisherman only had the supporting documents without the form. So he also did not submit

2022/12/12, 14:56 - Zukiswa - Delta BEC: 2.21 Are data capturers completing the first part of the fishers application forms?

2022/12/12, 14:58 - +27 63 345 0844: We did not receive any application

2022/12/12, 16:18 - Zukiswa - Delta BEC: 2.22 Are fishers being issued with receipts? Sporadically check that the receipt number matches the one on their form.

2022/12/12, 16:21 - +27 63 345 0844: We did not receive any applications.

2022/12/12, 16:24 - Fritz - Delta BEC: Hi Zodidi, I understand tat there weren't any applications. There were however fishers that showed up to the venue. Please could you explained what happened at the veue and what the fishers were there for.

2022/12/12, 16:39 - +27 63 345 0844: Two fishers came one with sample applications & EPWP applications informing us that she has never seen the verification application form & that it is her first time seeing it. To our surprise she had the proxy form, the 10 years experience form as well as the dependency form yet she informs us that she has never seen the verification form.

The second fisher came to submit uncomplete annexures only (copy of ID, 10 years experience form and the dependency) without the verification form & without the verification application.

2022/12/12, 16:40 - +27 63 345 0844: So both fishers where turned back to fetch the verification forms and they never came back until the venue closed

2022/12/12, 16:41 - +27 63 345 0844: IMG-20221212-WA0078.jpg (file attached)

2022/12/12, 16:41 - +27 63 345 0844: IMG-20221212-WA0131.jpg (file attached)

2022/12/12, 16:43 - +27 63 345 0844: All these applications they had they were incomplete

2022/12/12, 16:47 - Zukiswa - Delta BEC: 2.25 Did the venue close at 16:00?

2022/12/12, 16:48 - Zukiswa - Delta BEC: Let me know what time the venue close? Also dont forget to send me a photo of the venue closed

2022/12/12, 16:55 - +27 63 345 0844: IMG-20221212-WA0132.jpg (file attached)

Yes

2022/12/12, 16:56 - Zukiswa - Delta BEC: Thank you for taking part in the data collection process, have a good evening

2022/12/12, 17:04 - +27 63 345 0844: Thanks same to you

8 VERIFICATION

8.1 OVERVIEW

The verification process is where the DFFE team goes through each application to assess whether they are successful or not. The successful applicants then get placed on a list, whereas the unsuccessful applicants will receive reason of decision (RoD) letters and get the opportunity to appeal.

The protocol that the DFFE team issued to be followed was initially changed in January 2023. The updated protocol indicates that there will no longer be a moderation team and that there will only be assessment and quality control teams.

The DFFE noted that they have set out two weeks to complete the verification process and issue the successful applicants list. It should be noted that the DFFE team was not able to complete the verification process in the timeframe they had initially set out to.

Initially, the DFFE was going to have 3 teams to assess applications. On the day the process commenced, the DFFE indicated that they would have 6 teams.

8.2 OBSERVER FORUM INVOLVEMENT

DFFE specifically noted that they would prefer to have Delta BEC employees as observers due to the sensitive nature of the information that is being reviewed. Due to budgetary constraints, the Delta BEC is unable to observe after 10 February 2023.

It has been noted that the DFFE team will continue to record all the sessions through Stowie-M who is providing a recording service.

8.3 ASSESSMENT TEAM

The table below presents the findings for the region, start date, and end date and elaborates on the observer responsible for this location with his/her comments.

Table 8-1: Verification– Overview

| ITEM | DESCRIPTION |
|--------------------------|--|
| Region | SC/SCC |
| Actual Start Date | 25 January 2023 |
| End Date | Delta BEC's appointment ends on 10 February 2023. DFFE will continue with the verification process |
| Observer | Delta BEC |

8.3.1 CRITERIA TO BE MET FOR THE VERIFICATION PHASE TO BE SUCCESSFUL

This section presents the questions asked to the observers via WhatsApp and captures their responses in a table format.

Table 8-1: Verification - Criteria to be met

| DATE | TEAM | OBSERVER | ATTENDANCE* | CHECKING COMPLETENESS* | IS THE ASSESSMENT TEAM MARKING THE VERIFICATION FORMS AS EITHER "COMPLETE" OR "INCOMPLETE"? | SUCCESSFUL OR UNSUCCESSFUL* | RESERVED APPLICATIONS* | IS THE ASSESSMENT TEAM PROVIDING DETAILED REASONS FOR THE OUTCOMES OF THE APPLICATIONS? | IS THE ASSESSMENT TEAM CAPTURING ALL INFORMATION AND OUTCOMES ON AN ELECTRONIC DATABASE FOR EVERY APPLICANT, COMMUNITY AND REGION? |
|-----------|---------------|-----------------|-------------|------------------------|---|-----------------------------|------------------------|---|--|
| 25-JAN-23 | TEAM: 1, 2, 3 | FRITZ SWANEPOEL | YES | YES | YES | YES | YES | YES | YES |
| 26-JAN-23 | TEAM 3 | IRLON CLEOPHAS | YES | YES | YES | YES | YES | YES | YES |
| 27-JAN-23 | TEAM 3 | IRLON CLEOPHAS | YES | YES | YES | YES | YES | YES | YES |
| 30-JAN-23 | TEAM 3A | IRLON CLEOPHAS | YES | YES | YES | YES | YES | YES | YES |
| | TEAM 3B | IRLON CLEOPHAS | YES | YES | YES | YES | YES | YES | YES |
| 31-JAN-23 | TEAM 3A | IRLON CLEOPHAS | YES | YES | YES | YES | YES | YES | YES |
| | TEAM 3B | IRLON CLEOPHAS | YES | YES | YES | YES | YES | YES | YES |
| 01-FEB-23 | TEAM 3A | IRLON CLEOPHAS | YES | YES | YES | YES | YES | YES | YES |
| | TEAM 3B | IRLON CLEOPHAS | YES | YES | YES | YES | YES | YES | YES |
| 02-FEB-23 | TEAM 3A | IRLON CLEOPHAS | YES | YES | YES | YES | YES | YES | YES |
| | TEAM 3B | IRLON CLEOPHAS | YES | YES | YES | YES | YES | YES | YES |
| 03-FEB-23 | TEAM 3A | IRLON CLEOPHAS | YES | YES | YES | YES | YES | YES | YES |
| | TEAM 3B | IRLON CLEOPHAS | YES | YES | YES | YES | YES | YES | YES |
| 06-FEB-23 | TEAM 3A | IRLON CLEOPHAS | NO | YES | YES | YES | YES | YES | YES |
| | TEAM 3B | IRLON CLEOPHAS | NO | YES | YES | YES | YES | YES | YES |
| 07-FEB-23 | TEAM 3A | IRLON CLEOPHAS | NO | YES | YES | YES | YES | YES | YES |
| | TEAM 3B | IRLON CLEOPHAS | NO | YES | YES | YES | YES | YES | YES |

| | | | | | | | | | |
|-----------|---------|-------------------|----|-----|-----|-----|-----|-----|-----|
| 08-FEB-23 | TEAM 3A | IRLON CLEOPHAS | NO | YES | YES | YES | YES | YES | YES |
| | TEAM 3B | IRLON CLEOPHAS | NO | YES | YES | YES | YES | YES | YES |
| 09-FEB-23 | TEAM 3A | IRLON CLEOPHAS | NO | YES | YES | YES | YES | YES | YES |
| | TEAM 3B | IRLON CLEOPHAS | NO | YES | YES | YES | YES | YES | YES |
| 10-FEB-23 | TEAM 3A | IRLON CLEOPHAS | NO | YES | YES | YES | YES | YES | YES |
| | TEAM 3B | IRLON CLEOPHAS | NO | YES | YES | YES | YES | YES | YES |

| | |
|---|---|
| <p>*Attendance</p> | <p>Are the following team members at the assessment day:</p> <ul style="list-style-type: none"> • Team leader (SSFM Deputy Director) • Fisheries community development worker (FCDW) • Secretariat (Stowie-M) • Observer <p>Ensure the Delta BEC attendance register is signed. There needs to be a new attendance register for every day of the verification process.</p> |
| <p>*Checking completeness</p> | <p>Is the DFFE checking the following criteria of the applications?:</p> <ul style="list-style-type: none"> • the verification form is signed by the applicant; • all Required Questions (with three asterisk ***) are completed; • all required supporting documents in line with the criteria are attached. |
| <p>*Successful or unsuccessful</p> | <p>Is the assessment team marking the verification forms as either "Successful" or "Unsuccessful" based on the 4 qualifying criteria as well as the success criteria decided in 1.2?</p> <p>Confirm what the 4 qualifying criteria are.</p> <ul style="list-style-type: none"> • SA citizen • 18 years or older • At least 10 years accumulative experience • Majority of livelihood should be dependent on small scale fishing |
| <p>*Reserved applications</p> | <p>Where the assessment team is unable to make a decision whether a verification form is "complete"/"incomplete" or "successful"/"unsuccessful", are they marking those applications as "Reserved"?</p> |

8.3.1.1 Issues

Table 8-2: Coments and Issues

| # | DATE | TEAM | COMMENTS/ISSUES |
|----|-------------|--------------|---|
| 01 | 25 JAN 2023 | TEAM 1, 2, 3 | The team did not get through the 50 pilot applications as planned. Going through the applications took a lot longer than expected and the team only got through 4. The team discussed potentially difficult scenarios and agreed on how to move forward from them, this was noted on a documented by DFFE. |
| 02 | 26 JAN 2023 | TEAM 1, 2, 3 | There was no space for the teams to mark an application either "Complete" or "Incomplete". The observer forum raised this, and Abongile made the adjustment on the google forms. |
| 03 | 02 FEB 2023 | TEAM 1, 2, 3 | The team agreed to go through all the applications that were previously marked as unsuccessful. The review of these applications came about due to the change in the "issues to consider" document. The changes came about during a plenary meeting. |
| 04 | 06 FEB 2023 | TEAM 1A | No FCDW present. |
| 05 | 06 FEB 2023 | TEAM 1B | No FCDW present |
| 06 | 07 FEB 2023 | TEAM 1A | No FCDW present. |
| 07 | 07 FEB 2023 | TEAM 1B | No FCDW present. Teams finished early due to there not being water in the building. |
| 08 | 08 FEB 2023 | TEAM 1A | No FCDW present. The camera used to record the meeting has a full memory, recording took place through Microsoft teams. For a portion of the day the deputy directors left for a meeting. Some of the teams continued assessing applications without the deputy directors present. |
| 09 | 09 FEB 2023 | TEAM 1A | No FCDW present. |
| 10 | 09 FEB 2023 | TEAM 1B | No FCDW present. |
| 11 | 10 FEB 2023 | TEAM 1A | No FCDW present. |
| 12 | 10 FEB 2023 | TEAM 1B | No FCDW present. |

8.3.2 DATA COLLECTED:

This section presents the evidence collected in the form of attendance registers, photos, and signed observation checklists.

Table 8-3: Verification - Data collected

| # | DATA COLLECTED | YES/NO |
|---|--|--------|
| 1 | Attendance register | Yes |
| 2 | Photos | Yes |
| 3 | Checklist signed by all parties involved | Yes |

8.3.2.1 Attendance register

| DELTA built environment consultants | | ATTENDANCE REGISTER | | forestry, fisheries & the environment Department Forestry, Fisheries and the Environment REPUBLIC OF SOUTH AFRICA | |
|--|---|---------------------|-----------------------|--|--|
| CLIENT NAME | Department of Environment, Forestry and Fisheries | DATE | 26/01/2023 | | |
| PROJECT NAME | Rights Allocation Process | TIME | 10:30 | | |
| MEETING TYPE | Assessment of Verification Forms | | | | |
| VENUE | Forestry Building, 3 rd floor Main Boardroom | | | | |
| ATTENDEE INFORMATION | | CONTACT INFORMATION | | SIGNATURE | |
| Name | PULENG Golofo | Email | WGolofo@dfe.gov.za | | |
| Company | DFFE | Mobile | 068 294 4567 | | |
| Designation | TECHNICAL ASSISTANT - ADMIN | Office | 021 402 3060 | | |
| Name | Zukisa Mpayipeli | Email | wcssf2@gmail.com | | |
| Company | Stowie-M | Mobile | 079 4660290 | | |
| Designation | SECRETARIAT | Office | | | |
| Name | Nkqabizeng Sogwenge | Email | Nkqabizeng@dfe.gov.za | | |
| Company | DFFE | Mobile | 083 7421 402 5726 | | |
| Designation | Team Co-ordinator | Office | 021 402 3726 | | |
| Name | Euno Adams | Email | Eadams@dfe.gov.za | | |
| Company | DFFE | Mobile | 061 403 1360 | | |
| Designation | TECH MEMBER | Office | | | |
| Name | ANDISWA NATA | Email | anata@dfe.gov.za | | |
| Company | DFFE | Mobile | 0636160055 | | |
| Designation | DEIVER | Office | | | |

Figure 8-1: Verification - 26/01/2023 Attendance Register

| DELTA built environment consultants | | ATTENDANCE REGISTER | | forestry, fisheries & the environment Department Forestry, Fisheries and the Environment REPUBLIC OF SOUTH AFRICA | |
|--|---|---------------------|-----------------------|--|--|
| CLIENT NAME | Department of Environment, Forestry and Fisheries | DATE | 27-01-2023 | | |
| PROJECT NAME | Rights Allocation Process | TIME | 09:30 | | |
| MEETING TYPE | Assessment | | | | |
| VENUE | Forestry Building, 3 rd floor Main Boardroom | | | | |
| ATTENDEE INFORMATION | | CONTACT INFORMATION | | SIGNATURE | |
| Name | Botumelo Gantana - Phakama | Email | botumelo@gmail.com | | |
| Company | DFFE, Forestry, Fisheries and the Environment | Mobile | 082 692 0777 | | |
| Designation | TEAM - TECHNICAL SUPPORT | Office | M.2020A B.M | | |
| Name | PULENG Golofo | Email | WGolofo@dfe.gov.za | | |
| Company | DFFE | Mobile | 068 294 4567 | | |
| Designation | SENIOR ADMIN CLERK | Office | FISHERIES BRANCH | | |
| Name | Zukisa Mpayipeli | Email | wcssf2@gmail.com | | |
| Company | Stowie-M | Mobile | 079 4660290 | | |
| Designation | SECRETARIAT | Office | | | |
| Name | Nkqabizeng Sogwenge | Email | Nkqabizeng@dfe.gov.za | | |
| Company | DFFE | Mobile | 083 274 6103 | | |
| Designation | Team Co-ordinator | Office | FISHERIES BRANCH | | |
| Name | Euno Adams | Email | Eadams@dfe.gov.za | | |
| Company | DFFE | Mobile | 061 403 1360 | | |
| Designation | FRON: TECH SUPPORT | Office | | | |
| ATTENDEE INFORMATION | | CONTACT INFORMATION | | SIGNATURE | |
| Name | ANDISWA NATA | Email | Anata@dfe.gov.za | | |
| Company | DFFE | Mobile | 063 616 0055 | | |
| Designation | DEIVER | Office | | | |
| Name | Irbon Cleapher | Email | Cleapherij | | |
| Company | Delbenec | Mobile | 061 232065 | | |
| Designation | Observer | Office | | | |
| Name | | Email | | | |
| Company | | Mobile | | | |
| Designation | | Office | | | |
| Name | | Email | | | |
| Company | | Mobile | | | |
| Designation | | Office | | | |
| Name | | Email | | | |
| Company | | Mobile | | | |
| Designation | | Office | | | |

Figure 8-2: Verification - 27/01/2023 Attendance Register

| DELTA SUSTAINMENT CONSULTANTS | | ATTENDANCE REGISTER | | forestry, fisheries & the environment Department of Forestry, Fisheries and the Environment REPUBLIC OF SOUTH AFRICA | |
|----------------------------------|---|---------------------|----------------------|--|--|
| CLIENT NAME | Department of Environment, Forestry and Fisheries | DATE | 30-01-2023 | | |
| PROJECT NAME | Rights Allocation Process | TIME | 10:00 | | |
| MEETING TYPE | Assessment Process - Team 3A | | | | |
| VENUE | Main Boardroom - 5 th Floor Foretrust Building | | | | |
| ATTENDEE INFORMATION | | CONTACT INFORMATION | | SIGNATURE | |
| Name | Mkhulu Nkosi | Email | MNkosi@dffe.gov.za | | |
| Company | DFE | Mobile | 078 458 0911 | | |
| Designation | Co-Chairperson | Office | Foretrust | | |
| Name | Nozuko Ntshona | Email | Nntshona@dffe.gov.za | | |
| Company | DFE | Mobile | 0837045227 | | |
| Designation | Secretary | Office | East London | | |
| Name | Mwaziwe Mkhosi | Email | Mmukosi@dffe.gov.za | | |
| Company | DFE - SE | Mobile | 071 307 3212 | | |
| Designation | TECHNICAL ADVISER | Office | PRETORIA | | |
| Name | Ilan Clephas | Email | Clephasij@gmail.com | | |
| Company | Deltabec | Mobile | 0612550065 | | |
| Designation | Observer | Office | | | |
| Name | Thabiso Buthezi | Email | Tbuthezi@dffe.gov.za | | |
| Company | DFE | Mobile | 061 3524780 | | |
| Designation | Driver | Office | Port Edward | | |

Figure 8-3: Verification - 30/01/2023 Team 3A Attendance Register

| DELTA SUSTAINMENT CONSULTANTS | | ATTENDANCE REGISTER | | forestry, fisheries & the environment Department of Forestry, Fisheries and the Environment REPUBLIC OF SOUTH AFRICA | |
|----------------------------------|---|---------------------|---------------------------|--|--|
| CLIENT NAME | Department of Environment, Forestry and Fisheries | DATE | 30-01-2023 | | |
| PROJECT NAME | Rights Allocation Process | TIME | 10:00 | | |
| MEETING TYPE | Assessment Process - Team 3B | | | | |
| VENUE | Small Boardroom - 4 th Floor, Foretrust Building | | | | |
| ATTENDEE INFORMATION | | CONTACT INFORMATION | | SIGNATURE | |
| Name | Euno Adams | Email | Eadams@dffe.gov.za | | |
| Company | DFE | Mobile | 061 403 1360 | | |
| Designation | FCW TECH | Office | | | |
| Name | Baobane | Email | Bbaobane@dffe.gov.za | | |
| Company | DFE | Mobile | 064 803 5023 | | |
| Designation | SAC SSM | Office | Cape Town Office | | |
| Name | Nkomo Sogonye | Email | Nsogonye@dffe.gov.za | | |
| Company | DFE | Mobile | 083 274 6103 | | |
| Designation | Assistant Co-ordinator | Office | 3rd small boardroom | | |
| Name | Zukisa Mphahlele | Email | zmkisa@gmail.com | | |
| Company | STOWIE-M | Mobile | 074 4660270 | | |
| Designation | Secretary | Office | | | |
| Name | RILENY Goleho | Email | Rgoleho@dffe.gov.za | | |
| Company | DFE | Mobile | 061 3524780 | | |
| Designation | TECHNICAL MEMBER ADMIN | Office | 3rd floor Small Boardroom | | |

Figure 8-4: Verification - 30/01/2023 Team 3B Attendance Register

| DELTA SUSTAINMENT CONSULTANTS | | ATTENDANCE REGISTER | | forestry, fisheries & the environment Department of Forestry, Fisheries and the Environment REPUBLIC OF SOUTH AFRICA | |
|----------------------------------|---|---------------------|----------------------|--|--|
| CLIENT NAME | Department of Environment, Forestry and Fisheries | DATE | 31-01-23 | | |
| PROJECT NAME | Rights Allocation Process | TIME | 09:00 | | |
| MEETING TYPE | Assessment Process - Team 3A | | | | |
| VENUE | Main Boardroom 5 th Floor Foretrust Building | | | | |
| ATTENDEE INFORMATION | | CONTACT INFORMATION | | SIGNATURE | |
| Name | Nozuko Ntshona | Email | Nntshona@dffe.gov.za | | |
| Company | DFE | Mobile | 0837045227 | | |
| Designation | SED | Office | 043-7420013 | | |
| Name | Thabiso Buthezi | Email | Tbuthezi@dffe.gov.za | | |
| Company | DFE | Mobile | 061 3524780 | | |
| Designation | Driver | Office | Port Edward | | |
| Name | Mwaziwe Mkhosi | Email | Mmukosi@dffe.gov.za | | |
| Company | DFE - SE | Mobile | 071 307 3212 | | |
| Designation | FCW | Office | 028 445 9720 | | |
| Name | Mkhulu Nkosi | Email | MNkosi@dffe.gov.za | | |
| Company | DFE | Mobile | 078 455 0911 | | |
| Designation | Chair | Office | Fore Trust | | |
| Name | Ilan Clephas | Email | Clephasij@gmail.com | | |
| Company | Deltabec | Mobile | 061 2550065 | | |
| Designation | Observer | Office | | | |

: Verification - 31/01/2023 Team 3A Attendance Register

| DELTA built environment consultants | | ATTENDANCE REGISTER | | forestry, fisheries & the environment Department: Forestry, Fisheries and the Environment REPUBLIC OF SOUTH AFRICA | |
|--|---|---------------------|---|--|--|
| CLIENT NAME | Department of Environment, Forestry and Fisheries | DATE | 31-01-2023 | | |
| PROJECT NAME | Rights Allocation Process | TIME | 09:00 | | |
| MEETING TYPE | Assessment Process - Team 3B | | | | |
| VENUE | Small Boardroom 3 rd Floor, Foretrust Building | | | | |
| ATTENDEE INFORMATION | | CONTACT INFORMATION | | SIGNATURE | |
| Name | PULENG Cichelo | Email | NCichelo@dfpe.gov.za | | |
| Company | DFPE | Mobile | 068 294 5967 | | |
| Designation | TECHNICAL MEMBERS: ADMIN | Office | FISHERIES BRANCH: 3 rd floor Small Boardroom | | |
| Name | Zukisa Mpayipeli | Email | wsssf26@gmail.com | | |
| Company | STOWIE - M | Mobile | 049 4660 290 | | |
| Designation | Secretary | Office | | | |
| Name | Nkabineng Sepsegoe | Email | Nkabineng@dfpe.gov.za | | |
| Company | DFPE | Mobile | 083 274 6103 | | |
| Designation | Assistant Co-ordinator | Office | 021 402 3726 | | |
| Name | Bethanie Nycedai | Email | Bethanie.Nycedai | | |
| Company | DFPE | Mobile | 064 903 5072 | | |
| Designation | Driver | Office | b.nycedai@dfpe.gov.za | | |
| Name | Elise Adams | Email | EliseAdams@dfpe.gov.za | | |
| Company | DFPE | Mobile | 061 603 1360 | | |
| Designation | FDW TICH | Office | | | |

Figure 8-5: 31/01/2023 Team 3B Attendance Register

| DELTA built environment consultants | | ATTENDANCE REGISTER | | forestry, fisheries & the environment Department: Forestry, Fisheries and the Environment REPUBLIC OF SOUTH AFRICA | |
|--|---|---------------------|-----------------------|--|--|
| CLIENT NAME | Department of Environment, Forestry and Fisheries | DATE | 01-02-2023 | | |
| PROJECT NAME | Rights Allocation Process | TIME | 09:10 | | |
| MEETING TYPE | Assessment Process - Team 3A | | | | |
| VENUE | Foretrust Building, 3 rd Floor, Main Boardroom | | | | |
| ATTENDEE INFORMATION | | CONTACT INFORMATION | | SIGNATURE | |
| Name | Nozuko NISOLOTA | Email | NOzuko14@dfpe.gov.za | | |
| Company | DFPE | Mobile | 0827045227 | | |
| Designation | | Office | East London | | |
| Name | Thabiso Buthezi | Email | Tbuthezi@dfpe.gov.za | | |
| Company | DFPE | Mobile | 0615524780 | | |
| Designation | | Office | | | |
| Name | Irlon Cleophas | Email | ICleophasij@gmail.com | | |
| Company | Deltabec | Mobile | 0612330065 | | |
| Designation | Observer | Office | | | |
| Name | Nkabineng Nkosi | Email | Nkabineng@dfpe.gov.za | | |
| Company | DFPE | Mobile | 078 4585011 | | |
| Designation | | Office | Fore Trust | | |

Figure 8-6: Verification - 01/02/2023 Team 3A Attendance Register

| DELTA built environment consultants | | ATTENDANCE REGISTER | | forestry, fisheries & the environment Department: Forestry, Fisheries and the Environment REPUBLIC OF SOUTH AFRICA | |
|--|--|---------------------|---|--|--|
| CLIENT NAME | Department of Environment, Forestry and Fisheries | DATE | 01-02-2023 | | |
| PROJECT NAME | Rights Allocation Process | TIME | 09:10 | | |
| MEETING TYPE | Assessment Process - Team 3B | | | | |
| VENUE | Foretrust Building, 3 rd Floor, Small Boardroom | | | | |
| ATTENDEE INFORMATION | | CONTACT INFORMATION | | SIGNATURE | |
| Name | PULENG Cichelo | Email | NCichelo@dfpe.gov.za | | |
| Company | DFPE | Mobile | 068 294 5967 | | |
| Designation | TECHNICAL MEMBERS: ADMIN | Office | FISHERIES BRANCH: 3 rd floor | | |
| Name | Zukisa Mpayipeli | Email | wsssf26@gmail.com | | |
| Company | STOWIE - M | Mobile | 049 4660 290 | | |
| Designation | Secretary | Office | | | |
| Name | Bethanie Nycedai | Email | Bethanie.Nycedai@dfpe.gov.za | | |
| Company | DFPE | Mobile | 064 903 5072 | | |
| Designation | Driver | Office | 021 402 3726 | | |
| Name | Nkabineng Sepsegoe | Email | Nkabineng@dfpe.gov.za | | |
| Company | DFPE | Mobile | 083 274 6103 | | |
| Designation | Assistant Co-ordinator | Office | 021 402 3726 | | |
| Name | Irlon Cleophas | Email | ICleophasij@gmail.com | | |
| Company | Deltabec | Mobile | 061 2330065 | | |
| Designation | Observer | Office | | | |

Figure 8-7: Verification - 01/02/2023 Team 3B Attendance Register

| DELTA built environment consultants | | ATTENDANCE REGISTER | | forestry, fisheries & the environment Department of Forestry, Fisheries and the Environment REPUBLIC OF SOUTH AFRICA | |
|--|---|---------------------|-------------------------|--|----------|
| CLIENT NAME | Department of Environment, Forestry and Fisheries | DATE | 02-02-2023 | | |
| PROJECT NAME | Rights Allocation Process | TIME | 10:30 | | |
| MEETING TYPE | Assessment Process - Team 3A | | | | |
| VENUE | Foretrust Building, 2 nd Floor, Main Boardroom | | | | |
| ATTENDEE INFORMATION | | CONTACT INFORMATION | | SIGNATURE | |
| Name | Mwabazeko Mkhisi | Email | Mkhisi@dffe.gov.za | | |
| Company | DFFE - stakeholder engagement | Mobile | 071 307 3822 | | M.Mkhisi |
| Designation | FCOJ | Office | 1111111111111111 | | |
| Name | Thabiso Buthelezi | Email | T.buthelezi@dffe.gov.za | | |
| Company | DFFE | Mobile | | | T.M.B |
| Designation | Driver | Office | | | |
| Name | Nozuko Ntshokha | Email | Ntshokha@dffe.gov.za | | |
| Company | DFFE | Mobile | 0827045227 | | Ntshokha |
| Designation | Administrator | Office | East London | | |
| Name | Nthandiso Nkosi | Email | Nkosi@dffe.gov.za | | |
| Company | DFFE | Mobile | 0786580911 | | Nkosi |
| Designation | Chair | Office | DFFE | | |
| Name | Irlon Cleophas | Email | Cleophasij@gmail.com | | |
| Company | Deltabeac | Mobile | 0612330065 | | Cleophas |
| Designation | Observer | Office | | | |

Figure 8-8: Verification - 02/02/2023 Team 3A Attendance Register

| DELTA built environment consultants | | ATTENDANCE REGISTER | | forestry, fisheries & the environment Department of Forestry, Fisheries and the Environment REPUBLIC OF SOUTH AFRICA | |
|--|--|---------------------|-------------------------------|--|-----------|
| CLIENT NAME | Department of Environment, Forestry and Fisheries | DATE | 02-02-23 | | |
| PROJECT NAME | Rights Allocation Process | TIME | 10:30 | | |
| MEETING TYPE | Assessment Process - Team 3B | | | | |
| VENUE | Foretrust Building, 3 rd Floor, Small Boardroom | | | | |
| ATTENDEE INFORMATION | | CONTACT INFORMATION | | SIGNATURE | |
| Name | Pulemgi Gcololo | Email | Wgcololo@dffe.gov.za | | |
| Company | DFFE | Mobile | 068 294 5967 | | Gcololo |
| Designation | TECH MEMBER: ADMIN | Office | FISHERIES BUILDING: 3rd floor | | |
| Name | Clive Adams | Email | Adams@dffe.gov.za | | |
| Company | DFFE | Mobile | 061 403 1360 | | Adams |
| Designation | FCOJ TECH MEMBER | Office | | | |
| Name | Nkhabisi Sponsojee | Email | Nsponsojee@dffe.gov.za | | |
| Company | DFFE | Mobile | 083 274 6103 | | Sponsojee |
| Designation | Assistant Co-ordinator | Office | 021 402 3736 | | |
| Name | Bonhale Nqalala | Email | B.Nqalala@dffe.gov.za | | |
| Company | DFFE | Mobile | 064 403 5023 | | Nqalala |
| Designation | Driver | Office | 021 402 3709 | | |
| Name | Irlon Cleophas | Email | Cleophasij@gmail.com | | |
| Company | Deltabeac | Mobile | 0612330065 | | Cleophas |
| Designation | Observer | Office | | | |

Figure 8-9: Verification - 02/02/2023 Team 3B Attendance Register

| DELTA built environment consultants | | ATTENDANCE REGISTER | | forestry, fisheries & the environment Department of Forestry, Fisheries and the Environment REPUBLIC OF SOUTH AFRICA | |
|--|--|---------------------|----------------------|--|-------------|
| CLIENT NAME | Department of Environment, Forestry and Fisheries | DATE | 03-02-23 | | |
| PROJECT NAME | Rights Allocation Process | TIME | 09:00 | | |
| MEETING TYPE | Assessment Process - Team 3A | | | | |
| VENUE | Foretrust Building, 3 rd Floor, AED Boardroom | | | | |
| ATTENDEE INFORMATION | | CONTACT INFORMATION | | SIGNATURE | |
| Name | Mwabazeko Mkhisi | Email | Mkhisi@dffe.gov.za | | |
| Company | DFFE - stakeholder engagement | Mobile | 071 307 3822 | | M.Mkhisi |
| Designation | FCOJ | Office | 1111111111111111 | | |
| Name | Nthandiso Nkosi | Email | Nkosi@dffe.gov.za | | |
| Company | DFFE | Mobile | 078 658 0911 | | Nkosi |
| Designation | FCOJ | Office | | | |
| Name | Nozuko Ntshokha | Email | Ntshokha@dffe.gov.za | | |
| Company | DFFE | Mobile | 0837045227 | | Ntshokha |
| Designation | Admin | Office | 043 712003 | | |
| Name | Thabiso Buthelezi | Email | T.buthelezi | | |
| Company | DFFE | Mobile | 06155247000 | | T.buthelezi |
| Designation | Driver | Office | | | |
| Name | Irlon Cleophas | Email | Cleophasij@gmail.com | | |
| Company | Deltabeac | Mobile | 0612330065 | | Cleophas |
| Designation | Observer | Office | | | |

Figure 8-10: Verification - 03/02/2023 Team 3A Attendance Register

| DELTA built environment consultants | | ATTENDANCE REGISTER | | forestry, fisheries & the environment Department of Forestry, Fisheries and the Environment REPUBLIC OF SOUTH AFRICA | |
|--|--|---------------------|---|--|-----------|
| CLIENT NAME | Department of Environment, Forestry and Fisheries | DATE | 03-02-2023 | | |
| PROJECT NAME | Rights Allocation Process | TIME | 09:00 | | |
| MEETING TYPE | Assessment Process - Team 3B | | | | |
| VENUE | Foretrust Building, 3 rd Floor, Small Boardroom | | | | |
| ATTENDEE INFORMATION | | CONTACT INFORMATION | | SIGNATURE | |
| Name | Pulemgi Gcololo | Email | Wgcololo@dffe.gov.za | | |
| Company | DFFE | Mobile | 068 294 5967 | | Gcololo |
| Designation | TECH MEMBER: ADMIN | Office | Cape Town: 1. 3rd floor Small Boardroom | | |
| Name | Sibusiso Mnyampeli | Email | smnyampeli@gmail.com | | |
| Company | Sibusiso Mnyampeli | Mobile | 044 4660 270 | | Mnyampeli |
| Designation | Observer | Office | | | |
| Name | Nkhabisi Sponsojee | Email | Nsponsojee@dffe.gov.za | | |
| Company | DFFE | Mobile | 083 274 6103 | | Sponsojee |
| Designation | Assistant Team leader | Office | 021 402 3726 | | |
| Name | Irlon Cleophas | Email | Cleophasij@gmail.com | | |
| Company | Deltabeac | Mobile | 0612330065 | | Cleophas |
| Designation | Observer | Office | | | |
| Name | Clive Adams | Email | Adams@dffe.gov.za | | |
| Company | DFFE | Mobile | 061 403 1360 | | Adams |
| Designation | FCOJ TECH MEMBER | Office | | | |

Figure 8-11: Verification - 03/02/2023 Team 3B Attendance Register

| DELTA built environment consultants | | ATTENDANCE REGISTER | | forestry, fisheries & the environment Department of Forestry, Fisheries and the Environment REPUBLIC OF SOUTH AFRICA | |
|--|--|---------------------|-----------------------|--|--|
| CLIENT NAME | Department of Environment, Forestry and Fisheries | DATE | 06-02-23 | | |
| PROJECT NAME | Rights Allocation Process | TIME | 08:30 | | |
| MEETING TYPE | Assessment Process - Team 3B | | | | |
| VENUE | Foretrust Building, 3 rd Floor, AB2 Boardroom | | | | |
| ATTENDEE INFORMATION | | CONTACT INFORMATION | | SIGNATURE | |
| Name | Nkomo Nkosi | Email | Nkosi@dfpe.gov.za | | |
| Company | DFPE | Mobile | 078 458 0911 | | |
| Designation | | Office | Foretrust | | |
| Name | Thabiso Buthelez | Email | Buthelez@dfpe.gov.za | | |
| Company | | Mobile | 0615524780 | | |
| Designation | | Office | | | |
| Name | Nozuko Ntshokata | Email | Ntshokata@dfpe.gov.za | | |
| Company | DFPE | Mobile | 0837045227 | | |
| Designation | SEO | Office | East Tower | | |
| Name | Irlon Cleophas | Email | Cleophasj@gmail.com | | |
| Company | Deltabece | Mobile | 061 2330065 | | |
| Designation | observer | Office | | | |
| Name | | Email | | | |
| Company | | Mobile | | | |
| Designation | | Office | | | |

Figure 8-12: Verification - 06/02/2023 Team 3A Attendance Register

| DELTA built environment consultants | | ATTENDANCE REGISTER | | forestry, fisheries & the environment Department of Forestry, Fisheries and the Environment REPUBLIC OF SOUTH AFRICA | |
|--|--|---------------------|----------------------------|--|--|
| CLIENT NAME | Department of Environment, Forestry and Fisheries | DATE | 06-02-23 | | |
| PROJECT NAME | Rights Allocation Process | TIME | 08:40 | | |
| MEETING TYPE | Assessment Process - Team 3B | | | | |
| VENUE | Foretrust Building, 3 rd Floor, small Boardroom | | | | |
| ATTENDEE INFORMATION | | CONTACT INFORMATION | | SIGNATURE | |
| Name | Pheleke Cichelo | Email | Wgichelo@dfpe.gov.za | | |
| Company | DFPE | Mobile | 068 294 5467 | | |
| Designation | TECHNICAL MEMBER: ABS/M | Office | HYDROELECTRICITY 3rd Floor | | |
| Name | Nkhaliso Sengiso | Email | Nsengiso@dfpe.gov.za | | |
| Company | DFPE | Mobile | 083 274 6103 | | |
| Designation | Assistant team leader | Office | 021 402 3726 | | |
| Name | Bonhlati Nyedoi | Email | b.nyedoi@dfpe.gov.za | | |
| Company | DFPE | Mobile | 0645035023 | | |
| Designation | Driver | Office | 021 402 3107 | | |
| Name | Khulu Tshabalala | Email | khulu@dfpe.gov.za | | |
| Company | STOWIE M. | Mobile | 067 030 3801 | | |
| Designation | SECRETARY | Office | CPT | | |
| Name | Irlon Cleophas | Email | Cleophasj@gmail.com | | |
| Company | Deltabece | Mobile | 0612330065 | | |
| Designation | Observer | Office | | | |

Figure 8-13: Verification - 06/02/2023 Team 3B Attendance Register

| DELTA built environment consultants | | ATTENDANCE REGISTER | | forestry, fisheries & the environment Department of Forestry, Fisheries and the Environment REPUBLIC OF SOUTH AFRICA | |
|--|--|---------------------|-----------------------|--|--|
| CLIENT NAME | Department of Environment, Forestry and Fisheries | DATE | 07-02-23 | | |
| PROJECT NAME | Rights Allocation Process | TIME | 08:30 | | |
| MEETING TYPE | Assessment Process - Team 3A | | | | |
| VENUE | Foretrust Building, 3 rd Floor, AB2 Boardroom | | | | |
| ATTENDEE INFORMATION | | CONTACT INFORMATION | | SIGNATURE | |
| Name | Thabiso Mabile Buthelez | Email | Buthelez@dfpe.gov.za | | |
| Company | DFPE | Mobile | 0615524780 | | |
| Designation | Dir | Office | | | |
| Name | Nkomo Nkosi | Email | Nkosi@dfpe.gov.za | | |
| Company | DFPE | Mobile | 078 458 0911 | | |
| Designation | | Office | | | |
| Name | Jukisa Mpaipeli | Email | wss2ae@gmail.com | | |
| Company | STOWIE M | Mobile | 077 4660 270 | | |
| Designation | Secretary | Office | | | |
| Name | Irlon Cleophas | Email | Cleophasj@gmail.com | | |
| Company | Deltabece | Mobile | 061 2330065 | | |
| Designation | Observer | Office | | | |
| Name | Nozuko Ntshokata | Email | Ntshokata@dfpe.gov.za | | |
| Company | DFPE | Mobile | 0837045227 | | |
| Designation | | Office | 013-742013 | | |

Figure 8-14: Verification - 07/02/2023 Team 3A Attendance Register

| DELTA built environment consultants | | ATTENDANCE REGISTER | | forestry, fisheries & the environment Department: Forestry, Fisheries and the Environment REPUBLIC OF SOUTH AFRICA | |
|--|---|---------------------|----------------------------|--|--|
| CLIENT NAME | Department of Environment, Forestry and Fisheries | DATE | 07-02-23 | | |
| PROJECT NAME | Rights Allocation Process | TIME | 08:00 | | |
| MEETING TYPE | Assessment Process - Team 3B | | | | |
| VENUE | Forestry Building, 3rd Floor, Small Boardroom | | | | |
| ATTENDEE INFORMATION | | CONTACT INFORMATION | | SIGNATURE | |
| Name | PULENG GQOLO | Email | Wgqolo@dffe.gov.za | | |
| Company | DFFE | Mobile | 068 294 5967 | | |
| Designation | TECHNICAL MEMBER ADMIN | Office | FISHERIES BRANCH 2nd floor | | |
| Name | Nkwaliso Sijesenge | Email | Nkwaliso@dffe.gov.za | | |
| Company | DFFE | Mobile | 083 274 6103 | | |
| Designation | Assistant team leader | Office | 021 402 3726 | | |
| Name | Bazwile Ngceda | Email | b.ngceda26@gmail.com | | |
| Company | DFFE | Mobile | 064 403 5022 | | |
| Designation | Driver | Office | 021 402 3726 | | |
| Name | Zukisa Mnyipeli | Email | wccsp26@gmail.com | | |
| Company | STOWIE-M | Mobile | 074 4660 290 | | |
| Designation | Secretariat | Office | | | |
| Name | Irlon Cleophas | Email | Cleophasij@gmail.com | | |
| Company | Deltabeer | Mobile | 061 233 0055 | | |
| Designation | Observer | Office | | | |

Figure 8-15: Verification - 07/02/2023 Team 3B Attendance Register

| DELTA built environment consultants | | ATTENDANCE REGISTER | | forestry, fisheries & the environment Department: Forestry, Fisheries and the Environment REPUBLIC OF SOUTH AFRICA | |
|--|---|---------------------|-----------------------|--|--|
| CLIENT NAME | Department of Environment, Forestry and Fisheries | DATE | 08-02-23 | | |
| PROJECT NAME | Rights Allocation Process | TIME | 08:00 | | |
| MEETING TYPE | Assessment Process - Team 3A | | | | |
| VENUE | Forestry Building, 3rd Floor, Abs Beckettson | | | | |
| ATTENDEE INFORMATION | | CONTACT INFORMATION | | SIGNATURE | |
| Name | Nkwaliso Nkosi | Email | Nkwaliso@dffe.gov.za | | |
| Company | DFFE | Mobile | 078 458 0911 | | |
| Designation | BN | Office | Forestry | | |
| Name | Nozuko Ntsobeka | Email | Ntsobeka@dffe.gov.za | | |
| Company | DFFE | Mobile | 083 7015 227 | | |
| Designation | SEO | Office | East London | | |
| Name | THABISO M BATHLEZI | Email | tbathlezi@dffe.gov.za | | |
| Company | DFFE | Mobile | 061 524 780 | | |
| Designation | DFFE | Office | Port Edward | | |
| Name | Irlon Cleophas | Email | Cleophasij@gmail.com | | |
| Company | Deltabeer | Mobile | 061 233 0055 | | |
| Designation | Observer | Office | | | |
| Name | KWANI THUSANI | Email | Kthusani26@gmail.com | | |
| Company | STOWIE M | Mobile | 067 050 6501 | | |
| Designation | SECRETARY | Office | CPT | | |

Figure 8-16: Verification - 08/02/2023 Team 3A Attendance Register

| DELTA built environment consultants | | ATTENDANCE REGISTER | | forestry, fisheries & the environment Department: Forestry, Fisheries and the Environment REPUBLIC OF SOUTH AFRICA | |
|--|---|---------------------|----------------------------|--|--|
| CLIENT NAME | Department of Environment, Forestry and Fisheries | DATE | 08-02-23 | | |
| PROJECT NAME | Rights Allocation Process | TIME | 08:00 | | |
| MEETING TYPE | Assessment Process - Team 3B | | | | |
| VENUE | Forestry Building, 2nd Floor, Small Boardroom | | | | |
| ATTENDEE INFORMATION | | CONTACT INFORMATION | | SIGNATURE | |
| Name | PULENG GQOLO | Email | Wgqolo@dffe.gov.za | | |
| Company | DFFE | Mobile | 068 294 5967 | | |
| Designation | TECHNICAL MEMBER ADMIN | Office | FISHERIES BRANCH 3rd floor | | |
| Name | Zukisa Mnyipeli | Email | wccsp26@gmail.com | | |
| Company | STOWIE-M | Mobile | 074 4660 290 | | |
| Designation | Secretariat | Office | | | |
| Name | Nkwaliso Sijesenge | Email | Nkwaliso@dffe.gov.za | | |
| Company | DFFE | Mobile | 083 274 6103 | | |
| Designation | Ass. Team leader 3B | Office | 021 402 3726 | | |
| Name | Bazwile Ngceda | Email | b.ngceda26@gmail.com | | |
| Company | DFFE | Mobile | 064 403 5022 | | |
| Designation | Driver | Office | 021 402 3726 | | |
| Name | Irlon Cleophas | Email | Cleophasij@gmail.com | | |
| Company | Deltabeer | Mobile | 061 233 0055 | | |
| Designation | Observer | Office | | | |

Figure 8-17: Verification - 08/02/2023 Team 3B Attendance Register

| DELTA built environment consultants | | ATTENDANCE REGISTER | | forestry, fisheries & the environment Department Forestry, Fisheries and the Environment REPUBLIC OF SOUTH AFRICA | |
|--|---|---------------------|-----------------------|--|--|
| CLIENT NAME | Department of Environment, Forestry and Fisheries | DATE | 09-02-23 | | |
| PROJECT NAME | Rights Allocation Process | TIME | 08:00 | | |
| MEETING TYPE | Assessment Process Team 3A | | | | |
| VENUE | Foretrust Building, 3 rd Floor | | | | |
| ATTENDEE INFORMATION | | CONTACT INFORMATION | | SIGNATURE | |
| Name | Mkhalela Nkosi | Email | Nkosi@edpe.gov.za | | |
| Company | DFPE | Mobile | 078 458 0911 | | |
| Designation | DA | Office | Foretrust | | |
| Name | Mozuko Ntshokela | Email | Ntshokela@dffe.gov.za | | |
| Company | DFPE | Mobile | 083 7045 2277 | | |
| Designation | SEO | Office | East London | | |
| Name | Thabiso Buthelez | Email | Tbuthelez@dffe.gov.za | | |
| Company | DFPE | Mobile | 061 35 24 780 | | |
| Designation | Driver | Office | Port Edward | | |
| Name | Irlon Cleophas | Email | Cleophasij@gmail.com | | |
| Company | Delabec | Mobile | 061 233 0066 | | |
| Designation | Observer | Office | - | | |
| Name | | Email | | | |
| Company | | Mobile | | | |
| Designation | | Office | | | |

Figure 8-18: Verification - 09/02/2023 Team 3A Attendance Register

| DELTA built environment consultants | | ATTENDANCE REGISTER | | forestry, fisheries & the environment Department Forestry, Fisheries and the Environment REPUBLIC OF SOUTH AFRICA | |
|--|--|---------------------|--|--|--|
| CLIENT NAME | Department of Environment, Forestry and Fisheries | DATE | 09-02-23 | | |
| PROJECT NAME | Rights Allocation Process | TIME | 08:00 | | |
| MEETING TYPE | Assessment Process Team 3B | | | | |
| VENUE | Foretrust Building, 3 rd Floor, Small Boardroom | | | | |
| ATTENDEE INFORMATION | | CONTACT INFORMATION | | SIGNATURE | |
| Name | PULENG Golelo | Email | NGolelo@dffe.gov.za | | |
| Company | DFPE | Mobile | 068 284 5764 | | |
| Designation | TECHNICAL MEMBER | Office | FISHERIES BRANCH : 3 rd Floor | | |
| Name | SIWAPHIWE BAMBELO | Email | wesf19@gmail.com | | |
| Company | STONIE-M Trading | Mobile | 067 137 2449 | | |
| Designation | Secretary | Office | FISHERIES BRANCH : 3 rd Floor | | |
| Name | NGABENGO SENGANGE | Email | Ngabengo@dffe.gov.za | | |
| Company | DFPE | Mobile | 083 274 6105 | | |
| Designation | Assistant team leader | Office | 021 202 3726 | | |
| Name | Bonkele Ngweni | Email | bngweni@dffe.gov.za | | |
| Company | DFPE | Mobile | | | |
| Designation | Driver | Office | | | |
| Name | Irlon Cleophas | Email | Cleophasij@gmail.com | | |
| Company | Delabec | Mobile | 061 233 0066 | | |
| Designation | Observer | Office | - | | |

Figure 8-19: Verification - 09/02/2023 Team 3B Attendance Register

| DELTA built environment consultants | | ATTENDANCE REGISTER | | forestry, fisheries & the environment Department Forestry, Fisheries and the Environment REPUBLIC OF SOUTH AFRICA | |
|--|---|---------------------|-----------------------|--|--|
| CLIENT NAME | Department of Environment, Forestry and Fisheries | DATE | 10-02-23 | | |
| PROJECT NAME | Rights Allocation Process | TIME | | | |
| MEETING TYPE | Assessment Process Team 3A | | | | |
| VENUE | Foretrust Building, 3 rd Floor | | | | |
| ATTENDEE INFORMATION | | CONTACT INFORMATION | | SIGNATURE | |
| Name | Thabiso Buthelez | Email | Tbuthelez@dffe.gov.za | | |
| Company | DFPE | Mobile | 061 35 24 780 | | |
| Designation | Driver | Office | | | |
| Name | Mkhalela Nkosi | Email | Nkosi@edpe.gov.za | | |
| Company | DFPE | Mobile | 078 458 0911 | | |
| Designation | DA | Office | | | |
| Name | Mozuko Ntshokela | Email | Ntshokela@dffe.gov.za | | |
| Company | DFPE | Mobile | 083 7045 2277 | | |
| Designation | Technical Member | Office | East London | | |
| Name | Irlon Cleophas | Email | Cleophasij@gmail.com | | |
| Company | Delabec | Mobile | 061 233 0066 | | |
| Designation | Observer | Office | - | | |
| Name | | Email | | | |
| Company | | Mobile | | | |
| Designation | | Office | | | |

Figure 8-20: Verification - 10/02/2023 Team 3A Attendance Register

| DELTA best government consultants | | ATTENDANCE REGISTER | | forestry, fisheries & the environment Department of Forestry, Fisheries and the Environment REPUBLIC OF SOUTH AFRICA | |
|--------------------------------------|---|---------------------|---------------------------------------|--|--|
| CLIENT NAME | Department of Environment, Forestry and Fisheries | DATE | 10 02 23 | | |
| PROJECT NAME | Rights Allocation Process | TIME | | | |
| MEETING TYPE | Assessment Process Team 3B | | | | |
| VENUE | Forestry Building 2 nd Floor small Boardroom | | | | |
| ATTENDEE INFORMATION | | CONTACT INFORMATION | | SIGNATURE | |
| Name | PULENGI Cicoelo | Email | W.Cicoelo@delta.co.za | | |
| Company | DFFE | Mobile | 082 244 5764 | | |
| Designation | TECHNICAL MEMBER/CHAIRMAN | Office | 2 nd floor small Boardroom | | |
| Name | SIWAPHIVE BAMBELO | Email | wsiwaphive@sigmail.com | | |
| Company | STONE-M | Mobile | 067 271 2449 | | |
| Designation | SECRETARIAT | Office | 2 nd floor small Boardroom | | |
| Name | Mphahlele Sibusiso | Email | MphahleleS@efsa.gov.za | | |
| Company | DFFE | Mobile | 082 270 6103 | | |
| Designation | Assistant Team leader | Office | 021 662 3756 | | |
| Name | Perelwa DISE | Email | PerelwaD@delta.co.za | | |
| Company | DFFE | Mobile | 082 903 2022 | | |
| Designation | DFFE | Office | | | |
| Name | Inon Clephane | Email | ClephaneI@sigmail.com | | |
| Company | DeltaBec | Mobile | 061 353 0065 | | |
| Designation | Observer | Office | | | |

Figure 8-21: Verification - 10/02/2023 Team 3B Attendance Register

8.3.2.2 Photo's

Handed over to DFFE as part of the information pack.

8.3.2.3 Checklist signed by all parties involved

Scanned copies were handed over to DFFE as part of the information pack.

8.4 QUALITY CONTROL TEAM

The quality control process was initially meant to happen every Friday afternoon once the assessment team have finished for the day. This did not happen; on the first two Fridays, the teams had not completed enough applications to warrant the quality control team meeting. The team only met on the third Friday (10/02/2023).

8.4.1 QUALITY CONTROL TEAM

The table below presents the findings for the region, start date and end date and elaborates on the observer responsible for this location with his/her comments.

Table 8-4: Verification– Overview

| ITEM | DESCRIPTION |
|-------------------|---|
| Region | SC/SCC |
| Actual Start Date | 25 January 2023 |
| End Date | Delta BEC's appointment ends on 10 February 2023. The DFFE will continue with the verification process along with Stowie-M. |
| Observer | Fritz Swanepoel - Delta BEC |

8.4.2 CRITERIA TO BE MET FOR THE QUALITY CONTROL TO BE SUCCESSFUL

This section presents the questions asked to the observers via WhatsApp and captures their responses in a table format.

Table 8-5: Verification – Quality control criteria to be met

| DATE | TEAM | OBSERVER | *ATTENDANCE | IS THE QUALITY CONTROL TEAM CHECKING A SMALL SAMPLE OF THE APPLICATIONS PROVIDED BY THE ASSESSMENT TEAM? | HOW MANY APPLICATIONS HAS THE QUALITY CONTROL TEAM BEEN GIVEN TO MAKE FINAL DECISIONS ON? | HOW MANY OF THE APPLICATIONS HAS THE QUALITY CONTROL TEAM MADE FINAL DECISIONS ON? | IS THE QUALITY CONTROL TEAM PROVIDING FINAL DECISIONS ON THE APPLICATIONS THAT THEY HAVE BEEN GIVEN? | WHERE THE QUALITY CONTROL TEAMS DECISION DIFFERS FROM THAT OF THE ASSESSMENT TEAM, HAS THE QUALITY CONTROL TEAM PROVIDED A DETAILED EXPLANATION? | IS THE QUALITY CONTROL TEAM COMPILING A FINAL LIST OF "SUCCESSFUL" APPLICANTS? | IS THE REASONING FOR WHY APPLICANTS ARE UNSUCCESSFUL BEING COMPILED AND STORED? |
|-----------|---------------|-----------------|-------------|--|---|--|--|--|--|---|
| 25-JAN-23 | TEAM: 1, 2, 3 | FRITZ SWANEPOEL | NO | YES | 14 | 0 | NO | NO | NO | YES |

| | |
|--------------------|---|
| *Attendance | <p>Are the following team members present for the quality control day:</p> <ul style="list-style-type: none"> • Chairperson (SSFML Director) • Assessment team leaders (SSFM Deputy Directors) • Fisheries community development workers (FCDW) d. Secretariat (Stowie-M) • Observer Ensure the Delta BEC attendance register is signed. <p>There needs to be a new attendance register for every day of the verification process</p> |
|--------------------|---|

8.4.2.1 Comments/Issues

Table 8-6: Comments and Issues

| # | DATE | TEAM | COMMENTS/ISSUES |
|----|-------------|--------------|---|
| 01 | 10 FEB 2023 | TEAM 1, 2, 3 | No FCDW's were present |
| 02 | 10 FEB 2023 | TEAM 1, 2, 3 | The quality control team went through the applications that were reserved by the assessment teams. They went through the applications, provided their comment, and then sent it back to the assessment teams to assess again. |

8.4.3 DATA COLLECTED

This section presents the evidence collected in the form of attendance registers, photos, and signed observation checklists.

Table 8-7: Verification - Data collected

| # | DATA COLLECTED | YES/NO |
|---|--|--------|
| 1 | Attendance register | Yes |
| 2 | Checklist signed by all parties involved | Yes |

8.4.3.1 Attendance register

| DELTA | | ATTENDANCE REGISTER | | forestry, fisheries & the environment | |
|----------------------|---|---------------------|---------------------------|---------------------------------------|--|
| CLIENT NAME | Department of Environment, Forestry and Fisheries | DATE | 10 Feb 2023 | | |
| PROJECT NAME | Rights Allocation Process | TIME | 11:30 | | |
| MEETING TYPE | Quality Control Process - Team 1, 2 and 3 | | | | |
| VENUE | M&M Boardroom, 3 rd Floor, Foreweek Building | | | | |
| ATTENDEE INFORMATION | | CONTACT INFORMATION | | SIGNATURE | |
| Name | Fritz Seneappel | Email | fritz.seneappel@delta.com | | |
| Company | Delta REC | Mobile | 074 557 0416 | | |
| Designation | Process Manager / Observer | Office | | | |
| Name | Alula Wale Ndosj | Email | Nondosi@dffe.gov.za | | |
| Company | DFFE | Mobile | 078 458 0911 | | |
| Designation | TEAM 3 Chair (bD) | Office | Foreweek Building | | |
| Name | Stephen Sigau | Email | ssigau@dffe.gov.za | | |
| Company | DFFE | Mobile | 0714146671 | | |
| Designation | Team 2 Chair (bD) | Office | | | |
| Name | Bonneto Maki | Email | bmk12@dffe.gov.za | | |
| Company | Dffe | Mobile | 083 277 5737 | | |
| Designation | Team leader (LWC) | Office | CPT | | |
| Name | Absente Ngqungwa | Email | A.Ngqungwa@dffe.gov.za | | |
| Company | DFFE | Mobile | 060 508 7014 | | |
| Designation | Director | Office | | | |

| DELTA | | ATTENDANCE REGISTER | | forestry, fisheries & the environment | |
|----------------------|--------------|---------------------|-----------------------|---------------------------------------|--|
| ATTENDEE INFORMATION | | CONTACT INFORMATION | | SIGNATURE | |
| Name | Kuan Thusees | Email | kuanthusees@gmail.com | | |
| Company | Stowise M. | Mobile | 067 030 3801 | | |
| Designation | SECRETARY | Office | CPT | | |
| Name | | Email | | | |
| Company | | Mobile | | | |
| Designation | | Office | | | |
| Name | | Email | | | |
| Company | | Mobile | | | |
| Designation | | Office | | | |
| Name | | Email | | | |
| Company | | Mobile | | | |
| Designation | | Office | | | |
| Name | | Email | | | |
| Company | | Mobile | | | |
| Designation | | Office | | | |

Figure 8-22: Quality Control - 10/02/2023 Attendance Register

8.4.3.2 Checklist signed by all parties involved

Scanned copies handed over to the DFFE.

9 CONCLUSION

This annexure contains the summarised findings collected from the observers during all processes. The findings in this document are not Delta BEC's assumptions, but what was received from the observation teams.