

**OBSERVER FORUM REVIEW OF THE RIGHTS
ALLOCATION PROCESS FOR SMALL-SCALE
FISHERIES PERMITS**

MASTER REPORT

FINAL REPORT
REVISION 00

MARCH 2023



**forestry, fisheries
& the environment**

Department:
Forestry, Fisheries and the Environment
REPUBLIC OF SOUTH AFRICA



EXECUTIVE SUMMARY

The below table indicates on a high-level how each part of the process scored for this area. Detailed information for each part of the process can be found in the annexure below.

Table 1-1: Overview of observation

| LOCATION | AREA 38 |
|--|---------|
| MOBILISATION COMPLIANCE RATING | 56% |
| DISTRIBUTION COMPLIANCE RATING | 100% |
| CATCH - ALL COMPLIANCE RATING | 100% |
| MOBILISATION FOR RECEIPTING COMPLIANCE RATING | 100% |
| RECEIPTING COMPLIANCE RATING | 91% |
| VERIFICATION COMPLIANCE RATING | 92% |
| AVERAGE COMPLIANCE RATING | 90% |

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GLOSSARY OF TERMS AND ABBREVIATIONS

| | |
|-------|--|
| CBO | Community Bases Organisation |
| Comms | Communications |
| DFFE | Department of Forestry, Fisheries, and the Environment |
| RoD | Reason of Decision |
| SP | Service Provider |
| SSFM | Small-Scale Fisheries Management |
| SSF | Small Scale Fisheries |
| SE | Stakeholder Engagement |

1 INTRODUCTION

This chapter will be presented in the following sections:

- Background
- Purpose of the report
- Structure of the report.

1.1 BACKGROUND

In 2016, the former Department of Agriculture, Forestry and Fisheries verified approximately eight thousand four hundred and eighty-eight individuals in fishing communities that expressed interest in small-scale fishery. Thereafter, the Department declared two thousand eight hundred and two individual's small-scale fishers. However, after the announcement of declared small-scale fishers, the Department received several complaints implying that the process followed in the Western Cape was unjust and not transparent. The Minister of Forestry, Fisheries and the Environment, Ms Barbara Creecy ("the Minister"), engaged with various fishing communities and other fisheries stakeholders in the Western Cape to note the challenges faced by fishers and to respond to the concerns raised by the fishers. The fishers showed unhappiness about the entire process in the Western Cape. Subsequently to that, the Department decided to launch an audit on the entire process of verifying and registering fishers in the Western Cape. The findings proved that the process in the Western Cape was ambiguous, unfair, and not transparent and thereby recommended that the Minister should start the process afresh.

The audit report further concluded that the verification criteria used were not in line with the Small-Scale Fisheries Policy, the verification form was ambiguous, the community panel members excluded fishers unfairly and deliberately, officials assessing verification information were not consistent, the service provider did not capture information correctly, and the process followed for the Western Cape (WC) was wholly inadequate and unfair. Furthermore, the audit report concluded that the criteria on the verification form were not clear for fishers to understand. The verification form allowed for inconsistent information and confusion to fishers who were completing the form without assistance. The Criteria (SSF Regulation 4 (1)) were not defined, hence a possibility of ambiguity. In redoing the process, the Department is determined to ensure consistency; hence, the appointment of an observer committee, which will include the recognised Community-Based Organisations (CBOs).

This project involves the observation of the mobilisation, distribution, receipting and verification processes of Small-Scale Fishers in the Western Cape. The purpose of the observer forum is to observe that all processes are adhered to in the manner outlined in the implementation plan. The implementation plan with an additional checklist can be found below.

Delta Built Environment Consultants (Delta BEC) was appointed to ensure the management of the observer committee as well as the documentation, processing and reporting on any documentation that emanates from the observer committee's duties.

1.2 PURPOSE OF REPORT

This report aims to give the reader feedback as to how well the Department of Forestry, Fisheries and the Environment did with following the due procedure set out to issue individuals with small-scale fishing permits fairly. The high-level process that was followed is as follows:

- Step 1: Mobilisation
- Step 2: Distribution
- Step 3: Catch-All Distribution
- Step 4: Mobilisation for Receipting
- Step 5: Receipting
- Step 6: Verification (3 Phases)

Steps 3 and 4 were not part of the original process; these processes were added after step 2 by DFFE as a necessity. The catch-all distribution phase was implemented as DFFE noticed that the number of fishers who collected forms was a lot lower than initially anticipated. The mobilisation for receipting phase was brought in by DFFE for two reasons; firstly, the DFFE wanted to give the fishers who collected during the catch-all phase additional time to get their documentation in order, and secondly, because the fisher representative organisations requested additional time for the fishers to collate their documentation.

Delta BEC is not employed to observe the appeals and final list announcement process. The appeals process will be handled by an external department. Once the appeals process has run its course, the final list will be announced.

The report will include the purpose of each stage, methodology, types of data collected and summaries of the results from the days observed, and detailed checklists and photo evidence will be included as appendices.

1.3 STRUCTURE OF REPORT

The report comprises the following sections:

- Section 2: Approach
- Section 3: Mobilisation
- Section 4: Distribution
- Section 5: Catch-All Distribution
- Section 6: Mobilisation for Receipting
- Section 7: Receipting
- Section 8: Verification
- Section 9: Conclusion

2 APPROACH

The difficulty that the observer forum faces is that the members reside all over the Western Cape and do not have access to office space. Furthermore, the availability of the observers posed a risk as many of the observers are also fishers and, therefore, cannot commit to full-time observing. The solution implemented is one that uses WhatsApp to administer the checklist questions to the observer on the day of the observation. Delta BEC asked the observers a variety of questions throughout the day, to which the relevant observers responded and provided relevant proof for the questions asked. All these conversations and proof received are presented in this report.

3 MOBILISATION

The mobilisation phase of the process refers to the phase where the local fisherman interested in obtaining fishing rights is notified with that the distribution phase (further detailed in section 4) will commence. This communication is done via posters, bulk SMSs and radio broadcasts.

This chapter is detailed in the following sections:

- Overview
- Criteria to be met for distribution to be successful
- Data collected.

3.1 OVERVIEW

The table below presents the findings for the planned start date and the actual start date and elaborates on the observer responsible for this location with his/her comments.

Table 3-1: Mobilisation - Planned start vs Actual start

| ITEM | DESCRIPTION |
|-----------------------------|---|
| Venue | Papendorp Church Hall |
| Planned Start Date | 19 September 2022 |
| Actual Start date | No image was retrospectively provided by DFFE, therefore, we could not get a date. |
| Data collector | DFFE – No specific person from DFFE observed on the day. The information was received in bulk through Sindisa Sigam. |
| Effect on applicants | The applicants were given one less day to prepare to be at the distribution phase. |
| Additional Comments | No observer forum had been formed by the time DFFE commenced with mobilisation, therefore, all mobilisation information was received from DFFE officials through pictures which they downloaded from their WhatsApp group chat. |


3.2 CRITERIA TO BE MET TO BE SUCCESSFUL

This section presents the posters put up, SMSs sent, and radio broadcasts made by DFFE to communicate the initial timelines to the fishers.

3.2.1 POSTER

The posters were put up at various locations in the vicinity of the main centre where fishers could clearly see them. The posters below (Table 3-2) were also made available online through the DFFE website.

Table 3-2: Mobilisation – Poster criteria to be met

| # | Criteria To Be Met | Yes/No | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---------------------------------------|---|-----------------------------|---|----------------------|-------------------|--|--|--|--|-----------|-------|-----------------------------|------------------------|----------------------|-------------------|------------|-----------------------------|-------------------|----------------|-----------------|-------------|-----------|-----------|--|--|--|--|-----------|-------------------------|-------------------|----------------|-----------------|-------------|--------------|--------------------------|-------------------|----------------|------------------|-------------|------------|--------------------------|-------------------|----------------|------------------|-------------|---------------|------------------|-------------------|----------------|-----------------|-------------|------------|---------------------------|-------------------|----------------|-----------------|-------------|------------|-------------------|-------------------|----------------|------------------|-------------|----------|----------------------|-------------------|----------------|-----------------|-------------|------------|-------------------------|-------------------|----------------|------------------|-------------|-------------|--------------------------|-------------------|----------------|-----------------|-------------|---------------------------------------|--|--|--|--|--|------------------|--------------------------|-------------------|----------------|------------------|-------------|-----------------------|------------------|-------------------|----------------|-----------------|-------------|-------------|----------------------------|-------------------|----------------|-----------------|-------------|-----------------------|--------------------------------|-------------------|----------------|-----------------|-------------|---------------------|--|--|--|--|--|-----------|--------------------------|-------------------|----------------|------------------|-------------|-----------|---------------------------|-------------------|----------------|------------------|-------------|-------------|----------------------------|-------------------|-------------------|-----------------|-------------|---------|------------------------|-------------------|-------------------|-----------------|-------------|-------|----------------------------|-------------------|-------------------|-----------------|-------------|----------|---------------------|-------------------|-------------------|-----------------|-------------|----------|------------------------|-------------------|-------------------|-----------------|-------------|
| 1 | Have posters been designed with the following information: | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1.1 | <ul style="list-style-type: none"> Visitation schedule | Yes | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1.2 | <ul style="list-style-type: none"> Location of the venues | Yes | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1.3 | <ul style="list-style-type: none"> Dates and times for distribution and receipting | Yes | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1.4 | <ul style="list-style-type: none"> Documents required for registration | Yes | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1.5 | <ul style="list-style-type: none"> That forms are free | Yes | <table border="1"> <thead> <tr> <th colspan="6">WEST COAST REGION</th> </tr> <tr> <th>COMMUNITY</th> <th>VENUE</th> <th>ESTIMATED MOBILISATION DATE</th> <th>ESTIMATED DISTRIBUTION</th> <th>DFFE COLLECTION DATE</th> <th>REGISTRATION TIME</th> </tr> </thead> <tbody> <tr> <td>Eberhaezer</td> <td>Eberhaezer Community Centre</td> <td>19 September 2022</td> <td>3 October 2022</td> <td>7 November 2022</td> <td>09:00-16:00</td> </tr> <tr> <td>Lutzville</td> <td>Lutzville</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Papendorp</td> <td>Papendorp Church Centre</td> <td>19 September 2022</td> <td>4 October 2022</td> <td>8 November 2022</td> <td>09:00-16:00</td> </tr> <tr> <td>Leipoldville</td> <td>Leipoldville Church Hall</td> <td>19 September 2022</td> <td>6 October 2022</td> <td>10 November 2022</td> <td>09:00-16:00</td> </tr> <tr> <td>Graafwater</td> <td>Leipoldville Church Hall</td> <td>19 September 2022</td> 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Langebaan | Langebaan Thuisorg Centre | 19 September 2022 | 7 October 2022 | 11 November 2022 | 09:00-16:00 | Yzerfontein | Yzerfontein Community Hall | 14 September 2022 | 28 September 2022 | 2 November 2022 | 09:00-16:00 | Darling | Darling Community Hall | 12 September 2022 | 27 September 2022 | 1 November 2022 | 09:00-16:00 | Mamre | Mamre Moravian Church Hall | 12 September 2022 | 27 September 2022 | 1 November 2022 | 09:00-16:00 | Blouberg | Melkoo Country Club | 12 September 2022 | 26 September 2022 | 31 October 2022 | 09:00-16:00 | Atlantis | Saxon Sea Civic Centre | 12 September 2022 | 26 September 2022 | 31 October 2022 | 09:00-16:00 |
| WEST COAST REGION | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| COMMUNITY | VENUE | ESTIMATED MOBILISATION DATE | ESTIMATED DISTRIBUTION | DFFE COLLECTION DATE | REGISTRATION TIME | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Eberhaezer | Eberhaezer Community Centre | 19 September 2022 | 3 October 2022 | 7 November 2022 | 09:00-16:00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Lutzville | Lutzville | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Papendorp | Papendorp Church Centre | 19 September 2022 | 4 October 2022 | 8 November 2022 | 09:00-16:00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Leipoldville | Leipoldville Church Hall | 19 September 2022 | 6 October 2022 | 10 November 2022 | 09:00-16:00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Graafwater | Leipoldville Church Hall | 19 September 2022 | 6 October 2022 | 10 November 2022 | 09:00-16:00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Lambert's Bay | Don Burrell Hall | 19 September 2022 | 6 October 2022 | 9 November 2022 | 09:00-16:00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Elands Bay | Elands Bay Community Hall | 19 September 2022 | 3 October 2022 | 7 November 2022 | 09:00-16:00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Doring Bay | Miriam Owies Hall | 19 September 2022 | 7 October 2022 | 11 November 2022 | 09:00-16:00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Veldrift | Noordhoek Civic Hall | 19 September 2022 | 4 October 2022 | 8 November 2022 | 09:00-16:00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Wredenberg | Witzklip Community Hall | 19 September 2022 | 7 October 2022 | 11 November 2022 | 09:00-16:00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Sandy Point | St Helena Community Hall | 19 September 2022 | 5 October 2022 | 9 November 2022 | 09:00-16:00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Stompneus Bay/Duyker Island/Columbine | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Steenberg's Cove | Steenberg Community Hall | 19 September 2022 | 6 October 2022 | 10 November 2022 | 09:00-16:00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Laingville/West Point | Sports Clubhouse | 19 September 2022 | 3 October 2022 | 7 November 2022 | 09:00-16:00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Paternoster | Paternoster Community Hall | 19 September 2022 | 4 October 2022 | 8 November 2022 | 09:00-16:00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Saldanha (White City) | White City Multipurpose Centre | 19 September 2022 | 5 October 2022 | 9 November 2022 | 09:00-16:00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Saldanha Diaz Ville | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Hopefield | Hopefield Community Hall | 19 September 2022 | 6 October 2022 | 10 November 2022 | 09:00-16:00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Langebaan | Langebaan Thuisorg Centre | 19 September 2022 | 7 October 2022 | 11 November 2022 | 09:00-16:00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Yzerfontein | Yzerfontein Community Hall | 14 September 2022 | 28 September 2022 | 2 November 2022 | 09:00-16:00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Darling | Darling Community Hall | 12 September 2022 | 27 September 2022 | 1 November 2022 | 09:00-16:00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Mamre | Mamre Moravian Church Hall | 12 September 2022 | 27 September 2022 | 1 November 2022 | 09:00-16:00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Blouberg | Melkoo Country Club | 12 September 2022 | 26 September 2022 | 31 October 2022 | 09:00-16:00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Atlantis | Saxon Sea Civic Centre | 12 September 2022 | 26 September 2022 | 31 October 2022 | 09:00-16:00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2 | Were the posters put up at the venue and other locations as stated? | N/A | No image was retrospectively sent by DFFE | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3 | Were the posters put up 2 weeks prior to the distribution phase date? | N/A | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

3.2.2 BULK SMS'S

The SMSs were meant to be broadcast to let fishers know about the distribution and receipting process that will take place in the community. The below table indicates the criteria which the DFFE needs to meet to prove that the SMSs were sent and that the correct information was shared.

Table 3-3: Mobilisation - Bulk SMS's criteria to be met

| | Criteria To Be Met | Yes/No |
|-----|---|--------|
| 1 | Have SMSs been sent with the following information: | |
| 1.1 | <ul style="list-style-type: none"> • Visitation schedule | No |
| 1.2 | <ul style="list-style-type: none"> • Location of the venues | No |
| 1.3 | <ul style="list-style-type: none"> • Dates and times for distribution and receipting | No |
| 1.4 | <ul style="list-style-type: none"> • Documents required for registration | No |
| 1.5 | <ul style="list-style-type: none"> • That forms are free | No |
| 2 | Was proof provided that the SMS's were sent to the applicants of the area? | No |

3.2.3 RADIO BROADCAST

The radio message was to be broadcast to let fishers know about the distribution and receipting process that will take place in the community. The below table indicates the criteria which the DFFE needs to meet to prove that the radio broadcast was made and that the correct information was shared.

Table 3-4: Mobilisation - Radio broadcast criteria to be met

| | Criteria To Be Met | Yes/No |
|-----|---|--------|
| 1 | Radio broadcast communicated the following: | |
| 1.1 | <ul style="list-style-type: none"> • Visitation schedule | No |
| 1.2 | <ul style="list-style-type: none"> • Location of the venues | No |
| 1.3 | <ul style="list-style-type: none"> • Dates and times for distribution and receipting | No |
| 1.4 | <ul style="list-style-type: none"> • Documents required for registration | No |
| 1.5 | <ul style="list-style-type: none"> • That forms are free | No |
| 2 | Was a copy of the broadcast message provided? | No |
| 3 | Was a letter from the radio station provided stating the dates the message aired? | No |
| 4 | Is there correspondence from DFFE to the radio stations? | No |

3.3 DATA COLLECTED:

This section presents the evidence collected in the form of photos and letters from various service providers.

Table 3-5: Mobilisation - Data collected

| Data Collected | Yes/No |
|--|--------|
| Observer forum feedback forms | No |
| Letters from various service providers | No |

3.3.1 OBSERVER FORUM FEEDBACK FORMS

The observer forum had not yet been established when DFFE commenced with the mobilisation phase. The DFFE noted that they are comfortable to commence with mobilisation without the observer forum present and opted to provide the proof themselves. Due to this no observer forum feedback forms were generated.

3.3.2 LETTERS FROM VARIOUS SERVICE PROVIDERS

Delta BEC requested the DFFE to submit letters from the service providers of the radio station and the SMS broadcasting; these letters will serve as proof of services rendered in a certain area on a certain date and convey the relevant information. This would assist DFFE in providing evidence that protocol was followed, as the observer forum was not established by the time these services were to be rendered.

The DFFE has not retrospectively provided Delta BEC with letters or correspondence from various service providers as proof of sending out SMSs and broadcasting on the radio.

4 DISTRIBUTION

The distribution phase of the process refers to the distribution of application forms to the interested fishers who wish to obtain small-scale fishing licenses. The distribution of the licenses is limited to the applicants who applied for fishing licenses during the 2016 process. This chapter of the reports details the findings from observing the process under the following sections:

- Overview
- Criteria to be met for distribution to be successful
- WhatsApp Messages

4.1 OVERVIEW

The table below presents the findings for the planned start date and the actual start date of the distribution process and elaborates on the observer responsible for this location with his/her comments.



Table 4-1: Distribution - Planned start vs Actual start


| Item | Description |
|-----------------------------|--|
| Venue | Papendorp Church Hall |
| Planned Start Date | 04/10/2022 |
| Actual Start Date | 04/10/2022 |
| Data collector | Andre Cloete – Observer Forum |
| Effect on applicants | The project is on track to be completed as committed by the department |
| Additional Comments | N/A |

4.2 CRITERIA TO BE MET FOR DISTRIBUTION TO BE SUCCESSFUL

This section presents the questions asked to the observers via WhatsApp and captures their responses in a table format.

Table 4-2: Distribution -Criteria to be met

| # | Criteria To Be Met | WhatsApp Evidence (Yes/No) | Photo Evidence |
|---|--|----------------------------|--|
| 1 | Did the DFFE arrange a venue and date for the collection of verification forms? | Yes |  |
| 2 | Did the venue open on time? | Yes | See above item 1 |
| 3 | Has an attendance register been signed by all parties including the observer forum? | Yes | N/A |
| 4 | On the date of verification form collection, did the DFFE members explain to fishers how to fill in the forms? | Yes |  |

| # | Criteria To Be Met | WhatsApp Evidence (Yes/No) | Photo Evidence |
|---|--|----------------------------|---|
| 5 | On the date of verification form collection, did the DFFE members explain to fishers that forms can be filled in on the day of verification? | Yes |  A photograph showing a group of people, including men and women, sitting on plastic chairs in a room. They appear to be in a community meeting or training session. Some are looking towards the camera, while others are looking towards each other. The room has a window on the left and some equipment or materials in the background. |

4.3 WHATSAPP MESSAGES

A WhatsApp group was created specifically for the Papendorp Church Hall Hall to report on the observations made during the day of the distribution process. The conversations held on the WhatsApp group is presented below (Figure 4-1: WhatsApp conversation, evidence for Table 4-2 item 1,2,3,4 and 5, indicating the correspondence received from the observer for the distribution process.

2022/09/23, 14:54 - Messages and calls are end-to-end encrypted. No one outside of this chat, not even WhatsApp, can read or listen to them. Tap to learn more.

2022/09/23, 14:54 - Isaac created group "Papendorp Comm Cntr OF"

2022/09/23, 14:54 - Isaac added you

2022/09/26, 10:23 - Isaac added Andre Cloete

2022/09/26, 10:40 - Andre Cloete: Hello

2022/09/26, 10:41 - Andre Cloete: ?

2022/09/26, 10:44 - Isaac: Good morning Andre

2022/09/26, 10:45 - Isaac: This is the Observer Forum group for the Papendorp Community meeting

2022/09/26, 10:45 - Andre Cloete: Good morning Sir

2022/09/26, 10:45 - Isaac: For the 4th of October

2022/09/26, 10:46 - Andre Cloete: Okay

2022/09/26, 10:46 - Andre Cloete: Is transport arrange for that day

2022/09/26, 10:50 - Isaac: I'll confirm with you by end of business today.

2022/09/26, 10:51 - Andre Cloete: Thanks

2022/09/26, 16:52 - Andre Cloete: Hello

2022/09/26, 16:52 - Andre Cloete: My organization wants feedback from me ,so what do I tell them

2022/09/27, 08:01 - Isaac: This message was deleted

2022/09/27, 08:17 - Isaac: Good morning Andre

Papendorp was on my list for the DFFE meetings. However, I received a new list that only indicates this month's meetings and Papendorp is not on the scheduled meetings list for this month. I will keep you updated though on the scheduled meetings for the coming month.

Kind regards

2022/09/27, 10:22 - Andre Cloete: Thanks

2022/09/27, 10:24 - Andre Cloete: Then I have another problem, one of our fishers is abroad and one to file an proxy can you please tell what is the process

2022/09/27, 10:26 - Isaac: I'll forward your question to the official who is in charge of the process, please note that they are having meetings today so your response might be delayed.

2022/09/27, 10:27 - Andre Cloete: Thanks

2022/09/27, 17:12 - Andre Cloete: Hello

2022/09/27, 17:12 - Andre Cloete: Still waiting for your feedback regarding the proxy process

2022/09/28, 19:06 - Andre Cloete: Hello

2022/09/28, 19:08 - Andre Cloete: Want to let you know which venues I can attend. Must I use this platform to do so

2022/09/29, 09:02 - Fritz - Delta BEC: Hi, email would be the easiest

2022/09/29, 10:29 - Andre Cloete: Okay

2022/10/04, 08:14 - Desire - Deltz BEC: Morning Andre

2022/10/04, 08:15 - Andre Cloete: Hi

2022/10/04, 08:15 - Desire - Deltz BEC: Are you at the venue? Yes or no

2022/10/04, 08:20 - Andre Cloete: On my way

2022/10/04, 08:22 - Desire - Deltz BEC: Thank you let me know when you arrive

2022/10/04, 08:23 - Andre Cloete: Okay

2022/10/04, 09:10 - Andre Cloete: I am at the venue, the department guys are also here

2022/10/04, 09:13 - Desire - Deltz BEC: Thank you for informing us.

Is the venue open on time? Yes or No

2022/10/04, 09:39 - Andre Cloete: Yes

2022/10/04, 09:41 - Desire - Deltz BEC: Has the attendance register been signed by everyone including yourself, yes or no

2022/10/04, 09:41 - Andre Cloete: Still busy

2022/10/04, 09:41 - Andre Cloete: Yes

2022/10/04, 09:41 - Desire - Deltz BEC: Sent me the picture

2022/10/04, 09:42 - Andre Cloete: IMG-20221004-WA0011.jpg (file attached)

2022/10/04, 09:43 - Andre Cloete: IMG-20221004-WA0012.jpg (file attached)

2022/10/04, 09:43 - Desire - Deltz BEC: Sent me the picture of the attendance register

2022/10/04, 09:45 - Andre Cloete: Officials said must wait till everyone register and then I can forward it to you

2022/10/04, 09:45 - Desire - Deltz BEC: Okay let's continue once it's completed

2022/10/04, 09:46 - Andre Cloete: Okay

2022/10/04, 09:51 - Andre Cloete: IMG-20221004-WA0018.jpg (file attached)

2022/10/04, 09:58 - Andre Cloete: This register is the officials and me

2022/10/04, 09:58 - Andre Cloete: As soon the other one is done I am going to forward it to you

2022/10/04, 10:03 - Desire - Deltz BEC: Thank you

2022/10/04, 10:04 - Desire - Deltz BEC: Sent me those pictures of the attendance registers

2022/10/04, 10:06 - Andre Cloete: They ran out of afrikaans forms but promise to come back and swap it at a later stage

2022/10/04, 10:07 - Desire - Deltz BEC: Okay, thank you for the update

2022/10/04, 10:12 - Andre Cloete: IMG-20221004-WA0025.jpg (file attached)

2022/10/04, 10:13 - Andre Cloete: IMG-20221004-WA0026.jpg (file attached)

2022/10/04, 10:13 - Andre Cloete: IMG-20221004-WA0027.jpg (file attached)

2022/10/04, 10:14 - Andre Cloete: These are the people that register thus far, me included

2022/10/04, 10:15 - Desire - Deltz BEC: Are the Government officials at the venue, yes or no

2022/10/04, 10:25 - Andre Cloete: Yes

2022/10/04, 10:29 - Desire - Deltz BEC: Are the officials explaining how to complete the forms ? Yes or no

2022/10/04, 10:54 - Desire - Deltz BEC: Still waiting on yes or no

2022/10/04, 10:54 - Andre Cloete: Busy with it

2022/10/04, 10:54 - Desire - Deltz BEC: You can answer yes if they are

2022/10/04, 10:55 - Andre Cloete: Yes

2022/10/04, 10:55 - Desire - Deltz BEC: Sent me photos

2022/10/04, 10:56 - Desire - Deltz BEC: The officials explaining and audience

2022/10/04, 11:07 - Andre Cloete: It's done now

2022/10/04, 11:13 - Desire - Deltz BEC: Sent me the picture you too

2022/10/04, 11:16 - Desire - Deltz BEC: Sent me the pictures on the group

2022/10/04, 11:17 - Andre Cloete: IMG-20221004-WA0038.jpg (file attached)

2022/10/04, 11:17 - Desire - Deltz BEC: Sent more pictures

2022/10/04, 11:18 - Andre Cloete: IMG-20221004-WA0039.jpg (file attached)

2022/10/04, 11:18 - Andre Cloete: IMG-20221004-WA0012.jpg (file attached)

2022/10/04, 11:22 - Desire - Deltz BEC: Now the DFFE explained how to complete the forms.

Is there any comments, yes or no

2022/10/04, 11:22 - Andre Cloete: Yes , questions

2022/10/04, 11:26 - Desire - Deltz BEC: What about the questions?

2022/10/04, 11:26 - Andre Cloete: People asked questions after the explanation

2022/10/04, 11:27 - Desire - Deltz BEC: That's fine

2022/10/04, 11:27 - Andre Cloete: Okay

2022/10/04, 11:28 - Desire - Deltz BEC: On the date of verification form collection, did the DFFE members explain to fishers that forms can be filled on the day of verification? Yes or no

2022/10/04, 11:28 - Andre Cloete: Yes

2022/10/04, 11:31 - Desire - Deltz BEC: Thank you we are done

2022/10/04, 11:31 - Andre Cloete: 👍

2022/10/04, 14:23 - Andre Cloete: IMG-20221004-WA0057.jpg (file attached)

2022/10/04, 14:24 - Andre Cloete: People still coming to collect their forms and the department explaining to them

Figure 4-1: WhatsApp conversation, evidence for Table 4-2 item 1,2,3,4 and 5

5 CATCH-ALL DISTRIBUTION

During the distribution phase DFFE noted that the number of forms collected were low compared to the number of applicants from 2016. The DFFE noted that this was due to varying reasons but wanted to give fishers another chance to collect. As a result, DFFE ran a second distribution phase, this distribution phase did not go to each venue, but went to central venues in the larger regions where fishers from surrounding areas could collect their forms. The dates of this process were advertised via SMS's. This chapter of the reports detail the findings from observing the process under the following sections:

- Overview
- Criteria to be met for distribution to be successful
- Data collected

5.1 OVERVIEW

The table below presents the findings for the venue, date, and data collector of the catch-all distribution process.

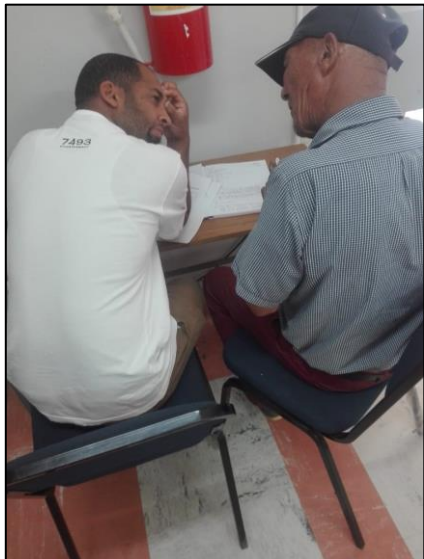
Table 5-1: Catch-All Distribution - Date and Venue

| Item | Description |
|-----------------|-------------------------------|
| Venue | Doringbaai Community Hall |
| Date | 20/10/2022 |
| Data Collection | Andre Cloete – Observer Forum |

5.2 CRITERIA TO BE MET FOR CATCH-ALL DISTRIBUTION TO BE SUCCESSFUL

This section presents the questions asked to the observers via WhatsApp and captures their responses in a table format.

Table 5-2: Distribution -Criteria to be met

| # | CRITERIA TO BE MET | WHATSAPP EVIDENCE (YES/NO) | PHOTO EVIDENCE |
|---|--|----------------------------|--|
| 1 | Did the DFFE arrange a venue and date for the collection of verification forms? | Yes | See below item 4 and 5 |
| 2 | Did the venue open on time? | Yes | See below item 4 and 5 |
| 3 | Has an attendance register been signed by all parties including the observer forum? | Yes | N/A |
| 4 | On the date of verification form collection, did the DFFE members explain to fishers how to fill in the forms? | Yes |  |

| # | CRITERIA TO BE MET | WHATSAPP EVIDENCE (YES/NO) | PHOTO EVIDENCE |
|---|--|----------------------------|---|
| 5 | On the date of verification form collection, did the DFFE members explain to fishers that forms can be filled in on the day of verification? | Yes |  A photograph showing two people sitting on red plastic chairs in a room. One person, a woman with her hair in a bun, is wearing a floral patterned shirt and dark pants. The other person, a man wearing glasses and a dark jacket, is sitting next to her. They are both looking at a document held by the woman. The room has a wooden floor and a plain wall in the background. |

5.3 WHATSAPP MESSAGES

A WhatsApp group was created specifically for the Doringbaai Community Hall to report on the observations made during the day of the catch-all distribution process. The conversations held on the WhatsApp group is presented below, indicating the correspondence received from the observer for the distribution process.

Table 5-3: Catch-All Distribution - WhatsApp messages

| |
|---|
| 2022/10/17, 13:18 - Messages and calls are end-to-end encrypted. No one outside of this chat, not even WhatsApp, can read or listen to them. Tap to learn more. |
| 2022/10/17, 13:18 - Isaac created group "C-A:D. Doringbaai " |
| 2022/10/17, 13:18 - Isaac added you |
| 2022/10/20, 08:04 - Isaac added Andre Cloete |
| 2022/10/20, 08:15 - Dezire - Deltz BEC: Good Morning *Andre* , this group will be used for communication regarding this venue *Fort |
| Doringbaai* , and the distribution process taking place here today. We will be asking a series of *Yes/No* questions, please answer them accordingly. In between the questions we will be asking for photos and be giving space to raise concerns, please answer these questions when prompted. |
| 2022/10/20, 08:16 - Dezire - Deltz BEC: Venue Doorringbaai , I ment |
| 2022/10/20, 08:16 - Dezire - Deltz BEC: Let me know when you at the venue |
| 2022/10/20, 08:32 - Andre Cloete: Okay |
| 2022/10/20, 09:01 - Dezire - Deltz BEC: Andre are you still not at the venue? Double checking |
| 2022/10/20, 09:09 - Andre Cloete: On my way |
| 2022/10/20, 09:42 - Andre Cloete: Attendance register of me and officials |
| 2022/10/20, 09:43 - Andre Cloete: IMG-20221020-WA0001.jpg (file attached) |
| 2022/10/20, 09:49 - Dezire - Deltz BEC: Did the venue open on time? Yes or no |
| 2022/10/20, 09:49 - Andre Cloete: Yes |
| 2022/10/20, 09:51 - Dezire - Deltz BEC: Sent me the photo of the entrance |
| 2022/10/20, 09:52 - Andre Cloete: IMG-20221020-WA0005.jpg (file attached) |
| 2022/10/20, 10:06 - Dezire - Deltz BEC: Has the attendance register been signed by all parties including the observer forum? Yes or No |
| 2022/10/20, 10:13 - Andre Cloete: Yes |

2022/10/20, 10:13 - Dezire - Deltz BEC: Sent photo

2022/10/20, 10:13 - Andre Cloete: IMG-20221020-WA0001.jpg (file attached)

2022/10/20, 10:15 - Dezire - Deltz BEC: Does the department have a list with all the names of all the fisher's from 2016? And are verification forms being handed out to the fisher's on the list? Yes or No

2022/10/20, 10:16 - Andre Cloete: Yes

2022/10/20, 10:16 - Dezire - Deltz BEC: Sent photo

2022/10/20, 10:17 - Andre Cloete: IMG-20221007-WA0095.jpg (file attached)

2022/10/20, 10:18 - Dezire - Deltz BEC: Sent a picture that is correctly positioned

2022/10/20, 10:19 - Andre Cloete: IMG-20221020-WA0007.jpg (file attached)

2022/10/20, 10:19 - Dezire - Deltz BEC: The whole page not some information cut out

2022/10/20, 10:20 - Dezire - Deltz BEC: On the date of verification form collection, did the DFFE member's explain to fishers how to fill in the forms? Yes or No

2022/10/20, 10:21 - Andre Cloete: Yes

2022/10/20, 10:21 - Dezire - Deltz BEC: Are there any further comments or concerns regarding the above question? Yes or No

2022/10/20, 10:21 - Andre Cloete: IMG-20221020-WA0008.jpg (file attached)

2022/10/20, 10:22 - Andre Cloete: No

2022/10/20, 10:22 - Dezire - Deltz BEC: Sent another picture as well

2022/10/20, 10:23 - Andre Cloete: Meaning

2022/10/20, 10:23 - Dezire - Deltz BEC: Sent a 2nd photo so we have more than one picture

2022/10/20, 10:24 - Andre Cloete: Can we do it later, seeing here is only the one person now

2022/10/20, 10:25 - Dezire - Deltz BEC: Understood

2022/10/20, 10:25 - Andre Cloete: Okay

2022/10/20, 10:26 - Dezire - Deltz BEC: Are there any further comments or concerns regarding the above question? Yes or No

2022/10/20, 10:26 - Andre Cloete: No

2022/10/20, 10:29 - Dezire - Deltz BEC: Sent me pictures of public notice

2022/10/20, 10:31 - Andre Cloete: No public notice of the second round of distribution

2022/10/20, 10:35 - Andre Cloete: We the CBO Coastal Links informed our people of today's event

2022/10/20, 10:37 - Dezire - Deltz BEC: Can you screenshot that sms and sent to us

2022/10/20, 10:39 - Andre Cloete: Se vi oom Tat hy moet more sy form in Doring bay kom afhaal asb en aunti Ou Bet

2022/10/20, 10:40 - Andre Cloete: *DFFE meeting- Update on SSF WC Verification process*

14 October 2022

1. *Abongile* introduced the meeting explaining this is a DFFE report on progress on the implementation of the SSF Verification process.

First phase of the process went quite smoothly, just small challenges here and there. Appreciation for the CBOs and Observer Forum members support and ongoing feedback.

2. *Stowie M – Service Provider appointed to carry our verification and registration+ Cooperative training and support for rights application*.

Worked in 8 teams across 4 regions

8114 registered people

5140 forms were distributed in communities

Gave breakdown of the distribution- see pics

Challenges

Average turnout was 70%- given the number of deceased is not that high, this means that there is a substantial number of people that didn't collect forms.

A failure to apply social facilitation methods to ensure that appropriate methods of mobilisation was recognised catch all process supposed to be a remedy for this.

Not enough Afrikaans forms available on 3rd and 4th October they will go back to the affected communities to swap forms from English to Afrikaans

It was noted the tip off line quite active ☑ challenges were shared.

Everyone is encouraged to use the call center to communicate any challenge experienced.

The issue of many people that didn't collect the form was raised with DFFE

DFFE views is that there are different categories:

1. People that did not participate to go and to catch snoek- that it should not be a reason enough not to go collect the form. This was communicated since the beginning protect process ☑ People are STRONGLY ENCOURAGED to make use of the catch all process to remedy and avoid remaining out of the process
2. People who passed away
3. People who were at work/got permanent employment and could not attend (especially in South Coast) – these might be people that don't qualify ☑ again the advice was to use the catch all process
4. People who didn't know about the process ☑ DFFE says they tried to mobilise as much as possible and also requested the support of CBOs to share information as much as possible
5. People that took chances in 2016 ☑ they might have not applied again
6. People might have migrated ☑ some communities had more participants than in previous rounds

After the catch-all process, the numbers and stats will be shared.

DFFE will use the phone numbers collected to share about the process and increase mobilisation.

Catch-all

Dates have been shared, see PDF shared this morning

The SSF Team asked the DG to approve *2 week extension* to ensure that even those who will only collect the form next week have enough time to complete the form

Dates for the pick up will be of the applications will be communicated and a meeting will take place before hand to explain the process to the organisations

Sadly, it was communicated that Paramount Chief Booyesen has passed away.

2022/10/20, 10:41 - Dezire - Deltz BEC: Are there any further comments or concerns regarding the above question? Yes or No

2022/10/20, 10:42 - Andre Cloete: No

2022/10/20, 10:47 - Andre Cloete: IMG-20221020-WA0013.jpg (file attached)

2022/10/20, 10:48 - Andre Cloete: Explaining the forms

2022/10/20, 10:55 - Dezire - Deltz BEC: Are there any further comments or concerns regarding the above question? Yes or No

2022/10/20, 11:11 - Andre Cloete: No

2022/10/20, 11:11 - Dezire - Deltz BEC: IMG-20221007-WA0101.jpg (file attached)

2022/10/20, 15:02 - Fritz - Delta BEC: Hi All, Please provide an update on the area. are there any issues?

2022/10/20, 17:45 - Andre Cloete: Loadshedding was between 12H00 and 14H00 and there was nobody

6 MOBILISATION FOR RECEIPTING

During the distribution phase, the DFFE noted that they got multiple requests from fisher Non-profit Organisation's (NPO) to extend the time between the distribution and receipting dates. The NPOs noted that the fishers required more time to get their supporting documentation together. The DFFE agreed to push the receipting dates out and, in turn, proceeded to arrange a mobilisation for receipting process. The mobilisation for the receipting process included going to the venues and putting up posters that advertised the new dates for the receipting process.

Delta BEC was put on WhatsApp groups with DFFE members who would send photos of the posters at the venues as evidence that it has been put up.

6.1 OVERVIEW

The table below presents the findings for the venue, the originally planned start date and the updated planned start date of the mobilisation for the receipting process.

Table 6-1: Mobilisation for Receipting - Overview of the process

| ITEM | DESCRIPTION |
|-----------------------------|-----------------------|
| Venue | Papendorp Church Hall |
| Date new poster was put up | 23/11/2022 |
| Original Planned Start Date | 08/11/2022 |
| Updated Planned Start Date | 13/12/2022 |

6.2 NEW POSTER

The below poster (Figure 6-1) is the new poster that advertised the updated date that receipting will take place. Figure 6-1 shows the digital poster, whereas Figure 6-2 shows the physical poster in the areas.

| WEST COAST REGION | | | | WEST COAST REGION | | | |
|--|-------------------------------|--|-------------|---------------------|---------------------------------|--|-------------|
| COMMUNITY | VENUES | RECEIPTING DATES (05 - 15 DECEMBER 2022) | TIME | COMMUNITY | VENUES | RECEIPTING DATES (05 - 15 DECEMBER 2022) | TIME |
| Ebenhaezer | Ebenhaezer Community Centre | 12 December 2022 | 09:00-16:00 | Saldanha Diaz Ville | White City Multi-purpose centre | | |
| Lutzville | | | | Hopefield | Hopefield Community Hall | 08 December 2022 | 09:00-16:00 |
| Papendorp | Papendorp Church Hall | 13 December 2022 | 09:00-16:00 | Langebaan | Langebaan Thusong Centre | 07 December 2022 | 09:00-16:00 |
| Graafwater | Leipoldville Church Hall | 15 December 2022 | 09:00-16:00 | Yzerfontein | Yzerfontein Community Hall | 07 December 2022 | 09:00-16:00 |
| Leipoldville | | | | Darling | Darling Community Hall | 09 December 2022 | 09:00-16:00 |
| Daring Bay | Miriam Owies Hall | 14 December 2022 | 09:00-16:00 | Mamre | Mamre Moravian Church Hall | 06 December 2022 | 09:00-16:00 |
| Lamberts Bay | Don Burrell Hall | 12 December 2022 | 09:00-16:00 | Blouberg | Melkbos Country Club | 06 December 2022 | 09:00-16:00 |
| Elands Bay | Bands Bay Community Hall | 13 December 2022 | 09:00-16:00 | Atlantis | Saxon Sea Primary School Hall | 06 December 2022 | 09:00-16:00 |
| Veldrift | Noordhoek Civic | 14 December 2022 | 09:00-16:00 | | | | |
| Vredenberg | Witteklip Community Hall | 15 December 2022 | 09:00-16:00 | | | | |
| Sandy Point | St Helena Bay Community Hall | 13 December 2022 | 09:00-16:00 | | | | |
| Stompneus Bay/Duykers Island/Columbine | | | | | | | |
| Steenberg Cove | Steenberg Cove Community Hall | 13 December 2022 | 09:00-16:00 | | | | |
| Laingville/West Point | Laingville Sports Club house | 14 December 2022 | 09:00-16:00 | | | | |
| Patemoster | Patemoster Community Hall | 15 December 2022 | 09:00-16:00 | | | | |
| Saldanha (white city) | | 08 December 2022 | 09:00-16:00 | | | | |

For more information, please contact: 021 402 3614.

Figure 6-1: Mobilisation for Receipting – New poster

7 RECEIPTING

7.1 OVERVIEW

The table below presents the findings for the planned start date and the actual start date and elaborates on the observer responsible for this location with his/her comments.

Table 7-1: Receipting - Planned start vs Actual start

| ITEM | DESCRIPTION |
|------------------------------------|---|
| Venue | Papendorp Church Hall |
| Original Planned Start Date | 08/11/2022 |
| Updated Planned Start Date | 13/12/2022 |
| Actual Start Date | 13/12/2022 |
| Data collector | Andre Cloete – Observer Forum |
| Effect on applicants | <p>The project is delayed according to the original start date which means that the applicants will have to wait longer to know the outcome of the process and whether they will be receiving a permit.</p> <p>The delay was caused by fisher representing organisations requesting to have more time for the fishers to fill in the forms.</p> |
| Additional Comments | <p>Due to the fisher organisations requests to move the receipting dates later, DFFE implemented a mobilisation for receipting process whereby they went to the area and put-up new posters indicating the new dates. The above “Updated Start Date” refers to the new start date according to the updated dates.</p> |


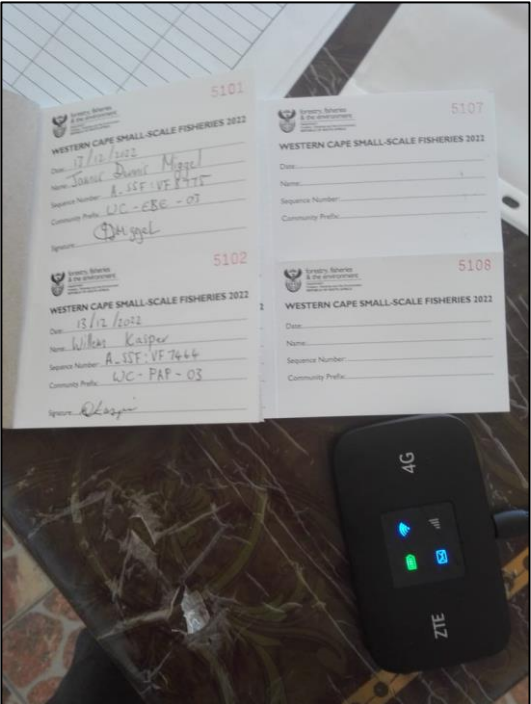
7.2 CRITERIA TO BE MET FOR RECEIPTING TO BE SUCCESSFUL


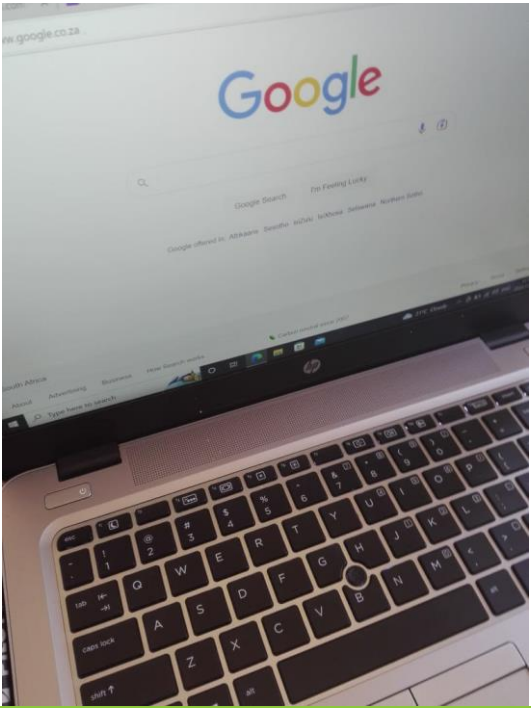
This section presents the questions asked to the observers via WhatsApp and captures their responses in a table format.



Table 7-2: Receipting - Criteria to be met

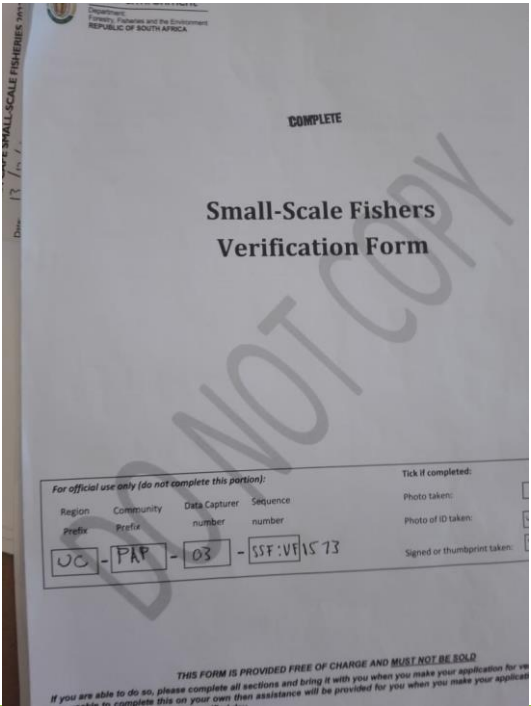
| # | CRITERIA TO BE MET | WHATSAPP EVIDENCE (YES/NO) | PHOTO EVIDENCE |
|---|---|----------------------------|------------------|
| 1 | Was the venue opened at 08:30? | Yes | N/A |
| 2 | Is there an attendance register for the DFFE team and observer forum? | Yes | |
| 3 | Have you signed the attendance register? (Send a Photo of the register you and the service provider signed) | Yes | See above item 2 |

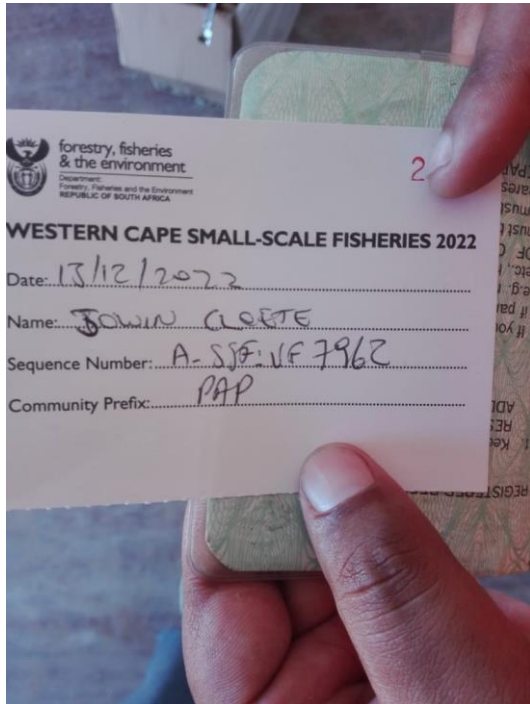
| # | CRITERIA TO BE MET | WHATSAPP EVIDENCE (YES/NO) | PHOTO EVIDENCE |
|---|--|----------------------------|----------------|
| 4 | Is there an attendance register for the fishers to sign? | Yes | |
| 5 | Are there electronic and paper copies of the registered fishers? | Yes | N/A |
| 6 | Is there an electronic checklist? | Yes | N/A |

| # | CRITERIA TO BE MET | WHATSAPP EVIDENCE (YES/NO) | PHOTO EVIDENCE |
|---|--|----------------------------|--|
| 7 | Is there a stamp pad for complete or incomplete forms? | Yes |  |
| 8 | Are there receipt books? | Yes |  |

| # | CRITERIA TO BE MET | WHATSAPP EVIDENCE (YES/NO) | PHOTO EVIDENCE |
|----|--|----------------------------|--|
| 9 | Are there laptops set up? | Yes |  |
| 10 | Do the laptops have internet connection? (Ask the laptop operator to open google) | Yes |  |
| 11 | Is there a video camera set up? | No | N/A |

| # | CRITERIA TO BE MET | WHATSAPP EVIDENCE (YES/NO) | PHOTO EVIDENCE |
|----|---|----------------------------|--|
| 12 | Are there clearly labelled boxes for storing the applications? | Yes |  |
| 13 | Has the service provider explained the procedure of the day to the fishers? | Yes | N/A |
| 14 | Are fishers being guided to data capturers? | Yes |  |

| # | CRITERIA TO BE MET | WHATSAPP EVIDENCE (YES/NO) | PHOTO EVIDENCE |
|----|---|----------------------------|---|
| 15 | Are the data capturers friendly? | Yes | N/A |
| 16 | Are fishers' forms being marked with a big "R" if they are registered on the database? | No | N/A |
| 17 | Are the data capturers going through the applications to ensure that they are complete? | Yes |  |
| 18 | Are the data capturers adding a thumbprint where applicants have not signed? | No | N/A |
| 19 | Are the data capturers filling in the electronic checklist? | Yes | N/A |

| # | CRITERIA TO BE MET | WHATSAPP EVIDENCE (YES/NO) | PHOTO EVIDENCE |
|----|---|----------------------------|---|
| 20 | Are the data capturers stamping either "COMPLETE" or "INCOMPLETE" on fishers' forms after checking them? | Yes | See above item 17 |
| 21 | Are data capturers completing the first part of the fisher's application forms? | Yes | See above item 17 |
| 22 | Are fishers being issued with receipts? Sporadically check that the receipt number matches the one on their form. | Yes |  |
| 23 | Are the data capturers stapling all the fisher's documentation? | Yes | N/A |

| # | CRITERIA TO BE MET | WHATSAPP EVIDENCE (YES/NO) | PHOTO EVIDENCE |
|----|---|----------------------------|-------------------|
| 24 | Are the data capturers placing the stapled documentation in the labelled box next to them? | Yes | See above item 12 |
| 25 | Are there Stowie-M and DFFE team leaders assisting and explaining to the fishers how the process work and facilitating any questions? | Yes | N/A |
| 26 | Did the venue close at 16:00? | No | N/A |

7.3 WHATSAPP MESSAGES

A WhatsApp group was created specifically for the Papendorp Church Hall to report on the observations made during the day of the receipting process. The conversations held on the WhatsApp group are presented below (Table 7-3: Receipting - WhatsApp), indicating the correspondence received from the observer for the receipting process.

Table 7-3: Receipting - WhatsApp

2022/11/29, 17:22 - Messages and calls are end-to-end encrypted. No one outside of this chat, not even WhatsApp, can read or listen to them. Tap to learn more.

2022/11/29, 17:22 - You created group "Papendorp Receipting "

2022/11/30, 10:23 - You added Sindisa Sigam

2022/12/13, 08:00 - Isaac - Delta BEC: Hi Observer Team, thank you for serving your community by agreeing to observe today. This group will be used for communication regarding the venue *Papendorp* , and the receipting process taking place here today. We will be asking a series of " *Yes"/"No* " questions, please answer them when prompted. In between the questions we will be asking for photos and be giving opportunity to raise concerns, please answer these questions when prompted. They are important for the adequate observation of the DFFE processes.

Please remember that you as the observer are only there to observe and not to make decisions on who gets accepted or not. Please report any concerns via the WhatsApp group so that DFFE can be notified and try rectify or address the concern as soon as possible.

2022/12/13, 09:20 - Isaac - Delta BEC: @27714140671 please can you allocate a DFFE member for us at this venue.

2022/12/13, 09:37 - Sindisa Sigam: Thabiso.vcf (file attached)

2022/12/13, 09:37 - Sindisa Sigam: Thabiso will assist with Observing today

2022/12/13, 09:38 - You added Thabiso

2022/12/13, 09:38 - Isaac - Delta BEC: Hi Observer Team, thank you for serving your community by agreeing to observe today. This group will be used for communication regarding the venue *Papendorp* , and the receipting process taking place here today. We will be asking a series of " *Yes"/"No* " questions, please answer them when prompted. In between the questions we will be asking for photos and be giving opportunity to raise concerns, please answer these questions when prompted. They are important for the adequate observation of the DFFE processes.

Please remember that you as the observer are only there to observe and not to make decisions on who gets accepted or not. Please report any concerns via the WhatsApp

group so that DFFE can be notified and try rectify or address the concern as soon as possible.

2022/12/13, 09:38 - Isaac - Delta BEC: 2.1 Was the venue opened at 08:30?

2022/12/13, 09:39 - Thabiso: Yes

2022/12/13, 09:40 - Isaac - Delta BEC: 2.2 Is there an attendance register for the DFFE team and observer forum?

2022/12/13, 09:41 - Thabiso: IMG-20221213-WA0013.jpg (file attached)

Yes

2022/12/13, 09:43 - Isaac - Delta BEC: 2.3 Have you signed the attendance register? (Send a Photo of the register you signed)

2022/12/13, 09:43 - Thabiso: .

2022/12/13, 09:45 - Isaac - Delta BEC: 2.4 Is there an attendance register for the fishers to sign?

2022/12/13, 09:46 - Thabiso: Yes

2022/12/13, 09:46 - Isaac - Delta BEC: May I have a picture?

2022/12/13, 09:48 - Thabiso: IMG-20221213-WA0016.jpg (file attached)

2022/12/13, 09:48 - Isaac - Delta BEC: 2.5 Are there electronic and paper copies of the registered fishers?

2022/12/13, 09:52 - Thabiso: No.

There's only paper copies

2022/12/13, 09:52 - Isaac - Delta BEC: 2.6 Is there an electronic checklist?

2022/12/13, 09:53 - Thabiso: Yes

2022/12/13, 09:54 - Isaac - Delta BEC: 2.7 Is there a stamp pad for complete or incomplete forms?

2022/12/13, 09:54 - Thabiso: Yes

2022/12/13, 09:55 - Isaac - Delta BEC: May I get a picture?

2022/12/13, 10:02 - Thabiso: IMG-20221213-WA0032.jpg (file attached)

2022/12/13, 10:03 - Isaac - Delta BEC: 2.8 Are there receipt books?

2022/12/13, 10:05 - Thabiso: Yes

2022/12/13, 10:05 - Isaac - Delta BEC: May I get a picture?

2022/12/13, 10:08 - Thabiso: IMG-20221213-WA0037.jpg (file attached)

2022/12/13, 10:09 - Isaac - Delta BEC: 2.9 Are there laptops set up?

2022/12/13, 10:13 - Thabiso: Yes

2022/12/13, 10:16 - Thabiso: IMG-20221213-WA0044.jpg (file attached)

2022/12/13, 10:16 - Isaac - Delta BEC: 2.10 Do the laptops have internet connection?
(Ask the laptop operator to open google)

2022/12/13, 10:19 - Thabiso: Yes

2022/12/13, 10:19 - Isaac - Delta BEC: 2.11 Is there a video camera set up?

2022/12/13, 10:20 - Isaac - Delta BEC: May I have a picture?

2022/12/13, 10:33 - Thabiso: IMG-20221213-WA0057.jpg (file attached)

2022/12/13, 10:35 - Thabiso: No.

The memory card storage is full so Stowie M team leader opted to use his phone to take videos of the session.

2022/12/13, 10:35 - Isaac - Delta BEC: 2.12 Are there clearly labelled boxes for storing the applications?

2022/12/13, 10:42 - Thabiso: Yes

2022/12/13, 10:43 - Thabiso: IMG-20221213-WA0062.jpg (file attached)

2022/12/13, 11:11 - Isaac - Delta BEC: 2.13 Has the service service provider explained the procedure of the day to the fishers?

2022/12/13, 11:12 - Thabiso: No.

The DFFE Officials are the ones explaining the procedure to the fishers as they come in.

2022/12/13, 11:14 - Isaac - Delta BEC: 2.14 Are fishers being guided to data capturers?

2022/12/13, 11:15 - Thabiso: Yes

2022/12/13, 11:18 - Isaac - Delta BEC: 2.15 Are the data capturrers friendly?

2022/12/13, 11:18 - Thabiso: Yes

2022/12/13, 11:20 - Isaac - Delta BEC: 2.16 Are fishers forms being marked with a big "R" if they are registered on the database?

2022/12/13, 11:20 - Thabiso: No

2022/12/13, 11:21 - Isaac - Delta BEC: 2.17 Are the data capturers going through the applications to ensure that they are complete?

2022/12/13, 11:24 - Thabiso: Yes

2022/12/13, 11:25 - Isaac - Delta BEC: 2.18 Are the data capturers adding a thumbprint where applicants have not signed?

2022/12/13, 11:34 - Thabiso: No

We haven't had an applicant yet that requires a thump pad /stamp pad for finger printing

2022/12/13, 11:35 - Fritz - Delta BEC: Hi Isaac, please add Andre to this group. He is supposed to be the observer

2022/12/13, 11:35 - Fritz - Delta BEC: Please add him and then call him to ensure that he knows he has been added

2022/12/13, 11:35 - You added Andre Cloete

2022/12/13, 11:37 - Isaac - Delta BEC: 2.19 Are the data capturers filling in the electronic checklist?

2022/12/13, 11:38 - Thabiso: Should I answer or wait for Andre?

2022/12/13, 11:40 - Isaac - Delta BEC: We are already done, you may continue @27613524780

2022/12/13, 11:41 - Thabiso: Yes

2022/12/13, 11:42 - Isaac - Delta BEC: 2.20 Are the data capturers stamping either "COMPLETE" or "INCOMPLETE" on fishers forms after checking it?

2022/12/13, 11:42 - Thabiso: Yes

2022/12/13, 11:42 - Isaac - Delta BEC: May I see a picture

2022/12/13, 11:43 - Thabiso: IMG-20221213-WA0125.jpg (file attached)

2022/12/13, 11:44 - Isaac - Delta BEC: 2.21 Are data capturers completing the first part of the fishers application forms?

2022/12/13, 11:45 - Andre Cloete: Yes

2022/12/13, 11:48 - Isaac - Delta BEC: @27613524780 Thank you very for you assistance.

@27663120120 can we do the process with you now?

2022/12/13, 11:48 - Isaac - Delta BEC: Hi Observer Team, thank you for serving your community by agreeing to observe today. This group will be used for communication regarding the venue *Papendorp* , and the receipting process taking place here today. We will be asking a series of " *Yes"/"No* " questions, please answer them when prompted. In between the questions we will be asking for photos and be giving opportunity to raise concerns, please answer these questions when prompted. They are important for the adequate observation of the DFFE processes.

Please remember that you as the observer are only there to observe and not to make decisions on who gets accepted or not. Please report any concerns via the WhatsApp group so that DFFE can be notified and try rectify or address the concern as soon as possible.

2022/12/13, 11:48 - Isaac - Delta BEC: 2.1 Was the venue opened at 08:30?

2022/12/13, 11:49 - Andre Cloete: Yes

2022/12/13, 11:49 - Isaac - Delta BEC: 2.2 Is there an attendance register for the DFFE team and observer forum?

2022/12/13, 11:51 - Andre Cloete: Yes

2022/12/13, 11:52 - Isaac - Delta BEC: 2.3 Have you signed the attendance register? (Send a Photo of the register you signed)

2022/12/13, 11:52 - Andre Cloete: Yes

2022/12/13, 11:53 - Isaac - Delta BEC: May I have a picture?

2022/12/13, 11:53 - Andre Cloete: IMG-20221213-WA0132.jpg (file attached)

2022/12/13, 11:53 - Isaac - Delta BEC: 2.4 Is there an attendance register for the fishers to sign?

2022/12/13, 11:54 - Andre Cloete: Yes

2022/12/13, 11:54 - Isaac - Delta BEC: May I have a picture?

2022/12/13, 11:55 - Andre Cloete: IMG-20221213-WA0133.jpg (file attached)

2022/12/13, 11:55 - Isaac - Delta BEC: 2.5 Are there electronic and paper copies of the registered fishers?

2022/12/13, 11:55 - Andre Cloete: IMG-20221213-WA0134.jpg (file attached)

2022/12/13, 11:55 - Andre Cloete: IMG-20221213-WA0135.jpg (file attached)

2022/12/13, 11:56 - Isaac - Delta BEC: 2.6 Is there an electronic checklist?

2022/12/13, 11:56 - Andre Cloete: Yes

2022/12/13, 11:56 - Isaac - Delta BEC: 2.7 Is there a stamp pad for complete or incomplete forms?

2022/12/13, 11:57 - Andre Cloete: Yes

2022/12/13, 11:58 - Andre Cloete: IMG-20221213-WA0138.jpg (file attached)

2022/12/13, 11:58 - Isaac - Delta BEC: 2.8 Are there receipt books?

2022/12/13, 11:58 - Andre Cloete: Yes

2022/12/13, 11:59 - Isaac - Delta BEC: May I get a picture?

2022/12/13, 11:59 - Andre Cloete: IMG-20221213-WA0139.jpg (file attached)

2022/12/13, 12:01 - Isaac - Delta BEC: 2.9 Are there laptops up?

2022/12/13, 12:01 - Andre Cloete: Yes

2022/12/13, 12:02 - Isaac - Delta BEC: May I have a picture?

2022/12/13, 12:03 - Andre Cloete: IMG-20221213-WA0141.jpg (file attached)

2022/12/13, 12:10 - Isaac - Delta BEC: 2.10 Do the laptops have internet connection?
(Ask the laptop operator to open google)

2022/12/13, 12:11 - Andre Cloete: Yes

2022/12/13, 12:11 - Isaac - Delta BEC: May I have a picture?

2022/12/13, 12:12 - Andre Cloete: IMG-20221213-WA0143.jpg (file attached)

2022/12/13, 12:12 - Isaac - Delta BEC: Of the laptop screen with Google landing page open

2022/12/13, 12:14 - Andre Cloete: IMG-20221213-WA0144.jpg (file attached)

2022/12/13, 12:16 - Isaac - Delta BEC: 2.11 Is there a video camera set up?

2022/12/13, 12:16 - Andre Cloete: No

2022/12/13, 12:17 - Andre Cloete: Memory is full

2022/12/13, 12:17 - Andre Cloete: They are taking pictures with their phones

2022/12/13, 12:18 - Isaac - Delta BEC: 2.12 Are there clearly labelled boxes for storing the applications?

2022/12/13, 12:20 - Andre Cloete: Yes

2022/12/13, 12:20 - Isaac - Delta BEC: May I get a picture?

2022/12/13, 12:21 - Andre Cloete: IMG-20221213-WA0145.jpg (file attached)

2022/12/13, 12:22 - Isaac - Delta BEC: 2.13 Has the service service provider explained the procedure of the day to the fishers?

2022/12/13, 12:22 - Andre Cloete: Yes

2022/12/13, 12:23 - Isaac - Delta BEC: 2.14 Are fishers being guided to data capturers?

2022/12/13, 12:23 - Andre Cloete: Yes

2022/12/13, 12:24 - Isaac - Delta BEC: 2.15 Are the data capturrers friendly?

2022/12/13, 12:24 - Andre Cloete: Yes

2022/12/13, 12:25 - Isaac - Delta BEC: 2.16 Are fishers forms being marked with a big "R" if they are registered on the database?

2022/12/13, 12:25 - Andre Cloete: Marked UR

2022/12/13, 12:26 - Isaac - Delta BEC: May I see the picture?

2022/12/13, 12:27 - Andre Cloete: All registered for now

2022/12/13, 12:28 - Andre Cloete: No unregistered form yet

2022/12/13, 12:31 - Isaac - Delta BEC: 2.17 Are the data capturers going through the applications to ensure that they are complete?

2022/12/13, 12:31 - Andre Cloete: Yes

2022/12/13, 12:32 - Isaac - Delta BEC: 2.18 Are the data capturers adding a thumbprint where applicants have not signed?

2022/12/13, 12:33 - Andre Cloete: Not yet

2022/12/13, 12:33 - Andre Cloete: Everyone signed

2022/12/13, 12:34 - Isaac - Delta BEC: 2.19 Are the data capturers filling in the electronic checklist?

2022/12/13, 12:35 - Andre Cloete: Yes

2022/12/13, 12:36 - Isaac - Delta BEC: 2.20 Are the data capturers stamping either "COMPLETE" or "INCOMPLETE" on fishers forms after checking it?

2022/12/13, 12:37 - Andre Cloete: Yes

2022/12/13, 12:37 - Andre Cloete: IMG-20221213-WA0147.jpg (file attached)

2022/12/13, 12:38 - Isaac - Delta BEC: 2.21 Are data capturers completing the first part of the fishers application forms?

2022/12/13, 12:38 - Andre Cloete: Yes

2022/12/13, 12:39 - Isaac - Delta BEC: 2.22 Are fishers being issued with receipts? Sporadically check that the receipt number matches the one on their form.

2022/12/13, 12:39 - Andre Cloete: Yes

2022/12/13, 12:40 - Isaac - Delta BEC: May I get a picture?

2022/12/13, 12:40 - Andre Cloete: IMG-20221213-WA0148.jpg (file attached)

2022/12/13, 12:40 - Isaac - Delta BEC: 2.23 Are the data capturers stapling all the fishers documentation?

2022/12/13, 12:41 - Andre Cloete: Yes

2022/12/13, 12:41 - Isaac - Delta BEC: 2.24 Are the data capturers placing the stapled documentaion in the labelled box next to them?

2022/12/13, 12:41 - Andre Cloete: Yes

2022/12/13, 16:04 - Isaac - Delta BEC: Did the venue close at 16:00?

2022/12/13, 16:30 - Andre Cloete: Still here,

2022/12/13, 17:04 - Isaac - Delta BEC: Did the venue close at 17:00?

2022/12/13, 17:20 - Andre Cloete: Past 16H00

2022/12/13, 17:24 - Isaac - Delta BEC: Ok, thanks for your assistance today @27663120120

2022/12/13, 17:25 - Andre Cloete: 👍,see you tomorrow

7.4 ISSUES RAISED

Table 7-4: Distribution -Data collected

| ISSUE RAISED | SORTED OUT ON THE DAY YES/NO |
|--|---------------------------------|
| The camera memory was full, it was noted that team was using their phones to take pictures | No |
| Only marked unregistered applications with a "UR" | No |
| No thumbprints were done as it was not required | No |
| Venue closed late | N/A |

8 VERIFICATION

8.1 OVERVIEW

The verification process is where the DFFE team goes through each application to assess whether they are successful or not. The successful applicants then get placed on a list, whereas the unsuccessful applicants will receive reason of decision (RoD) letters and get the opportunity to appeal.

The protocol that the DFFE team issued to be followed was initially changed in January 2023. The updated protocol indicates that there will no longer be a moderation team and that there will only be assessment and quality control teams.

The DFFE noted that they have set out two weeks to complete the verification process and issue the successful applicants list. It should be noted that the DFFE team was not able to complete the verification process in the timeframe they had initially set out to.

Initially, the DFFE was going to have 3 teams to assess applications. On the day the process commenced, the DFFE indicated that they would have 6 teams.

8.2 OBSERVER FORUM INVOLVEMENT

DFFE specifically noted that they would prefer to have Delta BEC employees as observers due to the sensitive nature of the information that is being reviewed. Due to budgetary constraints, the Delta BEC is unable to observe after 10 February 2023.

It has been noted that the DFFE team will continue to record all the sessions through Stowie-M who is providing a recording service.

8.3 ASSESSMENT TEAM

The table below presents the findings for the region, start date, and end date and elaborates on the observer responsible for this location with his/her comments.

Table 8-1: Verification– Overview

| ITEM | DESCRIPTION |
|--------------------------|--|
| Region | WC |
| Actual Start Date | 25 January 2023 |
| End Date | Delta BEC's appointment ends on 10 February 2023. DFFE will continue with the verification process |
| Observer | Delta BEC |

8.3.1 CRITERIA TO BE MET FOR THE VERIFICATION PHASE TO BE SUCCESSFUL

This section presents the questions asked to the observers via WhatsApp and captures their responses in a table format.

Table 8-1: Verification - Criteria to be met

| DATE | TEAM | OBSERVER | ATTENDANCE* | CHECKING COMPLETENESS* | IS THE ASSESSMENT TEAM MARKING THE VERIFICATION FORMS AS EITHER "COMPLETE" OR "INCOMPLETE"? | SUCCESSFUL OR UNSUCCESSFUL* | RESERVED APPLICATIONS* | IS THE ASSESSMENT TEAM PROVIDING DETAILED REASONS FOR THE OUTCOMES OF THE APPLICATIONS? | IS THE ASSESSMENT TEAM CAPTURING ALL INFORMATION AND OUTCOMES ON AN ELECTRONIC DATABASE FOR EVERY APPLICANT, COMMUNITY AND REGION? |
|-----------|---------------|-----------------|-------------|------------------------|---|-----------------------------|------------------------|---|--|
| 25-JAN-23 | TEAM: 1, 2, 3 | FRITZ SWANEPOEL | YES | YES | YES | YES | YES | YES | YES |
| 26-JAN-23 | TEAM 1 | ZUKISWA MNGQOLO | YES | YES | NO | YES | YES | YES | YES |
| 27-JAN-23 | TEAM 1 | ZUKISWA MNGQOLO | YES | YES | YES | YES | YES | YES | YES |
| 30-JAN-23 | TEAM 1A | ZUKISWA MNGQOLO | YES | YES | YES | YES | YES | YES | YES |
| | TEAM 1B | ZUKISWA MNGQOLO | YES | YES | YES | YES | YES | YES | YES |
| 31-JAN-23 | TEAM 1A | ZUKISWA MNGQOLO | YES | YES | YES | YES | YES | YES | YES |
| | TEAM 1B | ZUKISWA MNGQOLO | YES | YES | YES | YES | YES | YES | YES |
| 01-FEB-23 | TEAM 1A | ZUKISWA MNGQOLO | YES | YES | YES | YES | YES | YES | YES |
| | TEAM 1B | ZUKISWA MNGQOLO | YES | YES | YES | YES | YES | YES | YES |
| 02-FEB-23 | TEAM 1A | ZUKISWA MNGQOLO | YES | YES | YES | YES | YES | YES | YES |
| | TEAM 1B | ZUKISWA MNGQOLO | YES | YES | YES | YES | YES | YES | YES |
| 03-FEB-23 | TEAM 1A | ZUKISWA MNGQOLO | YES | YES | YES | YES | YES | YES | YES |
| | TEAM 1B | ZUKISWA MNGQOLO | YES | YES | YES | YES | YES | YES | YES |
| 06-FEB-23 | TEAM 1A | ZUKISWA MNGQOLO | NO | YES | YES | YES | YES | YES | YES |
| | TEAM 1B | ZUKISWA MNGQOLO | NO | YES | YES | YES | YES | YES | YES |
| 07-FEB-23 | TEAM 1A | ZUKISWA MNGQOLO | NO | YES | YES | YES | YES | YES | YES |
| | TEAM 1B | ZUKISWA MNGQOLO | NO | YES | YES | YES | YES | YES | YES |

| DATE | TEAM | OBSERVER | ATTENDANCE* | CHECKING COMPLETENESS* | IS THE ASSESSMENT TEAM MARKING THE VERIFICATION FORMS AS EITHER "COMPLETE" OR "INCOMPLETE"? | SUCCESSFUL OR UNSUCCESSFUL* | RESERVED APPLICATIONS* | IS THE ASSESSMENT TEAM PROVIDING DETAILED REASONS FOR THE OUTCOMES OF THE APPLICATIONS? | IS THE ASSESSMENT TEAM CAPTURING ALL INFORMATION AND OUTCOMES ON AN ELECTRONIC DATABASE FOR EVERY APPLICANT, COMMUNITY AND REGION? |
|-----------|---------|-----------------|-------------|------------------------|---|-----------------------------|------------------------|---|--|
| 08-FEB-23 | TEAM 1A | ZUKISWA MNGQOLO | NO | YES | YES | YES | YES | YES | YES |
| | TEAM 1B | ZUKISWA MNGQOLO | NO | YES | YES | YES | YES | YES | YES |
| 09-FEB-23 | TEAM 1A | ZUKISWA MNGQOLO | NO | YES | YES | YES | YES | YES | YES |
| | TEAM 1B | ZUKISWA MNGQOLO | NO | YES | YES | YES | YES | YES | YES |
| 10-FEB-23 | TEAM 1A | ZUKISWA MNGQOLO | NO | YES | YES | YES | YES | YES | YES |
| | TEAM 1B | ZUKISWA MNGQOLO | NO | YES | YES | YES | YES | YES | YES |

| | |
|---|--|
| <p>*Attendance</p> | <p>Are the following team members at the assessment day:</p> <ul style="list-style-type: none"> • Team leader (SSFM Deputy Director) • Fisheries community development worker (FCDW) • Secretariat (Stowie-M) • Observer <p>Ensure the Delta BEC attendance register is signed. There needs to be a new attendance register for every day of the verification process.</p> |
| <p>*Checking completeness</p> | <p>Is the DFFE checking the following criteria of the applications?:</p> <ul style="list-style-type: none"> • the verification form is signed by the applicant; • all Required Questions (with three asterisk ***) are completed; • all required supporting documents in line with the criteria are attached. |
| <p>*Successful or unsuccessful</p> | <p>Is the assessment team marking the verification forms as either "Successful" or "Unsuccessful" based on the 4 qualifying criteria as well as the success criteria decided in 1.2?</p> <p>Confirm what the 4 qualifying criteria are.</p> <ul style="list-style-type: none"> • SA citizen • 18 years or older |

| | |
|------------------------|--|
| | <ul style="list-style-type: none"> • At least 10 years accumulative experience • Majority of livelihood should be dependent on small scale fishing |
| *Reserved applications | Where the assessment team is unable to make a decision whether a verification form is "complete"/"incomplete" or "successful"/"unsuccessful", are they marking those applications as "Reserved"? |

8.3.1.1 Issues

Table 8-2: Comments and Issues

| # | DATE | TEAM | COMMENTS/ISSUES |
|----|-------------|--------------|---|
| 01 | 25 JAN 2023 | TEAM 1, 2, 3 | <ul style="list-style-type: none"> • The team did not get through the 50 pilot applications as planned. Going through the applications took a lot longer than expected and the team only got through 4. <p>The team discussed potentially difficult scenarios and agreed on how to move forward from them, this was noted on a documented by DFFE.</p> |
| 02 | 26 JAN 2023 | TEAM 1, 2, 3 | There was no space for the teams to mark an application either "Complete" or "Incomplete". The observer forum raised this, and Abongile made the adjustment on the google forms. |
| 03 | 02 FEB 2023 | TEAM 1, 2, 3 | The team agreed to go through all the applications that were previously marked as unsuccessful. The review of these applications came about due to the change in the "issues to consider" document. The changes came about during a plenary meeting. |
| 04 | 06 FEB 2023 | TEAM 1A | No FCDW present |
| 05 | 06 FEB 2023 | TEAM 1B | No FCDW present |
| 06 | 07 FEB 2023 | TEAM 1A | No FCDW present |
| 07 | 07 FEB 2023 | TEAM 1B | No FCDW present |
| 08 | 08 FEB 2023 | TEAM 1A | No FCDW present |
| 08 | 08 FEB 2023 | TEAM 1B | No FCDW present |
| 09 | 09 FEB 2023 | TEAM 1A | No FCDW present |
| 10 | 09 FEB 2023 | TEAM 1B | No FCDW present |
| 11 | 10 FEB 2023 | TEAM 1A | No FCDW present |
| 12 | 10 FEB 2023 | TEAM 1B | No FCDW present |

8.3.2 DATA COLLECTED:

This section presents the evidence collected in the form of attendance registers, photos, and signed observation checklists.

Table 8-3: Verification - Data collected

| # | DATA COLLECTED | YES/NO |
|---|--|--------|
| 1 | Attendance register | Yes |
| 2 | Photos | Yes |
| 3 | Checklist signed by all parties involved | Yes |

8.3.2.1 Attendance register

| | | | |
|---|--|--|--|
|  ATTENDANCE REGISTER  | |  ATTENDANCE REGISTER  | |
| CLIENT NAME Department of Environment, Forestry and Fisheries PROJECT NAME Rights Allocation Process MEETING TYPE Assessment Meeting VENUE Offshore Building DFFE / 5 th Floor Foretrust Building | | ATTENDEE INFORMATION | |
| DATE 26.01.2023 TIME 10:30 | | CONTACT INFORMATION | |
| NAME Joseph Fickens COMPANY DFFE DESIGNATION FCDW EMAIL Jfickens@dffe.gov.za MOBILE 078 2350091 OFFICE CPT | | NAME Mngqolo Mngqolo COMPANY Delta BEC DESIGNATION Observer EMAIL mnmngqolo@yahoo.com MOBILE 083 8688 158 OFFICE CPT | |
| NAME Kuan Traskay COMPANY STOWIE M. DESIGNATION SECRETARIAT EMAIL ktraskay@gmail.com MOBILE 067 030 3801 OFFICE CPT | | SIGNATURE | |
| NAME Riana Hendricks COMPANY DFFE DESIGNATION FCDW EMAIL riana.h101@gmail.com MOBILE 0715246782 OFFICE CPT | | | |
| NAME Benjamin Muthi COMPANY DFFE DESIGNATION DD EMAIL benamu@mthi@dffe.gov.za MOBILE 083 227 5827 OFFICE CPT | | | |
| NAME Uzubenathi Duleza COMPANY DFFE: SSFM DESIGNATION SA EMAIL uzubenathiduleza@dffe.gov.za MOBILE 083 266 7994 OFFICE CPT | | | |

Figure 8-1: Verification - 26/01/2023 Attendance Register

| | | | |
|--|--|--|--|
|  ATTENDANCE REGISTER  | |  ATTENDANCE REGISTER  | |
| CLIENT NAME Department of Environment, Forestry and Fisheries PROJECT NAME Rights Allocation Process MEETING TYPE Assessment meeting VENUE Foretrust Building 5th Floor Boardroom | | ATTENDEE INFORMATION | |
| DATE 27.01.2023 TIME 08:35 | | CONTACT INFORMATION | |
| NAME Mngqolo Mngqolo COMPANY Delta BEC DESIGNATION Observer EMAIL mnmngqolo@yahoo.com MOBILE 083 8688 158 OFFICE CPT | | NAME Uzubenathi Duleza COMPANY DFFE DESIGNATION SAC EMAIL uzubenathiduleza@dffe.gov.za MOBILE 083 266 7994 OFFICE CPT | |
| NAME Benjamin Muthi COMPANY DFFE DESIGNATION DD EMAIL benamu@mthi@dffe.gov.za MOBILE 083 227 5827 OFFICE CPT | | SIGNATURE | |
| NAME Kuan Traskay COMPANY STOWIE M. DESIGNATION SECRETARIAT EMAIL ktraskay@gmail.com MOBILE 067 030 3801 OFFICE CPT | | | |
| NAME Joseph Fickens COMPANY DFFE DESIGNATION FCDW EMAIL Jfickens@dffe.gov.za MOBILE 078 2350091 OFFICE CPT | | | |
| NAME Riana Hendricks COMPANY DFFE DESIGNATION FCDW EMAIL riana.h101@gmail.com MOBILE 0715246782 OFFICE CPT | | | |

Figure 8-2: Verification - 27/01/2023 Attendance Register

| DELTA sustainable environment consultants | | ATTENDANCE REGISTER | | forestry, fisheries & the environment Department of Forestry, Fisheries and the Environment REPUBLIC OF SOUTH AFRICA | |
|--|---|---------------------|----------------------------|--|-------------|
| CLIENT NAME | Department of Environment, Forestry and Fisheries | DATE | 30.01.2023 | | |
| PROJECT NAME | Rights Allocation Process | TIME | 10:20 | | |
| MEETING TYPE | Assessment Process - Team 1A | | | | |
| VENUE | Foretrust Building 5th Floor Boardroom 1 | | | | |
| ATTENDEE INFORMATION | | CONTACT INFORMATION | | SIGNATURE | |
| Name | Zukiswa Mngqolo | Email | msmngqolo | | [Signature] |
| Company | Delta BEC | Mobile | 0838688158 | | |
| Designation | Observer | Office | CPT | | |
| Name | KUAN TAUSEKAY | Email | kuantausekay@gmail.com | | [Signature] |
| Company | STONE M | Mobile | 067 030 3801 | | |
| Designation | SECRETARY | Office | CPT | | |
| Name | Bonumelo Chabane-Maxamini | Email | B.Chabane@gmail.com | | [Signature] |
| Company | DTFG | Mobile | 082 672 0777 | | |
| Designation | FCDW - Technical Team | Office | Mosses BAT | | |
| Name | Benrose Mkhize | Email | benrose.mkhize@efpa.gov.za | | [Signature] |
| Company | DFPE | Mobile | 083 9570 8008 | | |
| Designation | Lead | Office | CPT | | |
| Name | Phakiso Nkomo | Email | Phakiso.Nkomo@efpa.gov.za | | [Signature] |
| Company | DFPE | Mobile | 083 9570 8008 | | |
| Designation | Administrator | Office | P. Edward | | |

Figure 8-3: Verification - 30/01/2023 Team 1A Attendance Register

| DELTA sustainable environment consultants | | ATTENDANCE REGISTER | | forestry, fisheries & the environment Department of Forestry, Fisheries and the Environment REPUBLIC OF SOUTH AFRICA | |
|--|---|---------------------|------------------------|--|-------------|
| CLIENT NAME | Department of Environment, Forestry and Fisheries | DATE | 30.01.2023 | | |
| PROJECT NAME | Rights Allocation Process | TIME | 10:41 | | |
| MEETING TYPE | Assessment Process - Team 1B | | | | |
| VENUE | Foretrust Building 5th Floor Boardroom | | | | |
| ATTENDEE INFORMATION | | CONTACT INFORMATION | | SIGNATURE | |
| Name | Riaan Hendriks | Email | Riaan.h101@gmail.com | | [Signature] |
| Company | DFPE | Mobile | 0715464954 | | |
| Designation | CPT FCDW | Office | | | |
| Name | Luyanda Tjeko | Email | Ltjeko@efpe.gov.za | | [Signature] |
| Company | DFPE (SSPM) | Mobile | 0835183016 | | |
| Designation | ASSISTANT DIRECTOR | Office | | | |
| Name | ANOSINA NORA | Email | anosina@efpe.gov.za | | [Signature] |
| Company | DFPE | Mobile | 063460085 | | |
| Designation | DEVEE | Office | | | |
| Name | Zukiswa Mngqolo | Email | msmngqolo@yahoo.com | | [Signature] |
| Company | Delta BEC | Mobile | 083 8688 158 | | |
| Designation | Observer | Office | CPT | | |
| Name | KUAN TAUSEKAY | Email | kuantausekay@gmail.com | | [Signature] |
| Company | STONE M | Mobile | 067 030 3801 | | |
| Designation | SECRETARY | Office | CPT | | |

Figure 8-4: Verification - 30/01/2023 Team 1B Attendance Register

| DELTA sustainable environment consultants | | ATTENDANCE REGISTER | | forestry, fisheries & the environment Department of Forestry, Fisheries and the Environment REPUBLIC OF SOUTH AFRICA | |
|--|---|---------------------|----------------------------|--|-------------|
| CLIENT NAME | Department of Environment, Forestry and Fisheries | DATE | 31.01.2023 | | |
| PROJECT NAME | Rights Allocation Process | TIME | 08:20 | | |
| MEETING TYPE | Assessment Process - Team 1A | | | | |
| VENUE | Foretrust Building 5th Floor Boardroom | | | | |
| ATTENDEE INFORMATION | | CONTACT INFORMATION | | SIGNATURE | |
| Name | KUAN TAUSEKAY | Email | kuantausekay@gmail.com | | [Signature] |
| Company | STONE M | Mobile | 067 030 3801 | | |
| Designation | SECRETARY | Office | CPT | | |
| Name | Bonrose Mkhize | Email | benrose.mkhize@efpa.gov.za | | [Signature] |
| Company | DFPE | Mobile | 083 9570 8008 | | |
| Designation | Lead | Office | CPT | | |
| Name | Phakiso Nkomo | Email | Phakiso.Nkomo@efpa.gov.za | | [Signature] |
| Company | DFPE | Mobile | 083 9570 8008 | | |
| Designation | Admin | Office | P. Edward | | |
| Name | Bonumelo Chabane-Maxamini | Email | B.Chabane@gmail.com | | [Signature] |
| Company | DTFG | Mobile | 082 672 0777 | | |
| Designation | FCDW - Technical Support | Office | Mosses BAT | | |
| Name | Uzobonethi Dubeza | Email | uzobonethi@efpe.gov.za | | [Signature] |
| Company | DFPE (SSPM) | Mobile | 083 666 7974 | | |
| Designation | SAC | Office | CPT | | |

Figure 8-5: Verification - 31/01/2023 Team 1A Attendance Register

| DELTA built environment consultants | | ATTENDANCE REGISTER | | forestry, fisheries & the environment Department: Forestry, Fisheries and the Environment REPUBLIC OF SOUTH AFRICA | |
|--|---|---------------------|-------------------------|--|--|
| CLIENT NAME | Department of Environment, Forestry and Fisheries | DATE | 31/01/2023 | | |
| PROJECT NAME | Rights Allocation Process | TIME | 08:16 | | |
| MEETING TYPE | Assessment Process - Team 1B | | | | |
| VENUE | Foretrust Building 5th Floor Boardroom | | | | |
| ATTENDEE INFORMATION | | CONTACT INFORMATION | | SIGNATURE | |
| Name | Andrew Nola | Email | anola@dffe.gov.za | [Signature] | |
| Company | DFPE - SSFM | Mobile | 0696120985 | | |
| Designation | DRIVER | Office | | | |
| Name | Bonnie Hema | Email | Bhemad@dffe.gov.za | [Signature] | |
| Company | DFPE - SSFM | Mobile | 0717521516 / 0713502238 | | |
| Designation | ADMINISTRATOR | Office | | | |
| Name | Luyanda Tuko | Email | L.Tuko@dffe.gov.za | [Signature] | |
| Company | DFPE: SSFM | Mobile | 0835183016 | | |
| Designation | Asst. Team Leader | Office | | | |
| Name | Riaan Hendricks | Email | Rhendricks@dffe.gov.za | [Signature] | |
| Company | DFPE: SE | Mobile | 0714516704 | | |
| Designation | Tech Support | Office | | | |
| Name | Zuziso Mngqolo | Email | m.mngqolo@yahoo.com | [Signature] | |
| Company | Delo BCC | Mobile | 082888158 | | |
| Designation | Observer | Office | CPT | | |

Figure 8-6: 31/01/2023 Team 1B Attendance Register

| DELTA built environment consultants | | ATTENDANCE REGISTER | | forestry, fisheries & the environment Department: Forestry, Fisheries and the Environment REPUBLIC OF SOUTH AFRICA | |
|--|---|---------------------|-------------------------|--|--|
| CLIENT NAME | Department of Environment, Forestry and Fisheries | DATE | 01-02-2023 | | |
| PROJECT NAME | Rights Allocation Process | TIME | 08:35 | | |
| MEETING TYPE | Assessment Process - Team 1A | | | | |
| VENUE | Foretrust Building 5th Floor Boardroom SA | | | | |
| ATTENDEE INFORMATION | | CONTACT INFORMATION | | SIGNATURE | |
| Name | Uthabekathi Dukuwa | Email | uthabekathi@dffe.gov.za | [Signature] | |
| Company | DFPE: SSFM | Mobile | 083267994 | | |
| Designation | SAC | Office | CPT | | |
| Name | Andrew Nola | Email | anola@dffe.gov.za | [Signature] | |
| Company | DFPE | Mobile | 0696120985 | | |
| Designation | Asst. Admin | Office | | | |
| Name | Kwani Taussey | Email | KMTaussey@gmail.com | [Signature] | |
| Company | Stevie M. | Mobile | 0670303801 | | |
| Designation | SECRETARY | Office | CPT | | |
| Name | Zuziso Mngqolo | Email | m.mngqolo@yahoo.com | [Signature] | |
| Company | Delo BCC | Mobile | 0832688158 | | |
| Designation | Observer | Office | CPT | | |
| Name | Bonnie Chakam-Nyani | Email | B.Chakam@dffe.gov.za | [Signature] | |
| Company | DFPE | Mobile | 0826720777 | | |
| Designation | DFPE - Technical member | Office | Process Buyer | | |
| Name | Bonnie Hema | Email | Bhemad@dffe.gov.za | [Signature] | |
| Company | DFPE | Mobile | | | |
| Designation | Team leader | Office | CPT | | |

Figure 8-7: Verification - 01/02/2023 Team 1A Attendance Register

| DELTA built environment consultants | | ATTENDANCE REGISTER | | forestry, fisheries & the environment Department: Forestry, Fisheries and the Environment REPUBLIC OF SOUTH AFRICA | |
|--|---|---------------------|------------------------|--|--|
| CLIENT NAME | Department of Environment, Forestry and Fisheries | DATE | 01-02-2023 | | |
| PROJECT NAME | Rights Allocation Process | TIME | 08:00 | | |
| MEETING TYPE | Assessment Process - Team 1B | | | | |
| VENUE | Foretrust Building 5th Floor Boardroom SA | | | | |
| ATTENDEE INFORMATION | | CONTACT INFORMATION | | SIGNATURE | |
| Name | Kwani Taussey | Email | KMTaussey@gmail.com | [Signature] | |
| Company | Stevie M. | Mobile | 0670303801 | | |
| Designation | SECRETARY | Office | CPT | | |
| Name | Andrew Nola | Email | anola@dffe.gov.za | [Signature] | |
| Company | DFPE | Mobile | 0696120985 | | |
| Designation | DRIVER | Office | | | |
| Name | Riaan Hendricks | Email | Rhendricks@dffe.gov.za | [Signature] | |
| Company | DFPE | Mobile | 0714516704 | | |
| Designation | Tech Supp. | Office | | | |
| Name | Zuziso Mngqolo | Email | m.mngqolo@yahoo.com | [Signature] | |
| Company | Delo BCC | Mobile | 082888158 | | |
| Designation | Observer | Office | CPT | | |
| Name | Luyanda Tuko | Email | L.Tuko@dffe.gov.za | [Signature] | |
| Company | DFPE | Mobile | 0835183016 | | |
| Designation | Assistant Team leader | Office | | | |
| Name | Bonnie Hema | Email | Bhemad@dffe.gov.za | [Signature] | |
| Company | DFPE | Mobile | 0717521516 | | |
| Designation | Administrator | Office | | | |

Figure 8-8: Verification - 01/02/2023 Team 1B Attendance Register

| DELTA ATTENDANCE REGISTER | | | | DELTA ATTENDANCE REGISTER | | | | |
|---|--------------------------------------|---------------------|-------------|--------------------------------|--|--|------------------------------------|-----------|
| CLIENT NAME | | | DATE | ATTENDEE INFORMATION | | | CONTACT INFORMATION | SIGNATURE |
| Department of Environment, Forestry and Fisheries | | | 02-02-2023 | Name: <i>Phisofo Mlamani</i> | | | Email: <i>PhisofoM@dlfe.gov.za</i> | |
| PROJECT NAME: Rights Allocation Process | | | TIME: 10:30 | Company: <i>DLFE</i> | | | Mobile: <i>072 872 5950</i> | |
| MEETING TYPE: Assessment Process - Team 1A | | | | Designation: <i>Asst. Dir.</i> | | | Office: <i>P. Mlamani</i> | |
| VENUE: Forestry Building 5th Floor Boardroom 5A | | | | Name: _____ | | | Email: _____ | |
| ATTENDEE INFORMATION | | CONTACT INFORMATION | | SIGNATURE | | | | |
| Name: <i>Juriso Mngqolo</i> | Email: <i>msmngqolo@yahoo.com</i> | | | | | | | |
| Company: <i>Delta BEC</i> | Mobile: <i>082868158</i> | | | | | | | |
| Designation: <i>Observer</i> | Office: <i>CPT</i> | | | | | | | |
| Name: <i>Uzubenathi Dukuza</i> | Email: <i>uzubenathi@dlfe.gov.za</i> | | | | | | | |
| Company: <i>DLFE : SSFM</i> | Mobile: <i>083 266 7994</i> | | | | | | | |
| Designation: <i>SAC</i> | Office: <i>CPT</i> | | | | | | | |
| Name: <i>Bonco Mkhisi</i> | Email: <i>bonco@dlfe.gov.za</i> | | | | | | | |
| Company: <i>DLFE</i> | Mobile: _____ | | | | | | | |
| Designation: <i>LEAD</i> | Office: <i>CPT</i> | | | | | | | |
| Name: <i>Bokwena Chikana-Nkwanani</i> | Email: <i>BChikana@dlfe.gov.za</i> | | | | | | | |
| Company: <i>DLFE</i> | Mobile: <i>082 672 0777</i> | | | | | | | |
| Designation: <i>TECHNICAL MEMBER</i> | Office: <i>Mossel Bay</i> | | | | | | | |
| Name: <i>Kwan Truškay</i> | Email: <i>kwantru@dlfe.gov.za</i> | | | | | | | |
| Company: <i>STOWIE M.</i> | Mobile: <i>067 030 3901</i> | | | | | | | |
| Designation: <i>SECRETARY</i> | Office: <i>CPT</i> | | | | | | | |

Figure 8-9: Verification - 02/02/2023 Team 1A Attendance Register

| DELTA ATTENDANCE REGISTER | | | | DELTA ATTENDANCE REGISTER | | | | |
|---|--------------------------------------|---------------------|-------------|---------------------------------------|--|--|---------------------------------|-----------|
| CLIENT NAME | | | DATE | ATTENDEE INFORMATION | | | CONTACT INFORMATION | SIGNATURE |
| Department of Environment, Forestry and Fisheries | | | 02-02-2023 | Name: <i>Lusanda Tuko</i> | | | Email: <i>Ltuko@dlfe.gov.za</i> | |
| PROJECT NAME: Rights Allocation Process | | | TIME: 10:30 | Company: <i>DLFE</i> | | | Mobile: <i>083 518 2016</i> | |
| MEETING TYPE: Assessment Process - Team 1B | | | | Designation: <i>Asst. Dir. LEADER</i> | | | Office: _____ | |
| VENUE: Forestry Building 5th Floor Boardroom 5A | | | | Name: _____ | | | Email: _____ | |
| ATTENDEE INFORMATION | | CONTACT INFORMATION | | SIGNATURE | | | | |
| Name: <i>Juriso Mngqolo</i> | Email: <i>msmngqolo@yahoo.com</i> | | | | | | | |
| Company: <i>Delta BEC</i> | Mobile: <i>082868158</i> | | | | | | | |
| Designation: <i>Observer</i> | Office: <i>CPT</i> | | | | | | | |
| Name: <i>Bonco Mkhisi</i> | Email: <i>bonco@dlfe.gov.za</i> | | | | | | | |
| Company: <i>DLFE</i> | Mobile: <i>071 920 1516</i> | | | | | | | |
| Designation: <i>Administrative</i> | Office: _____ | | | | | | | |
| Name: <i>Riaan Hendricks</i> | Email: <i>Rhendricks@dlfe.gov.za</i> | | | | | | | |
| Company: <i>DLFE</i> | Mobile: <i>071 756 7574</i> | | | | | | | |
| Designation: <i>TECH. SUPP</i> | Office: _____ | | | | | | | |
| Name: <i>Andiswa Nkomo</i> | Email: <i>ANkomo@dlfe.gov.za</i> | | | | | | | |
| Company: <i>DLFE</i> | Mobile: <i>063 616 0785</i> | | | | | | | |
| Designation: <i>DLFE</i> | Office: _____ | | | | | | | |
| Name: <i>Kwan Truškay</i> | Email: <i>kwantru@dlfe.gov.za</i> | | | | | | | |
| Company: <i>STOWIE M.</i> | Mobile: <i>067 030 3901</i> | | | | | | | |
| Designation: <i>SECRETARY</i> | Office: <i>CPT</i> | | | | | | | |

Figure 8-10: Verification - 02/02/2023 Team 1B Attendance Register

| DELTA ATTENDANCE REGISTER | | | | DELTA ATTENDANCE REGISTER | | | | |
|---|--------------------------------------|---------------------|-------------|------------------------------|--|--|---------------------------------|-----------|
| CLIENT NAME | | | DATE | ATTENDEE INFORMATION | | | CONTACT INFORMATION | SIGNATURE |
| Department of Environment, Forestry and Fisheries | | | 03-02-2023 | Name: <i>Bonco Mkhisi</i> | | | Email: <i>bonco@dlfe.gov.za</i> | |
| PROJECT NAME: Rights Allocation Process | | | TIME: 08:15 | Company: <i>DLFE</i> | | | Mobile: <i>083 266 7994</i> | |
| MEETING TYPE: Assessment Process - Team 1A | | | | Designation: <i>Observer</i> | | | Office: <i>CPT</i> | |
| VENUE: Forestry Building 5th Floor Boardroom 5A | | | | Name: _____ | | | Email: _____ | |
| ATTENDEE INFORMATION | | CONTACT INFORMATION | | SIGNATURE | | | | |
| Name: <i>Juriso Mngqolo</i> | Email: <i>msmngqolo@yahoo.com</i> | | | | | | | |
| Company: <i>Delta BEC</i> | Mobile: <i>082868158</i> | | | | | | | |
| Designation: <i>Observer</i> | Office: <i>CPT</i> | | | | | | | |
| Name: <i>Kwan Truškay</i> | Email: <i>kwantru@dlfe.gov.za</i> | | | | | | | |
| Company: <i>STOWIE M.</i> | Mobile: <i>067 030 3901</i> | | | | | | | |
| Designation: <i>SECRETARY</i> | Office: <i>CPT</i> | | | | | | | |
| Name: <i>Phisofo Mlamani</i> | Email: <i>PhisofoM@dlfe.gov.za</i> | | | | | | | |
| Company: <i>Delta BEC</i> | Mobile: <i>082 870 6950</i> | | | | | | | |
| Designation: <i>Asst. Dir.</i> | Office: <i>027 211 1003</i> | | | | | | | |
| Name: <i>Bokwena Chikana-Nkwanani</i> | Email: <i>BChikana@dlfe.gov.za</i> | | | | | | | |
| Company: <i>DLFE</i> | Mobile: <i>082 672 0777</i> | | | | | | | |
| Designation: <i>DLFE - Technical Member</i> | Office: <i>Mossel Bay</i> | | | | | | | |
| Name: <i>Uzubenathi Dukuza</i> | Email: <i>uzubenathi@dlfe.gov.za</i> | | | | | | | |
| Company: <i>DLFE</i> | Mobile: <i>083 266 7994</i> | | | | | | | |
| Designation: <i>SAC</i> | Office: <i>CPT</i> | | | | | | | |

Figure 8-11: Verification - 03/02/2023 Team 1A Attendance Register

| DELTA built environment consultants | | ATTENDANCE REGISTER | | forestry, fisheries & the environment Department of Forestry, Fisheries and the Environment REPUBLIC OF SOUTH AFRICA | |
|--|---|---------------------|---------------------|--|--------------------|
| CLIENT NAME | Department of Environment, Forestry and Fisheries | DATE | 03.02.2023 | | |
| PROJECT NAME | Rights Allocation Process | TIME | | | |
| MEETING TYPE | Assessment Process - Team 1B | | | | |
| VENUE | Foretrust Building 5th Floor Boardroom 5A | | | | |
| ATTENDEE INFORMATION | | CONTACT INFORMATION | | SIGNATURE | |
| Name | Juriso Mngqolo | Email | m.mngqolo@ycooo.com | | <i>J. Mngqolo</i> |
| Company | Delta BEC | Mobile | 082888158 | | |
| Designation | Observer | Office | CPT | | |
| Name | KIAN TRUSKEY | Email | k.truskey@gmail.com | | <i>[Signature]</i> |
| Company | STEWIE M. SECRETARY | Mobile | 067 030 3801 | | |
| Designation | | Office | CPT | | |
| Name | ANISHA NOTA | Email | anisha@dfpe.gov.za | | <i>[Signature]</i> |
| Company | DFPE | Mobile | 083 610085 | | |
| Designation | DEIVERA | Office | CPT | | |
| Name | BONKOU NEMO | Email | B.Nemo@dfpe.gov.za | | <i>[Signature]</i> |
| Company | DFPE | Mobile | 091 952 1516 | | |
| Designation | Administrators | Office | | | |
| Name | Luyanda Tuko | Email | L.Tuko@dfpe.gov.za | | <i>[Signature]</i> |
| Company | DFPE | Mobile | 0825183016 | | |
| Designation | NEW TEAM LEADER | Office | | | |

Figure 8-12: Verification - 03/02/2023 Team 1B Attendance Register

| DELTA built environment consultants | | ATTENDANCE REGISTER | | forestry, fisheries & the environment Department of Forestry, Fisheries and the Environment REPUBLIC OF SOUTH AFRICA | |
|--|---|---------------------|-----------------------|--|--------------------|
| CLIENT NAME | Department of Environment, Forestry and Fisheries | DATE | 06.02.2023 | | |
| PROJECT NAME | Rights Allocation Process | TIME | 05:09 | | |
| MEETING TYPE | Assessment Process - Team 1A | | | | |
| VENUE | Foretrust Building 5th Floor Boardroom | | | | |
| ATTENDEE INFORMATION | | CONTACT INFORMATION | | SIGNATURE | |
| Name | Juriso Mngqolo | Email | m.mngqolo@ycooo.com | | <i>J. Mngqolo</i> |
| Company | Delta BEC | Mobile | 082888158 | | |
| Designation | Observer | Office | CPT | | |
| Name | Phulele Nkomo | Email | P.Nkomo@dfpe.gov.za | | <i>[Signature]</i> |
| Company | DFPE | Mobile | 091 952 1515 | | |
| Designation | Admin | Office | A. Admin | | |
| Name | Bontlele Chikane-Nemsi | Email | B.Chikane@dfpe.gov.za | | <i>[Signature]</i> |
| Company | DFPE | Mobile | 082 672 0777 | | |
| Designation | Admin Manager | Office | MOSSEL BAY | | |
| Name | Udeberathi Duveta | Email | u.duveta@dfpe.gov.za | | <i>[Signature]</i> |
| Company | DFPE:SSFM | Mobile | 083 266 7994 | | |
| Designation | SAC | Office | CPT | | |
| Name | Boniso Mtho | Email | b.mtho@dfpe.gov.za | | <i>[Signature]</i> |
| Company | DFPE | Mobile | 091 227 5237 | | |
| Designation | Admin | Office | CPT | | |

Figure 8-13: Verification - 06/02/2023 Team 1A Attendance Register

| DELTA built environment consultants | | ATTENDANCE REGISTER | | forestry, fisheries & the environment Department: Forestry, Fisheries and the Environment REPUBLIC OF SOUTH AFRICA | |
|--|---|---------------------|---------------------|--|--|
| CLIENT NAME | Department of Environment, Forestry and Fisheries | DATE | 06. 02. 2023 | | |
| PROJECT NAME | Rights Allocation Process | TIME | 08:27 | | |
| MEETING TYPE | Assessment Process - Team 1B | | | | |
| VENUE | Foretrust Building 5th Floor Boardroom | | | | |
| ATTENDEE INFORMATION | | CONTACT INFORMATION | | SIGNATURE | |
| Name | ANOSWA NORA | Email | anoswa@dfpe.gov.za | | |
| Company | DFPE - 55FM | Mobile | 0636160016 | | |
| Designation | DRIVER | Office | | | |
| Name | Bonhaz Nemo | Email | Bonhaz@dfpe.gov.za | | |
| Company | DFPE - 55FM | Mobile | 071921516 | | |
| Designation | Administrator | Office | | | |
| Name | Luyanda Noko | Email | L.Noko@dfpe.gov.za | | |
| Company | DFPE | Mobile | 0835183016 | | |
| Designation | ASS TEAM LEADER | Office | | | |
| Name | Zukiswa Mngqolo | Email | m.mngqolo@yahoo.com | | |
| Company | Deiro BEC | Mobile | 083668158 | | |
| Designation | Observer | Office | CPT | | |
| Name | Kenn Thrusky | Email | kthrusky@gmail.com | | |
| Company | STOWIE M. | Mobile | 067 030 3801 | | |
| Designation | Secretary | Office | CPT | | |

Figure 8-14: Verification - 06/02/2023 Team 1B Attendance Register

| DELTA built environment consultants | | ATTENDANCE REGISTER | | forestry, fisheries & the environment Department: Forestry, Fisheries and the Environment REPUBLIC OF SOUTH AFRICA | |
|--|---|---------------------|---------------------|--|--|
| CLIENT NAME | Department of Environment, Forestry and Fisheries | DATE | 07. 02. 2023 | | |
| PROJECT NAME | Rights Allocation Process | TIME | 06:15 | | |
| MEETING TYPE | Assessment meeting/Process - Team 1A | | | | |
| VENUE | Foretrust Building 5th Floor Boardroom 5A | | | | |
| ATTENDEE INFORMATION | | CONTACT INFORMATION | | SIGNATURE | |
| Name | Bono Noko | Email | Bono@dfpe.gov.za | | |
| Company | DFPE | Mobile | 083 223 5517 | | |
| Designation | Leader | Office | CPT | | |
| Name | Phakiso Mkhumbi | Email | Phakiso@dfpe.gov.za | | |
| Company | DFPE | Mobile | 083 870 8950 | | |
| Designation | Admin | Office | 889 200 1003 | | |
| Name | Umbenathi Dikwe | Email | u.dikwe@dfpe.gov.za | | |
| Company | DFPE | Mobile | 083 266 7996 | | |
| Designation | SAC | Office | CPT | | |
| Name | Zukiswa Mngqolo | Email | m.mngqolo@yahoo.com | | |
| Company | Deiro BEC | Mobile | 083668158 | | |
| Designation | Observer | Office | CPT | | |
| Name | Zukisa Mnyireli | Email | wcastp6@gmail.com | | |
| Company | STOWIE-MV | Mobile | 079 4660 290 | | |
| Designation | Secretary | Office | | | |

Figure 8-15: Verification - 07/02/2023 Team 1A Attendance Register

| DELTA built environment consultants | | ATTENDANCE REGISTER | | forestry, fisheries & the environment Department: Forestry, Fisheries and the Environment REPUBLIC OF SOUTH AFRICA | |
|--|---|---------------------|---------------------|--|--|
| CLIENT NAME | Department of Environment, Forestry and Fisheries | DATE | 07. 02. 2023 | | |
| PROJECT NAME | Rights Allocation Process | TIME | 08:16 | | |
| MEETING TYPE | Assessment Process - Team 1B | | | | |
| VENUE | Foretrust Building 5th Floor Boardroom 5A | | | | |
| ATTENDEE INFORMATION | | CONTACT INFORMATION | | SIGNATURE | |
| Name | Zukiswa Mngqolo | Email | m.mngqolo@yahoo.com | | |
| Company | Deiro BEC | Mobile | 083 668 158 | | |
| Designation | Observer | Office | CPT | | |
| Name | Zukisa Mnyireli | Email | wcastp6@gmail.com | | |
| Company | STOWIE-MV | Mobile | 079 4660 290 | | |
| Designation | Secretary | Office | | | |
| Name | Luyanda Noko | Email | L.Noko@dfpe.gov.za | | |
| Company | DFPE | Mobile | 0835183016 | | |
| Designation | ASS TEAM LEADER | Office | | | |
| Name | Bonhaz Nemo | Email | Bonhaz@dfpe.gov.za | | |
| Company | DFPE | Mobile | 071921516 | | |
| Designation | Administrator | Office | | | |
| Name | ANOSWA NORA | Email | anoswa@dfpe.gov.za | | |
| Company | DFPE | Mobile | 0636160016 | | |
| Designation | DRIVER | Office | | | |

Figure 8-16: Verification - 07/02/2023 Team 1B Attendance Register

| DELTA built environment consultants | | ATTENDANCE REGISTER | | forestry, fisheries & the environment Department of Forestry, Fisheries and the Environment REPUBLIC OF SOUTH AFRICA | |
|--|---|---------------------|----------------------|--|--|
| CLIENT NAME | Department of Environment, Forestry and Fisheries | DATE | 08.02.2023 | | |
| PROJECT NAME | Rights Allocation Process | TIME | 08:00 | | |
| MEETING TYPE | Assessment Process - Team 1A | | | | |
| VENUE | Foretrust Building 5th Floor Boardroom 5A | | | | |
| ATTENDEE INFORMATION | | CONTACT INFORMATION | | SIGNATURE | |
| Name | Zukiso Mngqalo | Email | mzmngqalo@yahoo.com | | |
| Company | Delta BEC | Mobile | 082868158 | | |
| Designation | Observer | Office | CPT | | |
| Name | Pheleke Mkhambane | Email | pmkhamb@dpfe.gov.za | | |
| Company | DPFE | Mobile | 033373 3910 | | |
| Designation | Admin / Sec | Office | R. Redmond | | |
| Name | Uzuberetha Butweli | Email | ubutweli@dpfe.gov.za | | |
| Company | DPFE | Mobile | 083 266 7994 | | |
| Designation | SAC | Office | CPT | | |
| Name | Randa Mkh | Email | randam@dpfe.gov.za | | |
| Company | DPFE | Mobile | 072 273 5877 | | |
| Designation | Lead | Office | CPT | | |
| Name | | Email | | | |
| Company | | Mobile | | | |
| Designation | | Office | | | |

Figure 8-17: Verification - 08/02/2023 Team 1A Attendance Register

| DELTA built environment consultants | | ATTENDANCE REGISTER | | forestry, fisheries & the environment Department of Forestry, Fisheries and the Environment REPUBLIC OF SOUTH AFRICA | |
|--|---|---------------------|----------------------|--|--|
| CLIENT NAME | Department of Environment, Forestry and Fisheries | DATE | 08.02.2023 | | |
| PROJECT NAME | Rights Allocation Process | TIME | 08:00 | | |
| MEETING TYPE | Assessment Process - Team 1B | | | | |
| VENUE | Foretrust Building 5th Floor Boardroom 5A | | | | |
| ATTENDEE INFORMATION | | CONTACT INFORMATION | | SIGNATURE | |
| Name | Luyemela Tiko | Email | ltiko@dpfe.gov.za | | |
| Company | DPFE | Mobile | 0835182616 | | |
| Designation | Asst Team Leader | Office | | | |
| Name | Kuan - Tousek | Email | ktousek@gmail.com | | |
| Company | STANIS M. | Mobile | 067 030 3801 | | |
| Designation | Secretary | Office | CPT | | |
| Name | Bombani Mthembu | Email | bmthembu@dpfe.gov.za | | |
| Company | DPFE | Mobile | 071 752 1514 | | |
| Designation | Administrative | Office | | | |
| Name | ANITA MOTA | Email | anitam@dpfe.gov.za | | |
| Company | DPFE | Mobile | 0636160015 | | |
| Designation | DRIVER | Office | | | |
| Name | Zukiso Mngqalo | Email | mzmngqalo@yahoo.com | | |
| Company | Delta BEC | Mobile | 083 868158 | | |
| Designation | Observer | Office | CPT | | |

Figure 8-18: Verification - 08/02/2023 Team 1B Attendance Register

| DELTA built environment consultants | | ATTENDANCE REGISTER | | forestry, fisheries & the environment Department of Forestry, Fisheries and the Environment REPUBLIC OF SOUTH AFRICA | |
|--|---|---------------------|----------------------|--|--|
| CLIENT NAME | Department of Environment, Forestry and Fisheries | DATE | 09.02.2023 | | |
| PROJECT NAME | Rights Allocation Process | TIME | 08:00 | | |
| MEETING TYPE | ASSESSMENT VERIFICATION PROCESS - Team 1A | | | | |
| VENUE | Foretrust Building 5th Floor Boardroom 5A | | | | |
| ATTENDEE INFORMATION | | CONTACT INFORMATION | | SIGNATURE | |
| Name | Zukiso Mngqalo | Email | mzmngqalo@yahoo.com | | |
| Company | Delta BEC | Mobile | 083 868158 | | |
| Designation | Observer | Office | CPT | | |
| Name | Pheleke Mkhambane | Email | pmkhamb@dpfe.gov.za | | |
| Company | DPFE | Mobile | 833 373 3910 | | |
| Designation | Admin / Sec | Office | R. Redmond | | |
| Name | Kuan - Tousek | Email | ktousek@gmail.com | | |
| Company | STANIS M. | Mobile | 067 030 3801 | | |
| Designation | SECRETARY | Office | CPT | | |
| Name | Uzuberetha Butweli | Email | ubutweli@dpfe.gov.za | | |
| Company | DPFE | Mobile | 083 266 7994 | | |
| Designation | SAC | Office | CPT | | |
| Name | Randa Mkh | Email | randam@dpfe.gov.za | | |
| Company | DPFE | Mobile | 072 273 5877 | | |
| Designation | Lead | Office | CPT | | |

Figure 8-19: Verification - 09/02/2023 Team 1A Attendance Register

| DELTA built environment consultants | | ATTENDANCE REGISTER | | forestry, fisheries & the environment Department Forestry, Fisheries and the Environment REPUBLIC OF SOUTH AFRICA | |
|--|---|---------------------|-----------------------|--|------------|
| CLIENT NAME | Department of Environment, Forestry and Fisheries | DATE | 09. 02. 2023 | | |
| PROJECT NAME | Rights Allocation Process | TIME | 08:00 | | |
| MEETING TYPE | Assessment meeting / process - Team 1B | | | | |
| VENUE | Foretrust Building 5th Floor Boardroom 5A | | | | |
| ATTENDEE INFORMATION | | CONTACT INFORMATION | | SIGNATURE | |
| Name | JUKUWO Mngqelo | Email | m.mngqelo@yahoo.com | | J. Mngqelo |
| Company | Dello BEC | Mobile | 0838681588 | | |
| Designation | Observer | Office | CPT | | |
| Name | Luyanda Tulo | Email | L.Tulo@dffe.gov.za | | L. Tulo |
| Company | DFEC | Mobile | 0835152616 | | |
| Designation | Ass. Team Leader | Office | | | |
| Name | BANKISO Nemo | Email | B.Nemo@dffe.gov.za | | B. Nemo |
| Company | DFFE | Mobile | 071 958 1516 | | |
| Designation | Technical Administrator | Office | | | |
| Name | Andiso Noto | Email | andiso@dffe.gov.za | | A. Noto |
| Company | DFFE | Mobile | 0686100081 | | |
| Designation | Driver | Office | | | |
| Name | KUAN TEUSEN | Email | kuan.teusen@gmail.com | | K. Teusen |
| Company | STOWIE M. | Mobile | 067 030 3801 | | |
| Designation | Secretary | Office | CPT | | |

Figure 8-20: Verification - 09/02/2023 Team 1B Attendance Register

| DELTA built environment consultants | | ATTENDANCE REGISTER | | forestry, fisheries & the environment Department Forestry, Fisheries and the Environment REPUBLIC OF SOUTH AFRICA | |
|--|---|---------------------|------------------------|--|------------|
| CLIENT NAME | Department of Environment, Forestry and Fisheries | DATE | 10 Feb 2023 | | |
| PROJECT NAME | Rights Allocation Process | TIME | 08:00 | | |
| MEETING TYPE | Assessment Process - Team 1A | | | | |
| VENUE | Foretrust Building 5th Floor Boardroom 5A | | | | |
| ATTENDEE INFORMATION | | CONTACT INFORMATION | | SIGNATURE | |
| Name | JUKUWO Mngqelo | Email | m.mngqelo@yahoo.com | | J. Mngqelo |
| Company | Dello BEC | Mobile | 0838681588 | | |
| Designation | Observer | Office | CPT | | |
| Name | Andiso Noto | Email | andiso@dffe.gov.za | | A. Noto |
| Company | DFFE | Mobile | 062 572 5706 | | |
| Designation | Admin / Sec | Office | R. Buzwani | | |
| Name | BANKISO Nemo | Email | B.Nemo@dffe.gov.za | | B. Nemo |
| Company | DFFE | Mobile | 071 958 1516 | | |
| Designation | Technical Administrator | Office | | | |
| Name | KUAN TEUSEN | Email | kuan.teusen@gmail.com | | K. Teusen |
| Company | STOWIE M. | Mobile | 067 030 3801 | | |
| Designation | Secretary | Office | CPT | | |
| Name | Uzubenathi Duzazi | Email | Uzubenathi@dffe.gov.za | | U. Duzazi |
| Company | DFFE | Mobile | 083 266 7994 | | |
| Designation | SAC | Office | CPT | | |

Figure 8-21: Verification - 10/02/2023 Team 1A Attendance Register

| DELTA built environment consultants | | ATTENDANCE REGISTER | | forestry, fisheries & the environment Department Forestry, Fisheries and the Environment REPUBLIC OF SOUTH AFRICA | |
|--|---|---------------------|-----------------------|--|------------|
| CLIENT NAME | Department of Environment, Forestry and Fisheries | DATE | 10 Feb 2023 | | |
| PROJECT NAME | Rights Allocation Process | TIME | 08:00 | | |
| MEETING TYPE | Assessment Process - Team 1B | | | | |
| VENUE | Foretrust Building 5th Floor Boardroom 5A | | | | |
| ATTENDEE INFORMATION | | CONTACT INFORMATION | | SIGNATURE | |
| Name | JUKUWO Mngqelo | Email | m.mngqelo@yahoo.com | | J. Mngqelo |
| Company | Dello BEC | Mobile | 0838681588 | | |
| Designation | Observer | Office | CPT | | |
| Name | BANKISO Nemo | Email | B.Nemo@dffe.gov.za | | B. Nemo |
| Company | DFFE | Mobile | 071 958 1516 | | |
| Designation | Technical Administrator | Office | | | |
| Name | Andiso Noto | Email | andiso@dffe.gov.za | | A. Noto |
| Company | DFFE | Mobile | 062 616 0806 | | |
| Designation | Driver | Office | | | |
| Name | Luyanda Tulo | Email | L.Tulo@dffe.gov.za | | L. Tulo |
| Company | DFFE | Mobile | 0835152616 | | |
| Designation | Admin / Sec | Office | | | |
| Name | KUAN TEUSEN | Email | kuan.teusen@gmail.com | | K. Teusen |
| Company | STOWIE M. | Mobile | 067 030 3801 | | |
| Designation | Secretary | Office | CPT | | |

Figure 8-22: Verification - 10/02/2023 Team 1B Attendance Register

8.3.2.2 Photo's

Handed over to DFFE as part of the information pack.

8.3.2.3 Checklist signed by all parties involved

Scanned copies were handed over to DFFE as part of the information pack.

8.4 QUALITY CONTROL TEAM

The quality control process was initially meant to happen every Friday afternoon once the assessment team have finished for the day. This did not happen; on the first two Friday's the teams had not completed enough application to warrant the quality control team meeting. The team only met on the third Friday (10/02/2023)

8.4.1 QUALITY CONTROL TEAM

The table below presents the findings for the region, start date and end date and elaborates on the observer responsible for this location with his/her comments.

Table 8-4: Verification– Overview

| ITEM | DESCRIPTION |
|--------------------------|---|
| Region | WC/SC/CBD/SCC |
| Actual Start Date | 25 January 2023 |
| End Date | Delta BEC's appointment ends on 10 February 2023. The DFFE will continue with the verification process along with Stowie-M. |
| Observer | Fritz Swanepoel - Delta BEC |

8.4.2 CRITERIA TO BE MET FOR THE QUALITY CONTROL TO BE SUCCESSFUL

This section presents the questions asked to the observers via WhatsApp and captures their responses in a table format.

Table 8-5: Verification – Quality control criteria to be met

| DATE | TEAM | OBSERVER | *ATTENDANCE | IS THE QUALITY CONTROL TEAM CHECKING A SMALL SAMPLE OF THE APPLICATIONS PROVIDED BY THE ASSESSMENT TEAM? | HOW MANY APPLICATIONS HAS THE QUALITY CONTROL TEAM BEEN GIVEN TO MAKE FINAL DECISIONS ON? | HOW MANY OF THE APPLICATIONS HAS THE QUALITY CONTROL TEAM MADE FINAL DECISIONS ON? | IS THE QUALITY CONTROL TEAM PROVIDING FINAL DECISIONS ON THE APPLICATIONS THAT THEY HAVE BEEN GIVEN? | WHERE THE QUALITY CONTROL TEAMS DECISION DIFFERS FROM THAT OF THE ASSESSMENT TEAM, HAS THE QUALITY CONTROL TEAM PROVIDED A DETAILED EXPLANATION? | IS THE QUALITY CONTROL TEAM COMPILING A FINAL LIST OF "SUCCESSFUL" APPLICANTS? | IS THE REASONING FOR WHY APPLICANTS ARE UNSUCCESSFUL BEING COMPILED AND STORED? |
|-----------|----------------|-----------------|-------------|--|---|--|--|--|--|---|
| 25-JAN-23 | TEAMS: 1, 2, 3 | FRITZ SWANEPOEL | NO | YES | 14 | 0 | NO | NO | NO | YES |

| | |
|--------------------|---|
| *Attendance | <p>Are the following team members present for the quality control day:</p> <ul style="list-style-type: none"> • Chairperson (SSFML Director) • Assessment team leaders (SSFM Deputy Directors) • Fisheries community development workers (FCDW) d. Secretariat (Stowie-M) • Observer Ensure the Delta BEC attendance register is signed. <p>There needs to be a new attendance register for every day of the verification process</p> |
|--------------------|---|

8.4.2.1 Comments/Issues

Table 8-6: Comments and Issues

| # | DATE | TEAM | COMMENTS/ISSUES |
|----|-------------|--------------|---|
| 01 | 10 FEB 2023 | TEAM 1, 2, 3 | No FCDW's were present |
| 02 | 10 FEB 2023 | TEAM 1, 2, 3 | The quality control team went through the applications that were reserved by the assessment teams. They went through the applications, provided their comment, and then sent it back to the assessment teams to assess again. |

8.4.3 DATA COLLECTED:

This section presents the evidence collected in the form of attendance registers, photos, and signed observation checklists.

Table 8-7: Verification - Data collected

| # | DATA COLLECTED | YES/NO |
|---|--|--------|
| 1 | Attendance register | Yes |
| 2 | Checklist signed by all parties involved | Yes |

8.4.3.1 Attendance register

| DELTA delta environmental consultants | | ATTENDANCE REGISTER | | forestry, fisheries & the environment Department of Forestry, Fisheries and the Environment REPUBLIC OF SOUTH AFRICA | |
|--|---|---------------------|---------------------------|--|--|
| CLIENT NAME | Department of Environment, Forestry and Fisheries | DATE | 10 Feb 2023 | | |
| PROJECT NAME | Rights Allocation Process | TIME | 11:30 | | |
| MEETING TYPE | Quality Control Process - Team 1, 2 and 3 | | | | |
| VENUE | M&M Boardroom, 3 rd Floor, Foreweek Building | | | | |
| ATTENDEE INFORMATION | | CONTACT INFORMATION | | SIGNATURE | |
| Name | Fritz Seneappel | Email | fritz.seneappel@delta.com | | |
| Company | Delta PEC | Mobile | 074 557 0464 | | |
| Designation | Process Manager / Observer | Office | | | |
| Name | Alula Wa Ndosj | Email | Nondosi@dffe.gov.za | | |
| Company | DFFE | Mobile | 078 458 0911 | | |
| Designation | TEAM 3 Chair (bD) | Office | Foreweek Building | | |
| Name | Stephen Sigau | Email | ssigau@dffe.gov.za | | |
| Company | DFFE | Mobile | 074146671 | | |
| Designation | Team 2 Chair (bD) | Office | | | |
| Name | Bonneto Maki | Email | bonneto@dffe.gov.za | | |
| Company | Dffe | Mobile | 083 277 5727 | | |
| Designation | Team leader (LWC) | Office | CPT | | |
| Name | Absente Ngqungwa | Email | A.Ngqungwa@dffe.gov.za | | |
| Company | DFFE | Mobile | 060 508 7014 | | |
| Designation | Director | Office | | | |

| DELTA delta environmental consultants | | ATTENDANCE REGISTER | | forestry, fisheries & the environment Department of Forestry, Fisheries and the Environment REPUBLIC OF SOUTH AFRICA | |
|--|---------------------|---------------------|-----------------------|--|--|
| ATTENDEE INFORMATION | | CONTACT INFORMATION | | SIGNATURE | |
| Name | Kuan Thusees | Email | kuanthusees@gmail.com | | |
| Company | Stowie M. Secateurs | Mobile | 067 030 3801 | | |
| Designation | | Office | CPT | | |
| Name | | Email | | | |
| Company | | Mobile | | | |
| Designation | | Office | | | |
| Name | | Email | | | |
| Company | | Mobile | | | |
| Designation | | Office | | | |
| Name | | Email | | | |
| Company | | Mobile | | | |
| Designation | | Office | | | |
| Name | | Email | | | |
| Company | | Mobile | | | |
| Designation | | Office | | | |

Figure 8-23: Quality Control - 10/02/2023 Attendance Register

8.4.3.2 Checklist signed by all parties involved

Scanned copies handed over to the DFFE.

9 CONCLUSION

This annexure contains the summarised findings collected from the observers during all processes. The findings in this document are not Delta BEC's assumptions, but what was received from the observation teams.