



forestry, fisheries
& the environment

Department:
Forestry, Fisheries and the Environment
REPUBLIC OF SOUTH AFRICA

Waste Bureau
SOUTH AFRICA

THE DEPARTMENT OF FORESTRY, FISHERIES AND THE ENVIRONMENT, IS ADVERTISING THE FOLLOWING POST ON BEHALF OF THE WASTE MANAGEMENT BUREAU. THESE ARE 2-YEARS CONTRACT POSTS. WASTE BUREAU IS AN ORGAN OF STATE ESTABLISHED TO BE SPECIALIST IMPLEMENTING AGENT THAT FACILITATES WASTE MINIMISATION AND RECYCLING.

Regional Coordinator (WB 05 / 2022)

Salary: R 562 234.00 per annum (Total cost to company).

Centre: Cape Town.

Requirements:

- An appropriate 3 year Bachelor's degree/National Diploma in Environmental Management or Environmental Science. Extensive experience in project management.
- Experience in environmental management.
- Thorough knowledge of environmental legislation.
- Sound organising and planning skills, Analytical thinking.
- Expert level of computer literacy- skilled and confident user in office applications such as MS Word, Excel, PowerPoint, Publisher.
- Excellent communication, interpersonal and writing skills.
- Ability to work individually and in a team.
- Ability to work effectively with stakeholders at various levels.
- Ability to work under extreme pressure.
- Proactive approach to meeting deadlines and delivering results with limited supervision.
- Articulate, Multi-tasking, Creativity, Innovation, Maturity and professionalism.
- Ability to work independently with limited supervision.
- In possession of a valid driver's licence.

Duties:

- Support dealers, micro collectors, transporters, micro depots, depots and processors in their regions with daily operations relating to waste tyres collections and deliveries.

- Undertake routine checks to verify data submitted (in relation to performance against set targets).
- Undertake routine audits to verify information submitted for payments.
- Undertake routine checks to ensure compliance to contractual obligations and the relevant legislation.
- Conduct the level of compliance on the depot.

Enquiries: Mr B Taenzana, Tel: 012 399 8567
For attention: Ms Mokgadi Seketa Tel: 012 399 8629
Closing date: 03 June 2022.

- Application must be submitted to the Director-General, Department of Forestry, Fisheries and the Environment, Private Bag X447, Pretoria, 0001 or hand-delivered to: Environment House, ERF 1563 Arcadia Extension 6, Cnr Soutpansberg and Steve Biko Road, Arcadia, Pretoria. Application must be submitted on a [New signed Z83 form](#) obtainable from any Public Service Department and must be completed in full, also accompanied by copies of all relevant qualifications (Matric Certificate must also be attached), ID document, a valid Driver's License (attached documentation need not be certified, certification will be requested when required) together with the recent Curriculum Vitae in order to be considered.
- It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA).
- The National Department of Forestry, Fisheries and the Environment is an equal opportunity, affirmative action employer. Preference may be given to appointable applicants from the underrepresented designated groups in terms of the Department's equity plan. Persons with disabilities are encouraged to apply. Correspondence will be limited to successful candidates only.
- Short-listed candidates will be subjected to screening and security vetting to determine their suitability for employment, including but not limited to: Criminal records; Citizenship status; Credit worthiness; Previous employment (reference checks); and Qualification verification. Short-listed candidates will be expected to avail themselves at the Department's convenience.
- A pre-entry certificate obtained from National School of Government (NSG) is required for all SMS applicants. The course is available at the NSG under the name Certificate for entry into SMS and the full details can be obtained by following the below link: <https://www.thensg.gov.za/training-course/smspreentryprogramme/Shortlisted> candidates must provide proof of successful completion of the course. Furthermore, candidates shortlisted for the SMS post will be subjected to a technical exercise that intends to test relevant technical elements of the job. Following the interview and the technical exercise, the Selection Panel will recommend candidates to attend a generic managerial competency assessment in compliance with the DPSA Directive on the implementation of competency-based assessments. The person appointed to this position will be subjected to a security clearance, the signing of performance agreement and employment contract. The Department reserves the right not to make an appointment. If you have not been contacted within three 3 months after the closing date of the advertisement, please accept that your application was unsuccessful.