



## **ENVIRONMENTAL OFFICER SPECIALISED PRODUCTION: EIA AUTHORISATION: INTEGRATED ENVIRONMENTAL AUTHORISATION X2 (RCSM03/2024)**

**Salary:** R472 812 per annum (OSD)

**Centre(s):** Pretoria

### **Requirements:**

- Honours Degree (NQF Level 8) in Environmental Management/Natural Sciences or relevant equivalent qualification as recognised by SAQA.
- Must have a minimum of three (3) years' relevant working experience.
- Experience in processing EIA decisions and is currently involved in the EIA sector.
- Thorough knowledge and experience of the National Environmental Management Act, as amended and National Environmental Management: Waste Act.
- Thorough knowledge and experience of GN Regulation 982, 983, 984, 985 and 994 and its proposed amendments.
- Thorough knowledge of S24 of NEMA.
- Thorough knowledge of integrated environmental management and its application. Knowledge of sustainable development ideals and objectives.
- Working experience in the administration and review of EIA's and the dynamics of EIA administration systems.
- Advanced computer literacy skills will serve as an added advantage.
- EAPASA registration, attendance of environmental management or EIA courses, and GIS skills will serve as an added advantage.
- Good communication skills (written, oral and graphic).
- Good organising, planning and reporting skills.
- Problem solver and strategic thinker. Ability to work individually and in a team.
- Ability to work under pressure as well as willingness to travel long distances.
- Must have a valid Driver's license.

### **Duties:**

- Review and evaluate EIA Applications.
- Review and evaluate applications for Integrated Environmental Authorisations.
- Review and evaluate S24G applications.
- Conduct site inspections and compile site visit reports.
- Coordinate with Enforcement & Licensing sections unit within the department.
- Assist in administration and monitoring compliance with environmental authorisations issues.
- Provide professional advice in respect of EIA decision-making.
- Draft submissions and recommend for EIA decisions.
- Assist in the development of relevant Standard Operating Procedures (SOPs).
- Implement approved systems, tools and SOPs related to environmental impact management.
- Internal and external liaison regarding applications for Environmental Authorisations (communication with stakeholders and clients).
- Provide a support function and technical inputs into appeals lodged with the Minister in terms of the NEMA and NEMA Regulations.
- Provide assistance in the administration and monitoring of compliance with environmental authorisations issued.

- Provide inputs into environmental related legislation and policies.

Email to: rcs03@dffe.gov.za

**Enquiries:** Ms M Morudu  
Tel No: (012) 399 9375

**For attention:** Human Resource Management

**Closing date:** 2 December 2024

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- All applications must be submitted on a signed **new Z83 application form** (*click bold underlined text to download PDF form*) accompanied by a recent detailed curriculum vitae to be considered.
  - Please note that ***should you not use the newly amended Z83 and completed, initialed and signed in full, the department reserves the rights to disqualify your application.***
  - **Applications may be forwarded to:** The Director-General, Department of Forestry, Fisheries and the Environment, Private Bag X447, Pretoria, 0001 **or** hand-delivered to: Environment House, Erf 1563 Arcadia Extension 6, Cnr Soutpansberg and Steve Biko Road, Arcadia, Pretoria **marked for the attention:** Human Resources Management.
  - It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). Correspondence will be limited to successful candidates only.
  - The National Department Forestry, Fisheries and the Environment, is an equal opportunity, affirmative action employer. Preference may be given to appointable applicants from the underrepresented designated groups in terms of the department's equity plan. Persons with disabilities are encouraged to apply.
  - Correspondence will be limited to successful candidates only.
  - Short-listed candidates will be subjected to screening and security vetting to determine their suitability for employment, including but not limited to: criminal records; citizenship status; credit worthiness; previous employment (reference checks); social media checks, and qualification verification.
  - Short-listed candidates will be expected to avail themselves at the department's convenience.
  - **Entry level requirements for senior management service (SMS) posts:**
    - In terms of the Directive on Compulsory Capacity Development, Mandatory Training Days and Minimum Entry Requirements for SMS that was introduced on 1 April 2015, a pre-entry certificate obtained from National School of Government (NSG) is required for all SMS applicants.
    - The course is available at the NSG under the name "certificate for entry into SMS" and the full details can be obtained by following the below link: <https://www.thensg.gov.za/training-course/sms-pre-entryprogramme/>
    - Shortlisted candidates must provide proof of successful completion of the course.
    - Furthermore, candidates shortlisted for the SMS post will be subjected to a technical exercise that intends to test relevant technical elements of the job.
    - Following the interview and the technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment in compliance with the DPSA directive on the implementation of competency-based assessments.
  - The person appointed to this position will be subjected to a security clearance, the signing of a performance agreement and an employment contract.
  - The department reserves the right not to make an appointment.
  - If you have not been contacted within three (03) months after the closing date of the advertisement, please accept that your application was unsuccessful.