



Director: Biodiversity Finance Initiative (BIOFIN) | three (3) years contract (BC08/2022)

Salary: Remuneration package of R 1 073 187 per annum (all-inclusive salary package). The remuneration package includes a basic salary (70% of package), State's contribution to the Government Employee Pension Fund (13% of basic salary) and a flexible portion, which can be structured according to the individual's personal needs.

Centre(s): Pretoria

Requirements:

- An undergraduate qualification in Public Management/ Public Administration/Finance/Economics or relevant qualification on NQF level seven (7) as recognized by SAQA. Five years of experience at a middle/senior managerial level in a relevant field.
- Knowledge of environmental and development issues (globally, regionally, locally).
- Technical knowledge based on a sound research base, environment and other relevant fields is critical.
- Knowledge and skills to be able to contribute to the development of integrated, sound strategies towards biodiversity and conservation.
- Specialist knowledge of the latest international and national theory and developments in respect of environmental impact, land use and spatial planning legislation, policies and strategies.
- Ability to manage and plan for activities, including projects.
- Ability to develop, interpret and apply policies, strategies and legislation.
- Ability to control and manage the budget.
- Knowledge of HR management practices, legal issues, negotiations and dealing with conflict.
- Excellent organisational skills; strong analytical, writing and communication skills.
- Ability to prepare publications, reports and presentations.
- Ability to manage and work with a multidisciplinary and multicultural team.
- Proof of completion of the Senior Management Pre-entry Programme as endorsed by the National School of Government (NSG).

Duties:

- Ensure management of the BIOFIN project. Consult with the United Nations Development Program (UNDP) country office and BIOFIN Central Technical Unit to elaborate/revise work plan, report on the schedule and budget.
- Provide support to the formulation and management of the national BIOFIN steering/advisory committee.
- Lead project monitoring, reporting and evaluation at national level.

- Compile BIOFIN progress reports (substantive and financial) regularly for UNDP and project partners.
- Provide technical leadership and support to the BIOFIN project.
- Provide key technical leadership on public finance and technical expertise in assuring horizontal integration and consistency of work streams/studies.
- Facilitate coordination of national BIOFIN and national biodiversity strategy and action plan (NBSAP) processes for mutual reinforcement.
- Provide communication support on project outreach to the stakeholders.
- Ensure collaboration of counterparts on data and information provision, expert review and verification.
- Prepare detailed reports and analysis of national BIOFIN project results and impacts including in preparation for COP12 and for project end.
- Provide a knowledge management and reporting support.

Enquiries: Dr T Makholela
Tel: 012 399 9150

For attention: Human Resource Management

Closing date: 17 October 2022

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- All applications must be submitted on a signed **new Z83 application form** (*click bold underlined text to download PDF form*) accompanied by a recent detailed curriculum vitae to be considered.
 - Please note that ***should you not use the newly amended Z83 and completed, initialed and signed in full, the department reserves the rights to disqualify your application.***
 - **Applications may be forwarded to:** The Director-General, Department of Forestry, Fisheries and the Environment, Private Bag X447, Pretoria, 0001 **or** hand-delivered to: Environment House, Erf 1563 Arcadia Extension 6, Cnr Soutpansberg and Steve Biko Road, Arcadia, Pretoria **marked for the attention:** Human Resources Management.
 - It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). Correspondence will be limited to successful candidates only.
 - The National Department Forestry, Fisheries and the Environment, is an equal opportunity, affirmative action employer. Preference may be given to appointable applicants from the underrepresented designated groups in terms of the department's equity plan. Persons with disabilities are encouraged to apply.
 - Correspondence will be limited to successful candidates only.
 - Short-listed candidates will be subjected to screening and security vetting to determine their suitability for employment, including but not limited to: criminal records; citizenship status; credit worthiness; previous employment (reference checks); social media checks, and qualification verification.
 - Short-listed candidates will be expected to avail themselves at the department's convenience.
 - **Entry level requirements for senior management service (SMS) posts:**
 - In terms of the Directive on Compulsory Capacity Development, Mandatory Training Days and Minimum Entry Requirements for SMS that was introduced on 1 April 2015, a pre-entry certificate obtained from National School of Government (NSG) is required for all SMS applicants.
 - The course is available at the NSG under the name "certificate for entry into SMS" and the full details can be obtained by following the below link: <https://www.thensg.gov.za/training-course/sms-pre-entryprogramme/>
 - Shortlisted candidates must provide proof of successful completion of the course.
 - Furthermore, candidates shortlisted for the SMS post will be subjected to a technical exercise that intends to test relevant technical elements of the job.
 - Following the interview and the technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment in compliance with the DPSA directive on the implementation of competency-based assessments.
 - The person appointed to this position will be subjected to a security clearance, the signing of a performance agreement and an employment contract.
 - The department reserves the right not to make an appointment.
 - If you have not been contacted within three (03) months after the closing date of the advertisement, please accept that your application was unsuccessful.