



## Deputy Director: Vessel and Helicopter Management (OC10/2022)

**Salary:** R 744 255 per annum (all-inclusive package)

**Centre(s):** Cape Town (Waterfront)

### Requirements:

- Degree or National Diploma in Project Management or equivalent qualification, three to five (3–5) years' experience in maritime operations or related field.
- Knowledge of Port Regulations, clearing and forwarding, contract management vessel operations, IMO Regulations, administrative procedures, financial management, project management, risk management, ISPS Code.
- Planning and organising, computer literacy, leadership and management, communication skills (written and spoken), negotiation, programme and project management, decision-making skills, report writing skills, analytical skills.
- Innovative and proactive.
- Ability to work long hours voluntarily.
- Ability to gather and analyse information.
- Proven leadership skills. Ability to develop and apply policies.
- Ability to work independently and in a team.
- Ability to lead multidisciplinary team.
- Good interpersonal relations skills.
- Ability to work under extreme pressure.
- Conflict management and resolution.
- Ability to organise and plan under pressure.
- Ability to collect and interpret information and reports.
- Interpersonal relations, initiative

### Duties:

- Ensure operational, policy controls and financial sustainability of the vessel operations and technical oversight.
- Maintain presence in the Antarctica and Southern Oceans.
- Implement ship management protocol.
- Ensure crew training, development and transformation.
- Monitor the performance of crew in terms of career progression and training initiatives.
- Manage SA Agulhas II budget and ensure optimal utilization of funds.
- Implement the Ship Access Control Policy; implement Drug and Alcohol Policy; contract management of the SA Agulhas II and Algoa and quay management (East Pier, Waterfront).
- Monitor the performance of contractors and service providers to ensure adherence to SLA's or contractual obligations.
- Monitor performance of various suppliers and contractors that are commissioned to perform supply and maintenance activities on departmental vessels.
- Ensure good customer relations and stakeholder management.
- Research/literature studies on new industry / sector developments to improve expertise.
- Engage with Search and Rescue Coordination Centre.
- Liaise with Civil Aviation Authority with regard to inspections on aircrafts.
- Follow up on audit findings with regard to contract compliance and safety related.
- Ensure shipping governance and security management.
- Provide support to the security personnel to be able to assist in the ship-berthing recording.

- Ensure compliance to the Port security regulations.
- Ensure cost recovered for vessels berthing at East Pier and charter revenue.
- Ensure SHEQ compliance; manage and mitigate risks, which will be a threat/danger to the department's assets and the vessels.
- Implement fuel efficiency analysis and reporting.
- Develop a business plan to promote chartering and revenue generation.
- Ensure proper cargo and passenger documentation for shipping purposes to avoid any future possible litigation against the department.
- Manage technical and related personnel and assets. Ensure the helicopters are delivered on time, used efficiently and all incidents are reported.

**Enquiries:** Mr N Devanunthun

Tel: 021 405 9482

**For attention:** Human Resource Management

**Closing date:** 27 June 2022

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- All applications must be submitted on a signed **new Z83 application form** (*click bold underlined text to download PDF form*) accompanied by a recent detailed curriculum vitae to be considered.
  - Please note that ***should you not use the newly amended Z83 and completed, initialed and signed in full, the department reserves the rights to disqualify your application.***
  - **Applications may be forwarded to:** The Director-General, Department of Forestry, Fisheries and the Environment, Private Bag X4390, Cape Town, 8000 or hand-deliver to 14 Loop Street Cape Town. **Marked for attention:** Human Resources Management.
  - It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). Correspondence will be limited to successful candidates only.
  - The National Department Forestry, Fisheries and the Environment, is an equal opportunity, affirmative action employer. Preference may be given to appointable applicants from the underrepresented designated groups in terms of the department's equity plan. Persons with disabilities are encouraged to apply.
  - Correspondence will be limited to successful candidates only.
  - Short-listed candidates will be subjected to screening and security vetting to determine their suitability for employment, including but not limited to: criminal records; citizenship status; credit worthiness; previous employment (reference checks); social media checks, and qualification verification.
  - Short-listed candidates will be expected to avail themselves at the department's convenience.
  - **Entry level requirements for senior management service (SMS) posts:**
    - In terms of the Directive on Compulsory Capacity Development, Mandatory Training Days and Minimum Entry Requirements for SMS that was introduced on 1 April 2015, a pre-entry certificate obtained from National School of Government (NSG) is required for all SMS applicants.
    - The course is available at the NSG under the name "certificate for entry into SMS" and the full details can be obtained by following the below link: <https://www.thensg.gov.za/training-course/sms-pre-entryprogramme/>
    - Shortlisted candidates must provide proof of successful completion of the course.
    - Furthermore, candidates shortlisted for the SMS post will be subjected to a technical exercise that intends to test relevant technical elements of the job.
    - Following the interview and the technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment in compliance with the DPSA directive on the implementation of competency-based assessments.
  - The person appointed to this position will be subjected to a security clearance, the signing of a performance agreement and an employment contract.
  - The department reserves the right not to make an appointment.
  - If you have not been contacted within three (03) months after the closing date of the advertisement, please accept that your application was unsuccessful.