



Deputy Director: Health and Safety Management (OC12/2022)

Salary: R 744 255 per annum (all-inclusive package)

Centre(s): Cape Town - Waterfront

Requirements:

- Degree or National Diploma in Occupational Health and Safety/Safety Management or relevant equivalent qualification plus 3 years' experience at junior management level (ASD) in Occupational Health and Safety.
- Must be in possession of SAMTRAC certificate or equivalent qualification.
- Registration with SACPCMP as a Health and Safety Officer or OHS manager will be an added advantage.
- Knowledge and understanding of Occupational health and Safety Act and Regulations.
- Good Knowledge of ISO Quality Standards.
- Understanding of National Building Regulations and Standards.
- Good Knowledge of Administrative procedures, Financial Management, Project Management, Risk Management, and Policy development.
- Good Strategic Planning management, Leadership and Management, Communication skills (written and spoken), Negotiation, Decision-making skills, Report writing skills, Analytical skills.
- Innovative and proactive.
- Ability to work long hours voluntarily.
- Ability to gather and analyse information.
- Proven leadership skills.
- Ability to develop and apply policies.
- Ability to work independently and in a team.
- Ability to lead multidisciplinary team.
- Good interpersonal relations skills.
- Ability to work under extreme pressure.
- Conflict management and resolution.
- Ability to organise and plan under pressure.
- Ability to collect and interpret information and reports.
- Interpersonal relations.
- Initiative.

Duties:

- Develop safety, health and environmental management policy for all Antarctic and Southern Oceans and island operations (ISO 14001).
- Develop, and draft policies and management guidelines according to ISO 45001.
- Ensure that all elements within the ISO 45001 framework are applied.
- Support safety Management, including implementation of appropriate training.
- Ensure that the OHS risk management programme is implemented in line with the legal risk
- register. Ensure management of a COID System & Administrative procedure.
- Oversee the implementation and administration of COIDA claims.
- Develop search and rescue protocols.

- Manage emergency procedures and organise emergency teams.
- Manage effective OHS control mechanisms.
- Ensure that all incidents are effectively managed and closed out after root cause analysis with
- effective control measures being implemented.
- In addition the incumbent will be required to carry out regular OHS compliance assessments and manage the close out of corrective actions.
- The incumbent will have to establish OHS committees at relevant levels, with the required appointments in place.

Enquiries: Mr N Devanunthun
Tel: 021 405 9482

For attention: Human Resource Management

Closing date: 04 July 2022

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- All applications must be submitted on a signed **new Z83 application form** (*click bold underlined text to download PDF form*) accompanied by a recent detailed curriculum vitae to be considered.
 - Please note that ***should you not use the newly amended Z83 and completed, initialed and signed in full, the department reserves the rights to disqualify your application.***
 - **Applications may be forwarded to:** The Director-General, Department of Forestry, Fisheries and the Environment, Private Bag X4390, Cape Town, 8000 or hand-deliver to 14 Loop Street Cape Town. **Marked for attention:** Human Resources Management.
 - It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). Correspondence will be limited to successful candidates only.
 - The National Department Forestry, Fisheries and the Environment, is an equal opportunity, affirmative action employer. Preference may be given to appointable applicants from the underrepresented designated groups in terms of the department's equity plan. Persons with disabilities are encouraged to apply.
 - Correspondence will be limited to successful candidates only.
 - Short-listed candidates will be subjected to screening and security vetting to determine their suitability for employment, including but not limited to: criminal records; citizenship status; credit worthiness; previous employment (reference checks); social media checks, and qualification verification.
 - Short-listed candidates will be expected to avail themselves at the department's convenience.
 - **Entry level requirements for senior management service (SMS) posts:**
 - In terms of the Directive on Compulsory Capacity Development, Mandatory Training Days and Minimum Entry Requirements for SMS that was introduced on 1 April 2015, a pre-entry certificate obtained from National School of Government (NSG) is required for all SMS applicants.
 - The course is available at the NSG under the name "certificate for entry into SMS" and the full details can be obtained by following the below link: <https://www.thensg.gov.za/training-course/sms-pre-entryprogramme/>
 - Shortlisted candidates must provide proof of successful completion of the course.
 - Furthermore, candidates shortlisted for the SMS post will be subjected to a technical exercise that intends to test relevant technical elements of the job.
 - Following the interview and the technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment in compliance with the DPSA directive on the implementation of competency-based assessments.
 - The person appointed to this position will be subjected to a security clearance, the signing of a performance agreement and an employment contract.
 - The department reserves the right not to make an appointment.
 - If you have not been contacted within three (03) months after the closing date of the advertisement, please accept that your application was unsuccessful.