



## CONTROL BIODIVERSITY OFFICER GRADE A: THREATENED OR PROTECTED SPECIES (TOPS) POLICY DEVELOPMENT (BC07/2024)

**Salary:** R580 551 per annum (OSD)

**Centre(s):** Pretoria

### Requirements:

- A four(4) year Degree (NQF Level 8) in Natural/ Environmental Sciences or equivalent qualification within the related field plus 6 years post qualification experience.
- Knowledge of the National Environmental Management: Biodiversity Act, 2004 (Act No. 10 of 2004) (NEMBA), its associated subordinate legislation, and other relevant Acts that deal with biodiversity matters.
- Experience in the application of the provisions of NEMBA, and its associated subordinate legislation, or experience in a law environment. Knowledge of the National Environmental Management Act, 1998 (Act No. 107 of 1998) (NEMA).
- Knowledge of protection and sustainable use of natural resources, but not limited to threatened or protected species and applicable Multilateral Environmental Agreement (MEAs) such as Convention on International Trade on Endangered Species of Wild Flora and Fauna (CITES) and Convention on Biological Diversity (CBD).
- Ability to develop and apply policies and legislation. Ability to manage and resolve conflicts. Policy/ legislation formulation, Report writing and good communication skills.

### Duties:

- Ensure a coherent and aligned multi-sector regulatory system and decision support (Legislative review).
- Ensure a coherent and aligned multi-sector regulatory system and decision support (Biodiversity Economy Lab initiative).
- Provide a coherent and aligned multi-sector regulatory system and decision support service with regards to the High-Level Panel.
- Coordinate and manage stakeholder engagements with regards to biodiversity and sustainable utilization.
- Ensure conserved biodiversity and sustainable utilization (policy support to line function).

Email to: [bc07@dffe.gov.za](mailto:bc07@dffe.gov.za)

**Enquiries:** Ms O Kumalo  
Tel: (012) 399 8818/0608343088

**For attention:** Human Resource Management

**Closing date:** 2 December 2024

- All applications must be submitted on a signed **new Z83 application form** (*click bold underlined text to download PDF form*) accompanied by a recent detailed curriculum vitae to be considered.
- Please note that ***should you not use the newly amended Z83 and completed, initialed and signed in full, the department reserves the rights to disqualify your application.***
- **Applications may be forwarded to:** The Director-General, Department of Forestry, Fisheries and the Environment, Private Bag X447, Pretoria, 0001 **or** hand-delivered to: Environment House, Erf 1563 Arcadia Extension 6, Cnr Soutpansberg and Steve Biko Road, Arcadia, Pretoria **marked for the attention:** Human Resources Management.
- It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). Correspondence will be limited to successful candidates only.
- The National Department Forestry, Fisheries and the Environment, is an equal opportunity, affirmative action employer. Preference may be given to appointable applicants from the underrepresented designated groups in terms of the department's equity plan. Persons with disabilities are encouraged to apply.
- Correspondence will be limited to successful candidates only.
- Short-listed candidates will be subjected to screening and security vetting to determine their suitability for employment, including but not limited to: criminal records; citizenship status; credit worthiness; previous employment (reference checks); social media checks, and qualification verification.
- Short-listed candidates will be expected to avail themselves at the department's convenience.
- **Entry level requirements for senior management service (SMS) posts:**
  - In terms of the Directive on Compulsory Capacity Development, Mandatory Training Days and Minimum Entry Requirements for SMS that was introduced on 1 April 2015, a pre-entry certificate obtained from National School of Government (NSG) is required for all SMS applicants.
  - The course is available at the NSG under the name "certificate for entry into SMS" and the full details can be obtained by following the below link: <https://www.thensg.gov.za/training-course/sms-pre-entryprogramme/>
  - Shortlisted candidates must provide proof of successful completion of the course.
  - Furthermore, candidates shortlisted for the SMS post will be subjected to a technical exercise that intends to test relevant technical elements of the job.
  - Following the interview and the technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment in compliance with the DPSA directive on the implementation of competency-based assessments.
- The person appointed to this position will be subjected to a security clearance, the signing of a performance agreement and an employment contract.
- The department reserves the right not to make an appointment.
- If you have not been contacted within three (03) months after the closing date of the advertisement, please accept that your application was unsuccessful.