



## **BIODIVERSITY OFFICER PRODUCTION GRADE A: CONSERVATION MANAGEMENT (BC05/2024)**

**Salary:** R325 917 per annum (OSD)

**Centre(s):** Pretoria

### **Requirements:**

- National Diploma/ Degree (NQF Level 6) in Biological sciences/ Natural Science or relevant qualification within the related field.
- A minimum of one (1) year experience in Biodiversity conservation or related field.
- Knowledge in Conservation biology, including species conservation and management
- Knowledge in National Environmental Management Biodiversity Act (Act 10 of 2004) and its related regulations.
- Policy development processes and implementation.
- Ability to work independently and efficiently under extreme pressure.
- Ability to interpret and analyse information.
- Ability to work within a team.
- Computer literacy.
- Well-developed communication and reporting skills; planning and coordination skills; good interpersonal relations.
- Possession of a valid driver's license and willingness to travel within South Africa and internationally will be an added advantage

### **Duties:**

- Provide support in the coordination of the development and implementation of Biodiversity Management Plan for Species (BMP-S) according to the National Environmental Management: Biodiversity Act, (Act 10 of 2004).
- Provide support in the coordination of the development and implementation of the species conservation tools such as conservation strategies.
- Provide technical inputs related to species conservation and management into relevant Multilateral Environmental Agreements (MEAs).
- That is the Convention on the Conservation of Migratory Species of Wild Animals (CMS) and the Agreement on the Conservation of African-Eurasian Migratory Waterbirds (AEWA).
- Provide support in the evaluation and the process for approval of Elephant Management Plans developed by the provincial conservation Authorities and conservation entities.

**Email to:** bc05@dffe.gov.za

**Enquiries:** Ms H Mafumo  
Tel No: (012) 399 9586

**For attention:** Human Resource Management

**Closing date:** 2 December 2024

- All applications must be submitted on a signed **new Z83 application form** (*click bold underlined text to download PDF form*) accompanied by a recent detailed curriculum vitae to be considered.
- Please note that ***should you not use the newly amended Z83 and completed, initialed and signed in full, the department reserves the rights to disqualify your application.***
- **Applications may be forwarded to:** The Director-General, Department of Forestry, Fisheries and the Environment, Private Bag X447, Pretoria, 0001 **or** hand-delivered to: Environment House, Erf 1563 Arcadia Extension 6, Cnr Soutpansberg and Steve Biko Road, Arcadia, Pretoria **marked for the attention:** Human Resources Management.
- It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). Correspondence will be limited to successful candidates only.
- The National Department Forestry, Fisheries and the Environment, is an equal opportunity, affirmative action employer. Preference may be given to appointable applicants from the underrepresented designated groups in terms of the department's equity plan. Persons with disabilities are encouraged to apply.
- Correspondence will be limited to successful candidates only.
- Short-listed candidates will be subjected to screening and security vetting to determine their suitability for employment, including but not limited to: criminal records; citizenship status; credit worthiness; previous employment (reference checks); social media checks, and qualification verification.
- Short-listed candidates will be expected to avail themselves at the department's convenience.
- **Entry level requirements for senior management service (SMS) posts:**
  - In terms of the Directive on Compulsory Capacity Development, Mandatory Training Days and Minimum Entry Requirements for SMS that was introduced on 1 April 2015, a pre-entry certificate obtained from National School of Government (NSG) is required for all SMS applicants.
  - The course is available at the NSG under the name "certificate for entry into SMS" and the full details can be obtained by following the below link: <https://www.thensg.gov.za/training-course/sms-pre-entryprogramme/>
  - Shortlisted candidates must provide proof of successful completion of the course.
  - Furthermore, candidates shortlisted for the SMS post will be subjected to a technical exercise that intends to test relevant technical elements of the job.
  - Following the interview and the technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment in compliance with the DPSA directive on the implementation of competency-based assessments.
- The person appointed to this position will be subjected to a security clearance, the signing of a performance agreement and an employment contract.
- The department reserves the right not to make an appointment.
- If you have not been contacted within three (03) months after the closing date of the advertisement, please accept that your application was unsuccessful.