



## Assistant Director: Forestry Scientific Services - (FOM16/2022)

**Salary:** R 477 090 per annum (Total package of R 667 082 per annum/  
condition apply)  
**Centre:** Pretoria

### Requirements:

- An appropriate Postgraduate Diploma or Bachelor of Science or Honours degree (NQF level 7) in Forestry or equivalent qualification.
- A minimum of 3-5 years' experience in forestry or experience in the related field.
- Knowledge and understanding of the National Forest Act, 1998 (Act 84 of 1998) and the National Veld and Forest Fire Act, 1996 (Act 101 of 1996).
- Extensive subject knowledge and related technical skills in the planning and/or management of forest estates / research related to forest ecology, production forestry, agroforestry, urban forestry and/or environmental or economic aspects of forestry or in the rendering of forestry scientific services.
- Knowledge of conservation planning (mathematical methods), timber yield estimation and regulation (mathematical methods), design of forest management systems, development of forest/conservation management plans, map reading, species identification, and forest inventory/ floristic survey/ wildlife census
- Extensive knowledge and technical skills of project management, facilitation and coordination skills as well as excellent analytical thinking and problem solving, superior verbal and written communication and presentation skills.
- Good leadership and interpersonal relations.
- Ability to negotiate in difficult situations.
- Advanced computer skills in MS Office software.
- Physical fortitude and ability to work extensive hours and under pressure.
- A valid driver's license and must be willing to travel.

### Duties:

- The purpose of this post is to manage, support and promote the Department's sustainable development efforts through the identification, development, production and dissemination of high impact information products.
- To this end, duties include: managing the identification of information product opportunities, including the creation of information product ideas and mock ups; managing the development of identified information products for departmental clients; securing management and departmental client approval for prioritised information product proposals, plans and budgets; mobilising and managing internal Directorate resources to develop information products; securing the services of any external service providers required for the development of information products; managing the update and maintenance of information products that provide continuous information value and positive impact through periodic data updates; establishing, maintaining, and managing relationships with technical experts within the Department and its entities for the update and maintenance of information products; monitoring and reviewing the impact of information products; managing and conducting environmental literacy surveys as required.

**Note:**

All shortlisted candidates will be subjected to skills/knowledge test as part of the selection process.

**Enquiries:** Mr Johan Bester  
Tel: 012 309 5767

**Closing date:** 16 May 2022

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- Applications must be submitted on a **New Z83 application form** obtainable from any Public Service Department and must be completed in full accompanied by copies of qualifications (Matric Certificate must also be attached), ID document, a valid Driver's License (attached documentation need not be certified, certification will be requested when required) together with the recent Curriculum Vitae in order to be considered.
  - Please note that ***should you not use the newly amended Z83 and completed, initialed and signed in full, the department reserves the rights to disqualify your application.***
  - **Applications may be forwarded to:** The Director-General, Department of Forestry, Fisheries and the Environment, Private Bag X447, Pretoria, 0001 **or** hand-delivered to: Environment House, Erf 1563 Arcadia Extension 6, Cnr Soutpansberg and Steve Biko Road, Arcadia, Pretoria **marked for the attention:** Human Resources Management.
  - The National Department Forestry, Fisheries and the Environment, is an equal opportunity, affirmative action employer.
  - Preference may be given to appointable applicants from the underrepresented designated groups in terms of the department's equity plan. Persons with disabilities are encouraged to apply.
  - It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). Correspondence will be limited to successful candidates only.
  - Short-listed candidates will be subjected to screening and security vetting to determine their suitability for employment, including but not limited to: criminal records; citizenship status; credit worthiness; previous employment (reference checks); social media checks, and qualification verification.
  - Short-listed candidates will be expected to avail themselves at the department's convenience.
  - Entry level requirements for SMS posts: In terms of the directive on compulsory capacity development, mandatory training days & minimum entry requirements for SMS that was introduced on 1 April 2015, a requirement for all applicants for SMS posts from 1 April 2020 is a successful completion of the Senior Management Pre-Entry Programme as endorsed by the National School of Government (NSG).
  - The course is available at the NSG under the name certificate for entry into SMS and the full details can be obtained by following the below link: <https://www.thensg.gov.za/training-course/sms-pre-entryprogramme/>
  - Shortlisted candidates must provide proof of successful completion of the course.
  - Furthermore, candidates shortlisted for the SMS post will be subjected to a technical exercise that intends to test relevant technical elements of the job.
  - Following the interview and the technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment in compliance with the DPSA directive on the implementation of competency based assessments.
  - The person appointed to this position will be subjected to a security clearance, the signing of performance agreement and employment contract.
  - The department reserves the right not to make an appointment. If you have not been contacted within three (03) months after the closing date of the advertisement, please accept that your application was unsuccessful.