| **Outcome 10 Reporting Steps** |  | **Reporting period (quarter) ending:**  |
| --- | --- | --- |
| **Responsibility** | **31 Dec 2013** | **31 Mar 2014** | **30 Jun 2014** | **30 Sep 2014** |
| 1. Submission of Working Groups Agendas to COO
 | WGs (1-10) | 13 January | 07 April | 07 July | 06 October |
| 1. Due date for submission of the Quarterly reports by the Contributors
 | Sector Departments, Provinces and Entities | 22 January | 16 April | 16 July | 15 October |
| 1. Working Groups Dates
 | WGs (1-10) | 27 Jan-07 Feb | 22 April-09 May | 21 July-01 August | 20-31 October  |
| 1. Generation of POA report, including output reports by WG Chairs
 | Working Group Secretariats and Chairs | 23 Jan-12 Feb | 14 May | 06 August | 27 October |
| 1. Generation of the Outcome 10 Report including activity level reports
 | Outcome 10 Secretariat | 14 February | 16 May | 08 August | 30 October  |
| 1. Environment Sector Coordination Cluster
 | Secretariat Services | 17 February  | 19 May | 11 August | 03 November |
| 1. Technical Implementation Forum reviews the including core indicator table and key activity tables, revises it where necessary
 | Technical Implementation Forum ( MINTECH) | 27-28 February | 23 May | 22 August | 14 November |
| 1. Minister’s Implementation Forum considers the including core indicator table and key activity tables,
 | Implementation Forum | 28 March | 13 June | 12 September | 28 November |
| 1. Submission of Cabinet Memorandum in Ministry
 | Policy Coordination Directorate | 13 February |  |  |  |
| 1. Economic Sector and Employment Cluster (Coordinating Ministers)
 | Outcome 10 Secretariat | tbc |  |  |  |
| 1. Economic Sector and Employment Cluster (Full Cluster Meeting)
 | Outcome 10 Secretariat | tbc |  |  |  |
| 1. Submission of Cabinet Memorandum, to Cabinet Committee and DPME.
 | Coordinating department | 04 March |  |  |  |
| 1. Cabinet Committee meetings.
 | Coordinating Department | 12 March |  |  |  |
| 1. Cabinet considers reports.
 |  | 19 March |  |  |  |